

APPROVED

AUG 14 2007

REPORT OF THE GENERAL MANAGER

NO. 07-182

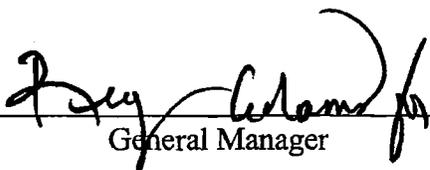
DATE August 14, 2007

~~BOARD OF RECREATION
and PARK COMMISSIONERS~~

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SUBJECT: GRIFFITH OBSERVATORY – SUPPLEMENTAL AGREEMENT TO PERSONAL SERVICES CONTRACT NO. 3194 WITH EXTREMETIX (DBA CLICKNPRINT TICKETS) FOR THE PROVISION OF TIMED-ENTRY RESERVATIONS

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
*V. Israel	<u>W</u>	M. Shull	_____


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the proposed Supplemental Agreement, substantially in the form on file in the Board Office, to Contract No. 3194, with Extremetix (DBA ClickNPrint Tickets), extending the termination date from August 14, 2007, to November 2, 2007, subject to approval of the Mayor, and the City Attorney as to form;
2. Find, pursuant to Charter Section 1022, that the Department does not have available in its employ, personnel with sufficient expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible to secure these services by a qualified independent contractor;
3. Direct the Board Secretary to transmit the proposed Supplemental Agreement to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review as to form; and,
4. Authorize the Board President and Secretary to execute the Supplemental Agreement upon receipt of the necessary approvals.

SUMMARY:

On June 15, 2006, the Board awarded a personal service contract to Extremetix, Inc., DBA ClickNPrint Tickets, to provide timed entry reservations via the Internet, telephonically, or in-person

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at the Griffith Observatory satellite office for visitors to the newly renovated and expanded Griffith Observatory (Board Report 06-146).

The Griffith Observatory is currently only open to visitors by timed-entry appointment via shuttle transportation and ClickNPrint Tickets provides the shuttle ticket reservations. Since the shuttle bus contract will expire November 2, 2007, and because the shuttle service and the reservation tickets are intertwined, staff recommends the ClickNPrint Tickets contract expiration be extended from August 14, 2007 to November 2, 2007, to allow both contracts to expire simultaneously, to prevent an interruption in service.

FISCAL IMPACT STATEMENT:

This amendment will not alter the funding requirement for Contract No. 3194, and therefore has no impact on the Department's General Fund.

This report was prepared by Elizabeth N. Gutiérrez, Administrative Supervisor, Griffith Observatory.