

APPROVED
JUN 06 2007

REPORT OF GENERAL MANAGER

NO. 07-123

DATE June 6, 2007

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: IMPERIAL COURTS RECREATION CENTER – FIELD REFURBISHMENT (PRJ #1201S) (W.O.#E170424F) PROJECT – MEMORANDUM OF UNDERSTANDING BETWEEN DEPARTMENT OF RECREATION AND PARKS, BUREAU OF ENGINEERING, AND DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	J. Kolb	_____
J. Combs	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<i>MS</i>

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD), to provide for construction services for the Imperial Courts Recreation Center - Field Refurbishment (PRJ #1201S) (W.O. #E170424F) project, subject to the approval of the City Attorney as to form;
2. Authorize the Department's Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) to include in the CAO report to the City Council a recommendation that the following appropriations, in the amount of \$850,000 be approved for completion of the Imperial Courts Recreation Center - Field Refurbishment (PRJ #1201S) (W.O.#E170424F) project;

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From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT. NO.</u>	<u>APPROPRIATION AMOUNT</u>
Proposition K FY 10	43K/10/A583	\$ 147,500
Proposition 40 Murray Hayden ⁽¹⁾	205/89/YW02	\$ 620,000
Proposition 12/40 Cash Flow ⁽²⁾	TBD	\$ 41,250
Proposition 12/40 Cash Flow ⁽³⁾	TBD	\$ 41,250
TOTAL		\$ 850,000

(1) Proposition 12/40 Cash Flow Funds will be used to cash flow the Proposition 40 Murray Hayden funds and will be reimbursed upon receipt of the funds from the State.

(2) Proposition 12/40 Cash Flow funds will be used to cash flow the Proposition 40 2/3 Per Capita grant funds and will be reimbursed upon receipt of the funds from the State.

(3) Proposition 12/40 Cash Flow funds will be used to cash flow the Proposition 40 RZH funds and will be reimbursed upon receipt of the funds from the State.

To:

GSD Account A140, and from there to the appropriate GSD accounts in Fund 100, Dept. 40, as follows:

1014 – Construction Salaries	\$100,000
1101 – Hiring Hall Salaries	\$300,000
1121 – Hiring Hall Fringe Benefits	\$100,000
3180 – Construction Materials and Supplies	\$350,000
TOTAL	\$850,000

and transfer cash to GSD on an as-needed-basis, upon review and approval of expenditure reports submitted by GSD;

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3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subsequent to approval of the City Attorney as to form.

SUMMARY:

The proposed Imperial Courts Recreation Center - Field Refurbishment (PRJ# 1201S) (W.O. #E170424F) project is located at 2250 E. 114th Street in South Los Angeles. The project scope of work is as follows: the replacement of the existing baseball field turf; refurbishment of the existing irrigation system; and installation of new sports field lighting, backstop, benches, fencing, and children's play area with resilient surfaces. The Department operates the recreation center which is on Housing Authority's property. The project is funded by Proposition K YR 9 and YR 10 specified grant funds, Proposition 40 Murray Hayden, Proposition 40 2/3 Per Capita, and Proposition 40 Roberti Z-Berg Harris grant funds.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process. The project's Proposition K and Proposition 40 funding has time constraints which would not be met if additional time were allocated to competitively bid the project. The option to award the project to GSD is the best alternative in order to complete the project in a timely manner and meet the funding deadlines and GSD has successfully completed various other Recreation and Parks projects. BOE will provide the construction management services.

Approved project funds are available for the construction work in the following fund and accounts:

<u>FUNDING SOURCES</u>	<u>FUND/DEPT./ ACCOUNT NO.</u>	<u>GRANT AMOUNT</u>	<u>APPROPRIATION AMOUNT</u>
Proposition K FY 10	43K/10/A583	\$ 300,000	\$ 147,500
Proposition 40 Murray Hayden	205/89/YW02	\$ 825,000	\$ 620,000
Proposition 40 2/3 Per Capita	TBD	\$ 41,250	\$ 41,250
Proposition 40 RZH	TBD	\$ 41,250	\$ 41,250
TOTAL		\$1,207,500	\$ 850,000

The above listed Proposition K and Proposition 40 funds needed to complete construction will be appropriated to GSD upon Council and Mayor approval. Cash will be transferred to GSD from the Proposition 12/40 Cash Flow Account on an as-needed-basis, upon receipt and approval of the expenditure reports submitted by GSD. The cash flow account will be promptly reimbursed upon receipt of the Proposition 40 funds from the State.

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In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements will not have any significant impact on the environment. The project has been determined to be Categorical Exempt pursuant to Article III, Section 1(a)(1)(12), Section 1(b)(5), and Section 1(k)(3) of the City CEQA Guidelines. A Notice of Exemption was filed with the City of Los Angeles and County Clerks on December 3, 2003. The Notice of Exemption may be examined at the office of the City Engineer.

FISCAL IMPACT STATEMENT:

Adequate funds for the proposed construction project are available; therefore, no fiscal impact to the Recreation and Parks departmental funds is anticipated. The assessment of the future operation and maintenance costs has yet to be determined.

This report was prepared by Albert Murillo, Project Manager, Recreational and Cultural Facilities Program. Report reviewed by Neil L. Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Bradley M. Smith, Chief Deputy City Engineer, Bureau of Engineering.