

REPORT OF GENERAL MANAGER

APPROVED
JUN 20 2007

NO. 07-143

DATE June 20, 2007

C.D. 4

**BOARD OF RECREATION
and PARK COMMISSIONERS**

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PAN PACIFIC RECREATION CENTER – GIFT AGREEMENT WITH GFM, LLC, DBA THE GROVE, FOR THE DONATION AND INSTALLATION OF A FENCE ALONG THE WESTERN BOUNDARY OF THE PAN PACIFIC RECREATION CENTER PROPERTY

J. Combs _____
H. Fujita _____
S. Huntley _____
R. Adams _____

J. Kolb _____
F. Mok _____
*K. Regan KK
M. Shull _____



General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATION:

That the Board:

1. Accept a gift from GFM, LLC, dba The Grove, consisting of the donation and installation of a fence to replace the existing fence along the western boundary of the Pan Pacific Recreation Center property;
2. Approve the proposed Gift Agreement, substantially in the form on file in the Board Office;
3. Direct the Board Secretary to transmit the proposed Gift Agreement to the Mayor, in accordance with Executive Directive No.3, and to the City Attorney for review and approval as to form;
4. Authorize the Board President and Secretary to execute the Gift Agreement, subject to the necessary approvals; and
5. Authorize staff to issue a Right of Entry permit to GFM, LLC, dba The Grove, authorizing their contractor(s) to install the fence, subject to conditions in the gift agreement.

REPORT OF GENERAL MANAGER

PG. 2

NO. 07-143

SUMMARY:

GFM, LLC, dba The Grove, located at 101 The Grove Drive, Los Angeles, CA 90036 has offered to donate physical improvements (GIFT) at no cost to the City, at the Pan Pacific Recreation Center located at 7600 Beverly Boulevard, Los Angeles, CA 90036, in the Fourth Council District.

The GIFT consists of the removal of the old existing fence and the donation and installation of a replacement fence valued up to \$65,000, pursuant to the plans and specifications on file in the Board Office, including, but not limited to:

1. Fence will be approximately 1020 feet long, assembled from six foot (6') high by eight foot (8') long tubular steel panel sections.
2. Plans and specifications will conform to Bureau of Engineering (BOE) requirements and approval.

GFM, LLC, has estimated the cost of completing the improvements will not exceed \$65,000. Based on these estimates and the City's review of the project plans and specifications, the Department is confident that the installation of the improvements can be completed within the GFM, LLC, project budget, at no direct cost to the City. The installation of improvements by GFM, LLC's contractor is estimated not to exceed four months from the date the work commences.

A representative from GFM, LLC (Donor) has met with Department representatives from the Metro Region and BOE, and they have determined mutually acceptable terms and conditions for the Gift Agreement (Agreement).

The Department shall recognize the Donor by inviting the Donor to all public relation events and activities involving the gift agreement occurring during the three-year term of the gift agreement.

The installation of the improvements shall be managed by the Donor and performed by a private contractor under contract with Donor. A Right of Entry Permit will be issued by the Department to Donor and their contractor authorizing the installation of the fence. BOE and Department staff have reviewed site specific plans and specifications and confirmed the feasibility of completing the project within budget and in compliance with minimum City standards and requirements. During construction, Metro Region staff will be on-site and available to provide support, direction, and guidance as necessary to ensure that the project is appropriately completed.

Staff has determined that this project will consist of an agreement between the Department and GFM, LLC, to allow the demolition and replacement of a fence at the Pan Pacific Recreation Center. The project will involve the replacement of an existing fence at an established public

REPORT OF GENERAL MANAGER

PG. 3

NO. 07-143

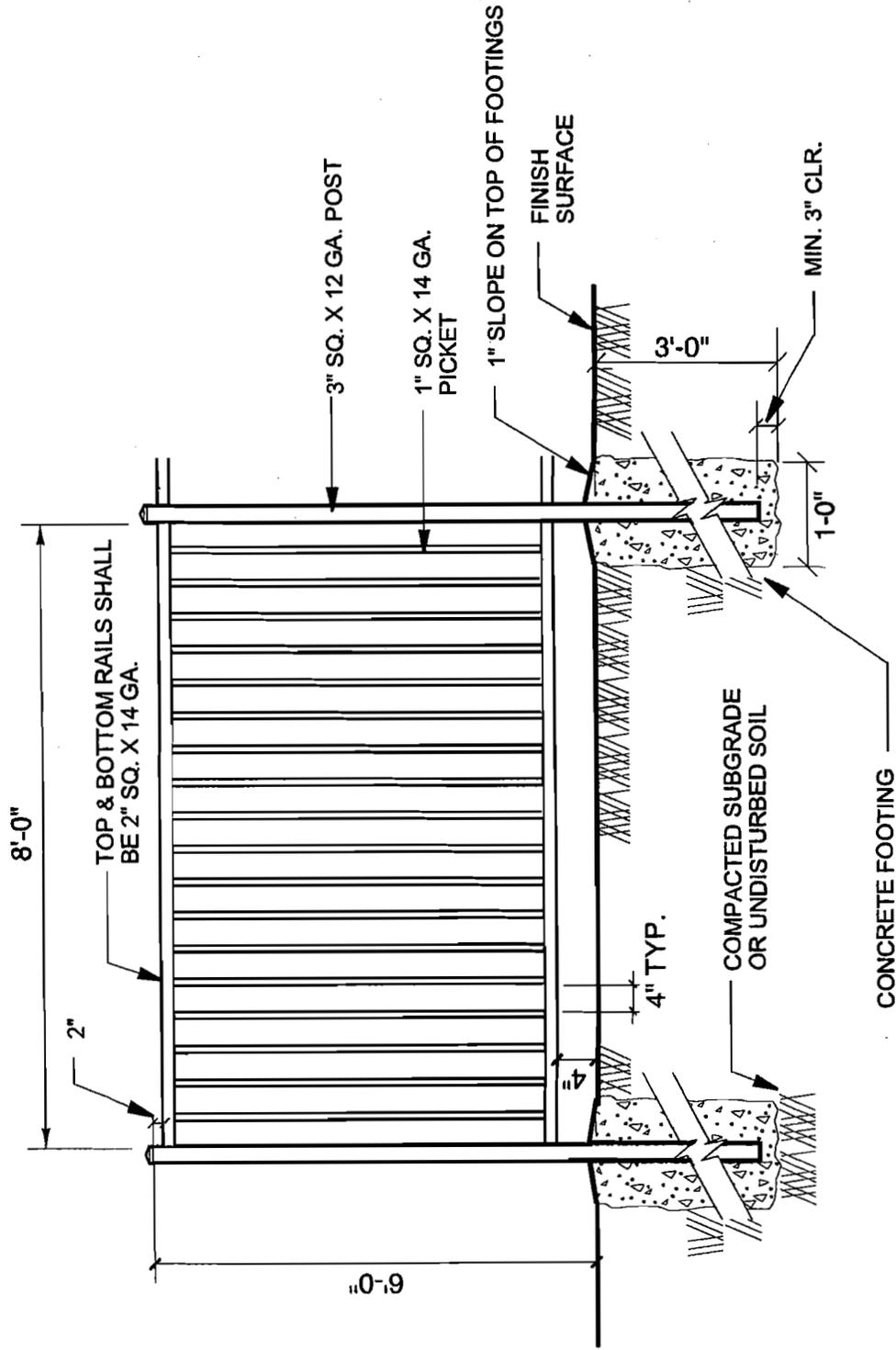
park. Fence will be in the same location as the fence being replaced. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1d, Class 4, Category 7 and Section 1k, Class 11, Category 6 of the City CEQA Guidelines.

Staff has discussed the proposed project with the Assistant General Manager of Operations East, the Superintendent of the Metro Region, and the Office of Councilmember Tom LaBonge of the Fourth Council District, and each supports the project and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

This project will have no fiscal impact on the Department, as the cost and installation of the fence will be funded entirely by GFM, LLC, and is based on their own estimates.

Report prepared by Jason Kitahara – Metro Region.



NOTES:

1. PAINT PER RECREATION AND PARKS SPECIFICATIONS

TUBULAR STEEL FENCE

NOT TO SCALE