

APPROVED

NOV 19 2007

BOARD OF RECREATION
and PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

NO. 07-273

DATE November 19, 2007

C.D. 8, 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ALGIN SUTTON RECREATION CENTER - AMERICANS WITH DISABILITIES ACT (ADA) PHASE 2 (#1015H) (W.O. #E1903902) - SUBSTITUTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS WITH SUBDIVISION/QUIMBY FUNDS

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	_____

Case files

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Direct staff to request that Council authorize General Service Department (GSD) to use \$17,000 in Quimby funds from Manchester (Algin Sutton) Recreation Center Account No. 460K-MC, in place of the unexpended Community Development Block Grant (CDBG) funds from the Rancho Cienega ADA project in the amount of \$16,218, which have been reprogrammed to another use by the Community Development Department (CDD);
2. Authorize the Chief Accounting Employee to transfer \$7,302 in Subdivision/Quimby fees, which were collected in Fiscal Year 2005-2006, from Account No. 460K-00 to the Manchester (Algin Sutton) Recreation Center Account No. 460K-MC;
3. Approve the allocation of \$17,000 in Subdivision/Quimby fees from the Manchester (Algin Sutton) Recreation Center Account No. 460K-MC for the Algin Sutton Recreation Center - American with Disabilities Act (ADA) Phase 2 project, as described in the Summary of this report;

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4. Authorize the Department's Chief Accounting Employee, subject to Council and Mayor approval, to request the City Administrative Officer to take the necessary action to transfer Quimby funds in the amount of \$17,000 to GSD for the construction of Algin Sutton ADA Phase 2 of the current MOU, from Subdivision/Quimby Account 460K-MC, Fund 302 and Department 89; and,
5. Authorize the General Manager, or his designee, to make technical corrections, as necessary to those transactions included in this report.

SUMMARY:

The ADA park improvements at the Algin Sutton Recreation Center include concrete paths to various park amenities, restroom improvements, and addition and replacement of drinking fountains with ADA compliant models. This project was originally unfunded, but was to be completed if sufficient funding was identified. The estimated cost to complete this project is \$299,600, including 10% contingency and 7% in escalation cost.

On June 20, 2007, the Board of Recreation and Park Commissioners directed staff to request that Council authorize GSD to retain the unexpended CDBG funds, in the amount of \$132,174, from the completed ADA projects (Close Out #2) and reallocate these to the Algin Sutton ADA project, as specified in Exhibit A of Board Report No. 07-153 attached hereto. The balance of \$167,426 was approved from Fund 302, Department 89, Account 870K. In addition, \$2,000 from Quimby/Subdivision Fees, Manchester (Algin Sutton) Recreation Center Account No. 460K-MC was allocated on June 16, 2004 (Board Report No. 04-216).

The Algin Sutton ADA project is scheduled to start construction in the next few months. A portion of the budget for this Algin Sutton ADA project was to be \$16,218 in remaining CDBG funds from the completed Rancho Cienega ADA project. Staff learned recently that these funds had been reprogrammed by Community Development Department notwithstanding that the Department had advised that the funds would be used on another ADA project. The result is a funding shortfall for the Algin Sutton ADA project. In an effort to fund this gap, additional Quimby funds in the amount of \$17,000 have been identified and may be approved for this use. Staff is recommending the substitution of these funds.

Currently, \$11,761.61 is available in Subdivision/Quimby Fees in the Manchester (Algin Sutton) Recreation Center Account No. 460K-MC. Upon the approval of this report, Subdivision/Quimby Fees in the amount of \$7,302 collected during Fiscal Year 2005-2006 can be transferred from the Subdivision/Quimby Fees Account 460K-00 to the Manchester (Algin Sutton) Recreation Center Account No. 460K-MC. The additional Subdivision/Quimby Fees allocation for the Algin Sutton Recreation Center – American with Disabilities Act (ADA) Phase 2 project is \$17,000. The remaining funds (approximately \$2,000) will be used for future projects at the facility. These

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Subdivision/Quimby Fees were collected within two miles of the Manchester (Algin Sutton) Recreation Center, which is the standard distance for the allocation of Subdivision/Quimby Fees for community parks.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund. The Department currently operates this facility and an operating budget is in place.

Report prepared by Ada Fernandez-De La Rosa, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Bradley M. Smith, P.E., Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent of Planning and Development, Recreation and Parks.

EXHIBIT A

Park Name	Project Status				Date of Actual or anticipated completion	Available Funds				A # 870K 302/89 (E)	Cost to Complete (F)=A+B+C+D+E	Footnote	Funds encumbered to GSD in MOU#3				Encumbered to GSD (L)=G+H+J+K	Updated Funds for the project (M)=L+F
	Complete	Under construction	Upcoming construction	Unfunded		Close-out 1	Close-out 2	Present Close-out 3					Contingency	V140 302/89	V140 424/22	209/88		
								S&F (A)	CDBG (B)									
5 PROJECTS - MOU #2 (Close-out 1)																		
Poinsetia					05/01/04	\$ 14,906												
North Hollywood					09/02/04	\$ 23,199												
Penmar					11/10/04	\$ 16,449												
Branford					03/14/05	\$ 23,554												
Woodland Hills					03/30/05	\$ 57,614												
MOU #3 - 14 to 16 PROJECTS																		
1 Wilmington (Close-out 2)					02/28/05		\$ 3,906											
2 Palms Park (Close-out 2)					09/05/05		\$ 65,803											
3 Rancho Cienega (Close-out 2)					11/10/05		\$ 16,218											
4 Reseda Park (Close-out 2)					11/10/05		\$ 46,247											
5 Peck Park (Close-out 3)					03/13/06			\$ 35,745										
6 Sunland Recr (Close-out 3)					05/22/06													
7 Sunland Senior (Close-out 3)					09/08/06			\$ 75,547										
8 Van Nuys (Close-out 3)					12/07/06			\$ (888)										
Available Funds for ADA projects						\$ 135,722	\$ 132,174	\$ 75,547	\$ 34,857	\$ 502,075								
9 Mason Park					02/14/07				\$ 18,900	\$ 18,900	(*1)	\$ 118,000	\$ 142,000	\$ 10,000	\$ 270,000	\$ 288,900		
10 Costello Youth					10/14/07				\$ 16,800	\$ 16,800	(*1)		\$ 230,000	\$ 10,000	\$ 240,000	\$ 256,800		
11 Stoner					04/20/08			\$ 34,857	\$ 19,754	\$ 54,611	(*2)	\$ 244,989		\$ -	\$ 244,989	\$ 299,600		
12 Hubert Humphrey					09/30/08				\$ 143,200	\$ 143,200	(*3)	\$ 40,000	\$ 220,000		\$ 260,000	\$ 403,200		
13 Hazard Park					10/16/08				\$ 4,200	\$ 4,200	(*1)		\$ 60,000		\$ 60,000	\$ 64,200		
14 Algin Sutton					10/31/08		\$ 132,174		\$ 167,426	\$ 299,600	(*4)		\$ -	\$ -	\$ 299,600			
15 El Sereno					9/16/08 ?				\$ 11,200	\$ 11,200	(*1)		\$ 130,000	\$ 30,000	\$ 160,000	\$ 171,200		
16 Rosecrans					10/1/08 ?				\$ 4,900	\$ 4,900	(*1)	\$ 50,000		\$ 20,000	\$ 70,000	\$ 74,900		
						\$ -	\$ 132,174	\$ -	\$ 34,857	\$ 386,380		\$ 244,989	\$ 208,000	\$ 782,000	\$ 70,000	\$ 1,304,989	\$ 1,858,400	
Other ADA projects presently on hold due to lack of funds																		
1 Seoul International					(*5)	135,722		\$ 75,547		\$ 115,695	\$ 326,964						\$ 326,964	
SUBTOTAL						135,722	\$ 132,174	\$ 75,547	\$ 34,857	\$ 502,075	\$ 880,375	\$ 244,989	\$ 208,000	\$ 782,000	\$ 70,000	\$ 1,304,989	\$ 2,185,364	
2 Hollywood Rec Center									\$ -	\$ 90,000							\$ 90,000	
3 Van Nuys Sherman Oaks									\$ -	\$ 110,000							\$ 110,000	
4 Resilient Surfaces under various swings									\$ -	\$ 750,000							\$ 750,000	
20 Current Totals	9	2	5	4		\$ 135,722	\$ 132,174	\$ 75,547	\$ 34,857	\$ 502,075	\$ 1,830,375	\$ 244,989	\$ 208,000	\$ 782,000	\$ 70,000	\$ 1,304,989	\$ 3,135,364	

(*1) 7% escalation cost is being added to projected construction costs in MOU approved on June 4, 2004.

(*2) This project, which was initially assigned \$0 funds in the MOU between RAP and GSD (14 to 16 projects), was to be constructed partially with funds of the program contingency account in the amount of \$244,989. 7% escalation cost has been added to the projected construction cost of \$280,000.

(*3) This project entails restroom improvements at the pool building and the recreation center. Initial cost estimate did not include recent County requirements for the ADA improvements at the pool building for ADA shower and toilet rooms. Additional estimated amount of \$125,000 is required to do the work.

(*4) This project, which was initially assigned \$0 funds in the MOU between RAP and GSD (14 to 16 projects), was to be constructed provided surplus from other projects would allow for it. 7% escalation cost has been added to the 2007 projected construction cost of \$280,000.

(*5) Project to be included in upcoming MOU #4 between RAP, BOE and GSD