

REPORT OF GENERAL MANAGER

APPROVED
MAY 7 2008

NO. 08-115

DATE May 7, 2008

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

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and PARK COMMISSIONERS

SUBJECT: AUTHORITY TO RELEASE A REQUEST FOR QUALIFICATION TO ESTABLISH A LIST OF ON CALL SKATE PARK/SKATE PLAZA DESIGN BUILD FIRMS

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>Cur for M.S.</u>

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board authorize staff to release a request for qualifications to various skate park/ skate plaza design build firms for the purpose of establishing a list of "on call" or "as needed" contractors.

SUMMARY:

Due to the increasing popularity of skateboarding, the corresponding escalating demand for skate parks, and the specialized nature of the design and integration of skate designs, Department staff has realized the need to develop a list of qualified skate park/skate plaza design build firms. A successful skate space layout requires an intricate knowledge of the spatial layout and configuration of skate components. This knowledge allows for the understanding of the importance of creating edge conditions and transition spaces that are safe, challenging and skate-able. Further, an intimate knowledge of the material properties inherent to some of the specialized skate components is needed to develop and install smooth, safe, and skate-able transitional connections. The knowledge and expertise needed for the creation of the in demand skate parks/plaza can be found in certain qualified design build firms.

Department staff recommends that a list of qualified skate park/plaza design build firms be established. Having contractors with the requisite expertise within this specialized field will allow the Department to complete such projects within a reasonable amount of time and cost.

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In order to establish the subject contractor list, the Department seeks the Board's approval to release a "Request for Qualifications" (RFQ). The RFQ is intended to obtain the qualifications of the various firms that will provide design-build, installation and periodic monitoring of install elements. An interview panel composed of Department and Bureau of Engineering staff will interview the firms that submit their qualifications for consideration. The qualifications for each firm will be reviewed under the following criteria: years of relative experience, current and past product performance, past contracting performance installing skate parks/plazas, and their ability to design and construct both small and large projects. It is anticipated that up to five (5) firms will be recommended to be placed on the list.

Once the RFQ process is complete, Department staff will come back to the Board to request the award of contracts to the recommended firms. The proposed length of contract is to be five (5) years with options for three (3) one (1) year extensions. The proposed contract ceiling for these contracts will be \$2.0 million.

It should be noted that once the list of pre-qualified design build firms is established, the firms will then be asked to submit complete bids for skate park/ skate plaza project(s) as the need arises. It is anticipated that individual task orders or projects will range from \$50,000 to \$500,000 each.

FISCAL IMPACT STATEMENT:

There is no impact to the General Fund as funding for the work awarded to each firm will come from the associated project budget.

This report prepared by Craig A. Raines, Landscape Architectural Associate II, Planning and Development Branch