

APPROVED
OCT 17 2007

REPORT OF GENERAL MANAGER

NO. 07-245

DATE October 17, 2007

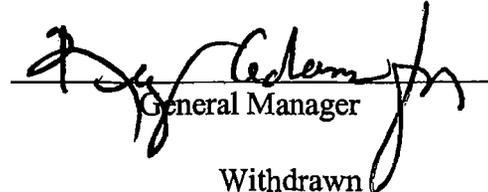
**BOARD OF RECREATION
and PARK COMMISSIONERS**

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM RECREATION AND PARKS UNRESERVED AND UNDESIGNATED FUND BALANCE FOR GRIFFITH PARK FIRE RECOVERY

R. Adams _____ J. Kolb _____
H. Fujita _____ *F. Mok Em.
S. Huntley _____ K. Regan _____
V. Israel _____ M. Shull _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Subject to approval by the Mayor, approve the appropriation of \$500,000 in Fund 302, Department 88, to various accounts as follows:

FROM:	Unreserved & Undesignated Fund Balance	\$500,000
TO:	Account 1070 – Salaries, As-Needed	\$ 4,800
	Account 1090 – Salaries, Overtime	\$ 15,200
	Account 3040 – Contractual Services	\$480,000

2. Authorize the General Manager or his/her designee to make technical corrections as necessary to those transactions included in this report.

SUMMARY:

On August 1, 2007 the City Council, in concurrence with the Mayor, approved to appropriate \$2 million from the "Griffith Park Fire Expenses" line item within the Unappropriated Balance Fund No. 100-58 to the Department of Recreation and Parks Fund No. 302-88 (CF 07-0600-S38) toward contractual and maintenance material expenditures for the Griffith Park fire recovery effort.

However, the final bid amounts for the Griffith Park Fire Recovery-Hydromulch Erosion Control project were significantly higher than what was originally anticipated. Furthermore, additional

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security costs were identified to implement a Security staffing plan which was developed to ensure that the public will not be able to enter certain areas of the park premises during the three-week operation. The estimated amount of Griffith Park's funding needs totals \$3.655 million which resulted in a shortfall of approximately \$1.655 million. Because these funds will be used in protecting private property, addressing public safety and natural restoration within the burned areas of the park, the need for additional funding to cover the shortfall is of utmost importance.

The Department will provide \$500,000 from the Unreserved and Undesignated Fund Balance (UUFB) and the City Administrative Officer (CAO) will assist the Department in identifying the funding source for the remaining balance.

Budgeted funds appropriated to the Department which are uncommitted or unencumbered at the end of the fiscal year revert to the Department's Unreserved and Undesignated Fund Balance (UUFB) and are used to meet urgent, unforeseen Department funding needs. The Board authorizes appropriations from the UUFB for a variety of purposes, subject to approval of the Mayor in accordance with Charter Section 343(b). The following transfer is being recommended to meet currently urgent and unfunded needs:

Griffith Park Fire Recovery - \$500,000 – Activity Code 0002

Account 1070 – Salaries, As-Needed	\$ 4,800
Account 1090 – Salaries, Overtime	\$ 15,200
Account 3040 – Contractual Services	<u>\$480,000</u>
	\$500,000

FISCAL IMPACT STATEMENT:

The \$500,000 transfer of funds from UUFB will have no impact on the Department General Fund.

This report was prepared by Evelyn Castillo, Senior Management Analyst I, Finance Division - Budget Section.