

APPROVED

REPORT OF GENERAL MANAGER

APR 05 2007

NO. 07-71

DATE March 21, 2007

**BOARD OF RECREATION
and PARK COMMISSIONERS**

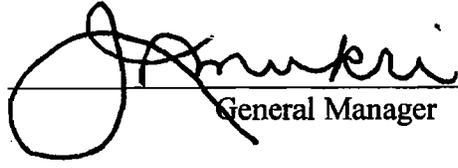
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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10165 – SECTION 1G
(SPECIAL FUNDED POSITIONS)

R. Adams _____
J. Combs _____
*H. Fujita _____
S. Huntley _____

J. Kolb _____
F. Mok _____
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 10165 effective immediately as follows:

Section 1G – Special Funded Positions:

ADD

<u>No.</u>	<u>Code</u>	<u>Classification/Location/Funding</u>
1	7246-4	Civil Engineering Associate IV - Planning & Development - Golf Surcharge

SUMMARY:

A series of capital projects designed to improve play on the 13 golf courses in our system will start soon under the direction of the Golf Manager. The first of these projects will involve the complete replacement of the irrigation system at the Hansen Dam golf course and the construction of additional pathways to make the golf tees accessible by cart. This nearly \$6 million project is expected to get underway in the near future. This project will be followed by others that are similarly designed to provide our golfers an enhanced playing experience.

A position is needed to effectively manage this project, as well as the future projects currently in development to improve our golf system. Staff has reviewed the proposed duties and determined that they can be appropriately performed by a Civil Engineering Associate IV.

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The position, if approved, can be appropriately funded by Golf Surcharge fees as it will be dedicated to overseeing capital improvement projects for the golf system. The position will be supervised by the Senior Civil Engineer/Project Manager III.

Staff of the City Administrative Officer has reviewed this Board Report and determined that the proposed change utilizes funds as intended.

FISCAL IMPACT STATEMENT:

The creation of this position will have no affect on the General Fund as its salary will be paid from special funding sources.

The annual salary cost of a Civil Engineering Associate IV is approximately \$100,370. Sufficient funding exists in the Golf Surcharge account to fund the position.

Prepared by Harold Fujita, Director, Human Resources Division.