

REPORT OF GENERAL MANAGER

**APPROVED**

NO. 07-246

DATE October 17, 2007

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BOARD OF RECREATION  
and PARK COMMISSIONERS

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SUBJECT: PERSHING SQUARE PARKING GARAGE - REQUEST FOR ADDITIONAL APPROPRIATIONS OF AND AUTHORIZATION FOR TRANSFER OF FUNDS TO GENERAL SERVICES DEPARTMENT FOR SUPPORT OF EMERGENCY GENERATOR OPERATION DURING REMOVAL AND REPLACEMENT OF EXISTING VENTILATION SYSTEM AND POWER DISCONNECT SWITCH

R. Adams _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	K. Regan _____
*V. Israel _____	M. Shull _____

*[Handwritten Signature]*  
 General Manager

Approved                     

Disapproved                     

Withdrawn                     

RECOMMENDATION:

That the Board:

1. Authorize the transfer of additional appropriations, subject to Mayor's approval, as below, from Recreation and Parks Fund 302, Department 89, Account 810M-Pershing Square, Parking Operations to General Services Fund 100, Department 40 to fund Department of General Services, Fleet Services Division for staff needed to operate the facility's emergency generators during removal and replacement of existing ventilation system and power disconnect/switch in the dangerous high voltage Department of Water and Power vault in the Pershing Square Garage by General Services Department (GSD), through Account 140C, a pass-through account required by the Controller, as follows:

FROM:		TO:
Department of Recreation & Parks		Department of General Services
Fund 302, Department 89,		Fund 100, Department 40
Account 810M - Pershing Square,		Account 1090 - Overtime
Parking Operations	\$ 1,200	\$ 1,200

2. Authorize the Department of Recreation and Parks to transfer cash to GSD upon review and approval of the expenditure report submitted by GSD; and

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3. Authorize the General Manager or his designee to authorize and make technical corrections as necessary to those transactions included in this report.

### SUMMARY:

The Pershing Square Garage facility contains a high voltage vault (Vault) pertaining to and used solely by the Department of Water and Power (DWP). The Vault's exhaust fan failed and is in need of replacement. The Board approved an appropriation in the amount of \$21,324 (Board Report No. 07-203), for GSD Construction Forces Division to replace the Vault's exhaust fan. The Board Report inadvertently failed to include the costs for work provided by the GSD Fleet Services Division staff.

The work will require the facility to power off and go into emergency operations via emergency generators. Staff from GSD Fleet Services Division must be on site to monitor, fuel and ensure the safe and uninterrupted operation of the facility's emergency generators. They will handle generator-related issues during the replacement work. An estimate of Fleet Services Division labor costs is attached. This report requests appropriations for those costs and the transfer of funds in payment to GSD, which will be made upon completion of work and submittal and approval of detailed invoices for labor and materials.

### FISCAL IMPACT STATEMENT:

Pershing Square Parking Operations will bear all costs of equipment replacement, GSD staffing, and all operations costs. The Department's revenue may be impacted due to decreased parking income from special events on evenings and weekends and cancelled filming during the project work days. The estimated cost to RAP for support staff, security and lost revenue is \$31,518.

Report Prepared by Carol Jacobsen, Senior Management Analyst