

APPROVED

JUN 20 2007

REPORT OF GENERAL MANAGER

NO. 07-138

DATE June 20, 2007

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES FOR THE CONSTRUCTION OF DISABLED ACCESS IMPROVEMENTS AT UP TO SIXTEEN FACILITIES TO EXTEND THE TERM TO COMPLETE THE PROJECT TO DECEMBER 31, 2009

R. Adams	_____	J. Kolb	_____
J. Combs	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>MS</u>

[Signature]
General Manager

Approved *[Signature]*

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Supplemental Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and the Department of General Services (GSD) to extend the term an additional thirty-four months, through December 31, 2009, for the construction of disabled access improvements at up to sixteen facilities, subject to the approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Supplemental MOU to the Mayor per Executive Directive No. 3 and to the City Attorney for approval as to form; and,
3. Authorize the Department's General Manager to execute the Supplemental MOU subject to receipt of the necessary approvals.

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SUMMARY:

On June 4, 2004, the Board approved the MOU between RAP and GSD (Board Report No. 04-183) for construction of ADA park improvements at fourteen to sixteen facilities: Sunland Senior Citizen Center, Sunland Recreation Center, Palms Park, Peck Park and Recreation Center, Wilmington Recreation Center, Reseda Park and Recreation Center, Rancho Cienega / Celes King Pool, Costello Youth Center / Senior Center, Hubert Humphrey Memorial Park, Van Nuys Recreation Center, Mason Park, Rosecrans Recreation Center, El Sereno Recreation Center, Hazard Park, Algin Sutton Park and Stoner Recreation Center.

The current MOU expired on February 28, 2007; however, because of various delays, its expiration date was recorded incorrectly to be July 1, 2007. The construction of the projects has taken longer than originally expected. GSD's construction schedule in this MOU was based on working a maximum of seven projects at a time. However, mostly due to GSD's heavy construction workload on other City projects, on average, construction has occurred with a maximum of three projects at a time. To date, GSD has completed work for only eight of the facilities. With another eight projects either still under construction or not yet started, staff is recommending the term of the MOU be extended an additional thirty-four months, commencing upon the execution of the proposed Supplemental MOU, and not to extend beyond December 31, 2009, unless extended by a subsequent amendment.

At the time the MOU was executed, RAP staff had not merged with BOE; however, this work is currently being managed by BOE. Signature blocks for BOE have been added to the Supplemental MOU accordingly to memorialize this change.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department. The Department currently operates these facilities and operating budgets are in place.

Report prepared by Ada Fernandez-De La Rosa, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Bradley M. Smith, P.E., Chief Deputy City Engineer, Bureau of Engineering.