

APPROVED

REPORT OF GENERAL MANAGER

NO. 07-194

AUG 14 2007

DATE August 14, 2007

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10207 – SECTION 1A
(REGULAR POSITIONS)

R. Adams _____	J. Kolb _____
*H. Fujita <u>DM</u>	F. Mok _____
S. Huntley _____	K. Regan _____
V. Israel _____	M. Shull _____



 General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATION:

That the Board amend Personnel Resolution No. 10207 effective immediately as follows:

Section 1A – Regular Positions:

ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	3325	Playground Equipment Supervisor	00

DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
2	3115	Maintenance & Construction Helper	04

SUMMARY:

In late 2005, staff requested the Personnel Department to consider creating a new classification of Playground Equipment Supervisor that would be responsible for all aspects of playground equipment design and repair within the Department of Recreation and Parks (Department), responsible for effectively maintaining the Department's 377 play areas, and responsible for ensuring the safety of children who play on any of the equipment within those areas by enforcing compliance with the safety regulations related to playground equipment.

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On February 22, 2007, the Civil Service Commission acted upon the recommendation of Personnel Department staff to establish the classification of Playground Equipment Supervisor (Personnel Department File No. 51489).

Thereafter, staff requested that the City Administrative Officer (CAO) recommend a salary be established for the newly created classification. The CAO agreed that increasing liability exposure and changing Federal and State standards had created a need for this specialized class and recommended to the City Council that an annual, flat rate salary of \$71,242 be established for the class of Playground Equipment Supervisor. On July 3, 2007, the Council acted to establish the salary as recommended by the CAO for the new class (Council File No. 07-1778).

Upon approval of this Board Report, the new position of Playground Equipment Supervisor will be assigned to City-wide Construction and administered under the Griffith Region. There is currently no Civil Service list for this position. The position will be filled by an emergency appointment. The Griffith Region has agreed to fund the Playground Equipment Supervisor position by deleting two (2) regular authority positions in the classification of Maintenance and Construction Helper.

This report has been reviewed by staff of the City Administrative Officer.

FISCAL IMPACT STATEMENT:

The annual salary of a Maintenance and Construction Helper position is \$40,146. The deletion of two of these positions will generate annual salary savings in the amount of \$80,292 that will more than offset the established annual salary of \$71,242 for the class of Playground Equipment Supervisor. Therefore, it is anticipated that the recommended change to the Personnel Resolution, if adopted, will generate salary savings in the amount of at least \$9,050 this fiscal year.

Prepared by Harold T. Fujita, Director of Human Resources.