

APPROVED
MAY 16 2007

REPORT OF GENERAL MANAGER

NO. 07-113

DATE May 16, 2007

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUPPLEMENTAL AGREEMENT TO LETTER OF AGREEMENT WITH BOB AUERBACH FOR SPORTS TEAM PHOTOGRAPHY

R. Adams	_____	J. Kolb	_____
J. Combs	_____	*F. Mok	<u>Am.</u>
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	M. Shull	_____

Approved _____ Disapproved _____ Withdrawn _____

[Signature]
General Manager

RECOMMENDATION:

That the Board:

1. Approve the proposed supplemental agreement to the Letter of Agreement with Bob Auerbach Photography for sports team photography services, substantially in the form as on file in the Board Office, to increase the total compensation by \$4,000, not to exceed \$24,000 with no other changes;
2. Direct the Board Secretary to transmit the proposed supplemental agreement to the Mayor in accordance with Executive Directive 3, concurrently to the City Attorney for review as to form; and,
3. Upon the Mayor's and City Attorney's approval, authorize the Board President and Secretary to execute the supplemental agreement.

SUMMARY:

The Department previously entered into a one-year agreement with Bob Auerbach Photography, under Letter of Agreement (LOA) No. C518, to secure services in providing youth sports team and individual photographs to various recreation facilities and programs on an as-needed basis. The LOA, with a total maximum payment amount of \$20,000, commenced on January 1, 2006 and expired on December 31, 2006.

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PG. 2 NO. 07-113

Bob Auerbach Photography has satisfactorily provided service to various recreation facilities, including the Girls Play LA (GPLA) Program. The total amount invoiced for those services has exceeded the \$20,000 compensation limit of the LOA. Accordingly, staff has prepared the Supplemental Agreement, increasing the maximum compensation by \$4,000, bringing the total level of compensation to \$24,000. Funds are available for this payment from the Municipal Recreation Program fund. Board approval is required by Los Angeles Administrative Code Section 10.1.1 for agreements with a term longer than one year or for an amount exceeding \$20,000.

FISCAL IMPACT STATEMENT:

There will be no impact to the Department's General Fund as all services provided will be funded from the Municipal Recreation Program fund.

Report prepared by Sherlan Abesamis, Management Assistant, Service Contract Group, Finance Division.