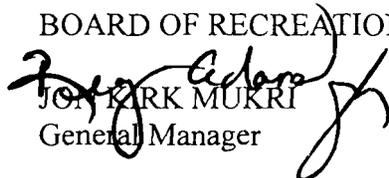


FOR INFORMATION ONLY

CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS

November 15, 2010

TO: BOARD OF RECREATION AND PARK COMMISSIONERS  
FROM:   
Jon Kirk Mukri  
General Manager  
SUBJECT: GOLF DIVISION – TRANSITION TO SELF-OPERATION OF THE  
ELECTRIC GOLF CART RENTAL OPERATION

On September 1, 2010, the Board directed staff to terminate Concession Agreement No. 227 with J. H. Kishi Company and self-operate the electric golf carts rental operation (Board Report No. 10-240). The Board requested that the transition be completed within sixty (60) days and in no case later than ninety (90) days.

Termination of Concession Agreement

On September 8, 2010, the Department sent notice to J. H. Kishi Company that the Concession Agreement would terminate on November 8, 2010, and that they would be informed should the transition require additional time.

Electric Golf Carts Lease

On September 22, 2010, the Department of General Services (GSD) released a Request for Quotes (RFQ) to lease electric golf carts and provide maintenance. The RFQ was sent to eleven (11) companies and on October 12, 2010, three (3) companies responded to the RFQ: Club Car, Inc.; E-Z-GO, a division of Textron Company; and Yamaha Golf Car Company.

On October 26, 2010, GSD executed Contract Number 59230 with Club Car, Inc., whose bid was selected as it would provide the best overall lowest cost to the City and was the only respondent to address all of the requirements of the RFQ. Club Car, Inc., will lease up to 500 electric golf carts to the City for \$60.16 each per month. The term of the contract is for four (4) years and provides for an earlier termination at the discretion of the City without penalty.

It is anticipated that the first golf course will receive delivery on December 6, 2010 and the transition will be complete by January 14, 2011 (Attachment A). Staff will inform J. H. Kishi Company of the aforementioned transition dates and adjust the Concession Agreement termination date accordingly.

Staff will update the Board on the progress of the transition at the second Board meeting in January 2011.

This report was prepared by Robert N. Morales, Senior Management Analyst II, Finance Division.

**DEPARTMENT OF RECREATION AND PARKS  
GOLF DIVISION  
SELF-OPERATION OF THE ELECTRIC GOLF CART RENTAL OPERATION  
TRANSITION PLAN**

Lease Documents with Club Car, Inc.	October 26, 2010 – November 5, 2010
Club Car, Inc., preparation for deployment	November 8, 2010 – December 3, 2010
Hansen Dam Golf Course	December 6, 2010 – December 10, 2010
Woodley Lakes Golf Course	December 13, 2010 – December 17, 2010
Sepulveda Golf Complex	December 20, 2010 – December <del>24</del> <sup>31</sup> , 2010
Griffith Park Golf Complex	January 3, 2011 – January 7, 2011
Rancho Park Golf Course	January 10, 2011 – January 14, 2011