

APPROVED

JAN 03 2007

REPORT OF GENERAL MANAGER

NO 07-11

DATE: January 3, 2007

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LEIMERT PARK – AMENDMENT TO THE DEPARTMENT’S SCHEDULE OF RATES AND FEES

*J. Combs 	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	K. Regan _____
B. Jensen _____	M. Shull _____


 General Manager

Approved Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve the attached change to the current Schedule of Rates and Fees for Leimert Park, effective January 2007, to revise the conditions, increase fees and redistribute fees to establish a new park maintenance account.

SUMMARY:

The Department operates Leimert Park as a rental facility for special events. From scheduled cultural and music festivals and impromptu jam sessions, to freedom of expression activities, Leimert Plaza is widely recognized as a popular gathering place for the African American community.

With a tremendous demand as a venue for a variety of community events throughout the year, the maintenance needs are excessive for this unstaffed park. The Senior Recreation Director at Jim Gilliam Recreation Center is responsible for processing applications for facility use and recreational operations. The Rancho Cienega maintenance district is responsible for maintaining the facility. Council District Eight has re-established an oversight task force, comprised of City agencies and business leaders to address the use of the park and surrounding community for the various events that have an impact on local businesses and neighbors.

With support of the Council Office, the task force recommends revising the rates and fees for Leimert Park as follows:

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1. Change the Recreation Center associated with Leimert Park from Van Ness to Jim Gilliam.
2. Increase the administrative fee from \$7.50 to \$18 for one hour of part-time staff time to process the application.
3. Combine the use of electricity fee (\$25) and the utility hookup fee (\$50) to one fee: Utility/Electricity Hookup \$75.
4. Change the refundable clean-up deposit of \$200 to a minimum clean-up fee of \$200 to be deposited into a new park maintenance account. This new account will be used to purchase supplies and materials needed to maintain and improve the condition of the park.
5. Charge staff fee of \$18 per hour for a minimum of two (2) hours. This will allow for the minimum of staff hours needed to open and close restrooms for events.

The task force also recommends changing the hours for use of amplified sound (currently noon to 5:00 p.m. on Sundays, and 10:00 a.m. to 5:00 p.m. on Monday through Saturday) to between the hours of 9:00 a.m. and 6:00 p.m. on Saturdays and Sundays, and 10:00 a.m. to 5:00 p.m. Monday through Friday, and deleting the condition of allowing a stage to be placed facing south on Crenshaw Boulevard.

These changes will give park operations additional staffing and resources to maintain the park facilities and make improvements that are needed due to its frequent permitted use. The changes will have no effect on public expression permits (i.e. "public assemblies, meetings, gatherings, demonstrations, parades and other expressions of views").

FISCAL IMPACT STATEMENT:

A modest increase in revenue is expected. The maintenance fee will be deposited into a new park maintenance account which will be used to meet the expenses required to maintain the park. The increase in staff fees will continue to be deposited into the Jim Gilliam MRP account and will be used to offset the staffing cost of processing the permits. The facility use fee deposited into the General Fund is not changing.

This report was prepared by Debby Rolland, Superintendent of the West Region.

LEIMERT PARK
(Revised 12/06)

Reservations for one day special events at Leimert Park are subject to the following fees and conditions.

The fees are to be paid in advance to the Director-in-Charge of ~~Van Ness~~ **Jim Gilliam** Recreation Center.

FACILITY USE FEE \$100.00

ADDITIONAL CHARGES

Administrative Fee	\$7.50 \$18.00
Use of electricity	\$25.00
Refundable Clean-Up Deposit Fee	\$200.00 minimum
Performance Bond and/or Property Damage Deposit	\$250.00
Utility/Electricity Hook-up	\$50.00 \$75.00
Staff	\$18.00 per hour, minimum of 2 hours (or current Part-Time rate)

CONDITIONS

1. Insurance may be required, depending on type and duration of event and estimated attendance.
2. Amplified sound restricted to use between the hours of ~~12 Noon and 5:00 p.m. on Sundays and 10:00 a.m. and 5:00 p.m. Monday through Saturday facing southwest~~ **9:00 a.m. and 6:00 p.m. on Saturdays and Sundays and 10:00 a.m. and 5:00 p.m. Monday through Friday.** Amplification to be kept at a level agreed upon by staff person in charge.
3. Department of Recreation and Parks does not provide a stage. ~~If stage is used, it must be placed in park facing south on Crenshaw Boulevard.~~
4. Sales of any kind are prohibited.
5. Vehicles on facility are prohibited.