

**APPROVED**  
OCT 03 2007

REPORT OF GENERAL MANAGER

NO. 07-235

DATE October 3, 2007

**BOARD OF RECREATION  
and PARK COMMISSIONERS**

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MARTIN LUTHER KING JR. THERAPEUTIC RECREATION CENTER – COURTS RECONSTRUCTION AND CLOSED CIRCUIT TELEVISION SYSTEM PROJECT (W.O. #E1906525F) – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
V. Israel \_\_\_\_\_

J. Kolb \_\_\_\_\_  
F. Mok \_\_\_\_\_  
K. Regan \_\_\_\_\_  
\*M. Shull \_\_\_\_\_

*[Handwritten Signature: K. Regan for JKM]*  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of General Services (GSD), and the Bureau of Engineering (BOE), to provide construction services for the Martin Luther King Jr. Therapeutic Recreation Center – Courts Reconstruction and Closed Circuit Television System (CCTV) (W.O. #E1906525F), subject to the approval of the City Attorney as to form;
2. Authorize the Department's Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) to include in the CAO report to the City Council a recommendation that the following appropriations, in the amount of \$844,000, be approved for the construction of the Martin Luther King Jr. Therapeutic Recreation Center – Courts Reconstruction and CCTV System;

REPORT OF GENERAL MANAGER

PG. 2                      NO. 07-235

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>APPROPRIATION AMOUNT</u>
CDBG 31 <sup>st</sup> Year Reprogramming	424/22/A715	\$120,000
CDBG, 33 <sup>rd</sup> Year	424/22/C499	\$524,000
Community Development Trust Fund	424/22/C499	<u>\$200,000</u>
	TOTAL	\$844,000

To the following GSD accounts in Fund 100, Dept. 40:

1014 – Construction Salaries	\$277,000
1101 – Hiring Hall Salaries	\$119,000
1121 – Hiring Hall Fringe Benefits	\$ 35,000
3180 – Construction Materials and Supplies	\$365,000
Outside Vendor – R. D. Systems	<u>\$ 48,000</u>
TOTAL	\$844,000

And transfer cash on an as-needed basis, subject to submission of expenditure reports to GSD and approval of these reports by BOE project manager;

This amount includes a construction contingency of \$77,000. This contingency amount may be used in the event that there are cost overruns or change orders, and may only be utilized by GSD upon written authorization from the Bureau of Engineering.

Note: The MOU includes amounts for the CCTV conduits and poles, only. It references \$125,829, to be included if and when funds become available, as discussed further on this report.

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subsequent to approval of the City Attorney as to form.

REPORT OF GENERAL MANAGER

PG. 3 NO. 07-235

SUMMARY:

The proposed Martin Luther King Jr. Therapeutic Recreation Center – Courts Reconstruction and CCTV System Project (W.O. #E1906525F) is located at 3916 S. Western Ave., Los Angeles, CA 90062. The proposed outdoor development includes the construction of:

- (1) a new tennis court and basketball court together with appurtenant lighting, fencing, gates, landscaping, play equipment, walkways, and
- (2) a new closed circuit television monitoring system throughout the park.

These new courts are to replace existing courts which were demolished for the ongoing construction of the new Exposition Park Mary McLeod Bethune Regional Branch Library.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process. The estimated construction cost is \$844,000, and the estimated total project cost is \$900,000. This includes costs for CCTV conduits and poles, only. The additional cost for CCTV wiring, cameras, servers and appurtenant items is estimated at \$125,829, and these features will be added to the work scope upon identification of additional funds.

The community has expressed a desire to replace the courts as soon as possible, and Councilmember Parks (CD 8) has promised his District to expedite the replacement. This could not be done if additional time were allocated to competitively bid the project. RAP and BOE are requesting GSD's assistance by having them construct the outdoor improvement project. Construction by GSD would ensure project completion in a timely manner. In addition to timeliness, GSD has experience in successfully completing various Recreation and Parks projects. Even though the overall project will not be bid, because the project is of medium size, GSD will competitively bid out the major trades which City Forces cannot perform. BOE will provide construction management services for GSD during construction.

The option to award the project to GSD City Construction Forces is the best alternative in order to complete the project in a timely manner.

Approved project funds are available for the construction work in the following fund and accounts:

<u>FUNDING SOURCES</u>	<u>FUND/DEPT ACCT. NO.</u>	<u>AVAILABLE BALANCE</u>
CDBG 31st Year Reprogramming	424/22/A715	\$ 120,000
CDBG 33 <sup>rd</sup> Year	424/22/C499	\$ 580,000
Community Development Trust Fund	424/22/C499	\$ 200,000

## REPORT OF GENERAL MANAGER

PG. 4                      NO. 07-235

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements will not have any significant impact on the environment. The project has been determined to be Categorical Exempt pursuant to Article III, Section 1 (a) (11) (12), Section 1 (c) (6), and Section 1 (d) (3) (12) of the City CEQA Guidelines.

### FISCAL IMPACT STATEMENT:

The funding identified for this project is from Federal Community Development Block Grant funds and the Community Development Trust Fund; therefore, there is no anticipated fiscal impact to the Department's general fund. The assessment of the future operations and maintenance cost has yet to be determined.

This report was prepared by Richard Campbell, Project Manager, Bureau of Engineering and reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Bradley M Smith, P.E., Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development, Department of Recreation and Parks.