

APPROVED  
JAN 17 2007

REPORT OF GENERAL MANAGER

NO. 07-24

DATE January 17, 2007

BOARD OF RECREATION  
and PARK COMMISSIONERS

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10165 – SECTION 1D  
(AS-NEEDED POSITIONS)

J. Combs	<u>      </u>	J. Kolb	<u>      </u>
*H. Fujita	<u>      </u>	F. Mok	<u>      </u>
S. Huntley	<u>      </u>	K. Regan	<u>      </u>
B. Jensen	<u>      </u>	M. Shull	<u>      </u>

*Robert Jensen (for)*  
General Manager

Approved       

Disapproved       

Withdrawn       

RECOMMENDATION:

That the Board amend Personnel Resolution No. 10165 effective immediately as follows:

Section 1D – As-Needed Positions

ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>
-	0710-ABCD	Theater Technician

SUMMARY:

The technical presentation of the planetarium show at the Griffith Observatory's Samuel Oschin Planetarium is currently being delivered by two full-time employees, both of whom presently work seven days a week to support the show and thereby are creating an overtime cost for the Department. In order to mitigate the cost of presenting the planetarium show as well as to ensure that its delivery is not compromised by the inevitable absence of a full-time staff member, the management of the Griffith Observatory has requested the ability to hire part-time staff to support the planetarium show. It has been determined that the as-needed classification of Theater Technician can be appropriately used for this purpose.

Staff of the City Administrative Officer has reviewed this Board Report and determined that the proposed changes utilize budgeted funds as intended.

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FISCAL IMPACT STATEMENT:

The hourly salary for Theater Technician, Class Code 0710-C, is \$17.50. Management of the Griffith Observatory anticipates employing Theater Technicians at this pay level for approximately 2,000 hours each year at an annual salary cost of \$35,000. There will be sufficient funding in the Griffith Observatory's Account 1070 (As-needed Salaries) to cover this cost as staff will not be employed in other as-needed classifications at the Observatory. The Class Code has other pay levels, A, B and D which might be utilized in the future.

Prepared by Harold Fujita, Director, Human Resources Division.