

**APPROVED**  
FEB 21 2007

REPORT OF GENERAL MANAGER

NO. 07-51

DATE February 21, 2007

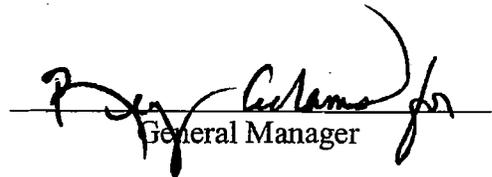
**BOARD OF RECREATION  
and PARK COMMISSIONERS**

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR VARIOUS BUDGETARY ADJUSTMENTS

R. Adams _____	J. Kolb _____
J. Combs _____	* F. Mok <u>FM</u>
H. Fujita _____	K. Regan _____
S. Huntley _____	M. Shull _____

  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Authorize the transfer of appropriations, within Recreation and Parks Fund 302, Department 88, to the following account:

FROM: Account 4430 – Uniforms \$18,000

TO: Account 3160 – Maintenance, Materials, and Supplies \$18,000

2. Authorize the transfer of appropriations, subject to approval of the Mayor, within Recreation and Parks Fund 302, Department 88, to the following account:

FROM: Account 1010 – Salaries General \$230,000

TO: Account 3160 – Maintenance, Materials, and Supplies \$230,000

3. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this report.

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PG. 2

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SUMMARY:

Periodic budgetary adjustments are necessary to meet the Department's workload and mandates. Various internal budgetary transfers between accounts to assist in this effort are needed because specific types of expenditures must be made from designated appropriation accounts. The following transfers are being recommended to meet these needs:

Pool Repairs - Maintenance, Materials, and Supplies - Account 3160 - \$230,000

The transfer of funds from Account 1010, Salaries General to Account 3160, Maintenance, Materials, and Supplies is needed to be used along with the \$500,000 received in the 2006-2007 Department Sites and Facility funds for pool repairs at miscellaneous facilities and to be used to address immediate or critical repairs to keep pools from closing. The on-going repairs are necessary to keep other pools open until such time that a long range plan can be developed for refurbishment or replacement of these pools:

<u>From</u>	<u>To</u>
Account 1010	Account 3160
Activity Code 0910	Activity Code 1200

Observatory - Maintenance, Materials, and Supplies - Account 3160 - \$18,000

The transfer of funds from Account 4430, Uniforms to Account 3160, Maintenance, Materials, and Supplies is needed to fund purchases of critical day-to-day operating materials (including light bulbs), maintenance supplies (including specialized cleaning materials), and landscaping supplies for the Observatory.

<u>From</u>	<u>To</u>
Account 4430	Account 3160
Activity Code 7800	Activity Code 7800

FISCAL IMPACT STATEMENT:

The transfer between accounts is for budgetary adjustments and has a zero net impact on the Department General Fund.

This report was prepared by Evelyn Castillo, Senior Management Analyst, Budget Section, Finance Division.