

**APPROVED**  
**MAY 13 2013**

REPORT OF GENERAL MANAGER

NO. 13-094

DATE April 17, 2013

**BOARD OF RECREATION  
& PARK COMMISSIONERS**

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ST. ANDREWS RECREATION CENTER – OUTDOOR SPORTS DEVELOPMENT (W.O. #E170302F) PROJECT – REVIEW OF BIDS AND AWARD OF CONTRACT

R. Adams \_\_\_\_\_ K. Regan \_\_\_\_\_  
H. Fujita \_\_\_\_\_ \*M. Shull MS  
V. Israel \_\_\_\_\_ N. Williams \_\_\_\_\_

[Signature]  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Find Horizons Construction Company International, Inc. (Horizons), non-responsive for failing to extend its bid;
2. Conduct a hearing on the bid protest, and:
  - a. Reject the bid protest dated December 7, 2012, filed by DASH Construction Company, Inc. (third lowest bidder), against Horizons Construction Company International, Inc. (apparent lowest bidder), Pima Corporation (second lowest bidder), and Citywide Engineering, Inc. (fifth lowest bidder) for the St. Andrews Recreation Center – Outdoor Sports Development (W.O. #E170302F) project for the reasons stated in this Report;
  - b. Waive as an informality, pursuant to Charter Section 371(c) Pima having incorrectly listed the manufacturer (Traction) as subcontractor and omitting to list NEVCO as a supplier;
3. Find Pima Corporation (Pima), with a base bid of \$473,550.00, to be the lowest responsive and responsible bidder for the St. Andrews Recreation Center – Outdoor Sports Development (W.O. #E170302F) project;

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4. Award the contract to Pima, for a total award amount of \$473,550.00, all according to the plans and specifications;
5. Authorize the Chief Accounting Employee to encumber \$473,550.00 in available funds from the following fund and account numbers under the awarding authority of this Board Report; and,

<u>FUNDING</u>	<u>FUND NO./DEPT. NO./</u>	<u>ENCUMBRANCE</u>
<u>SOURCE</u>	<u>ACCT NO.</u>	<u>AMOUNT</u>
Proposition K - Year 14	43K/10/10G257*	\$473,550.00

\* The Proposition K funds transfer is scheduled for the 2012-13 Fourth Quarter Construction Projects Report (CPR), to be considered by City Council prior to June 30, 2013, and as such, the notice to proceed for the subject project would not be issued until such time as the funds transfer is complete.

6. Direct staff to prepare a contract and authorize the Board President and Secretary to execute the contract, subject to the approval of the City Attorney as to form.

SUMMARY:

On October 3, 2012, the Board of Recreation and Park Commissioners (Board) approved the final plans and call for bids for the St. Andrews Recreation Center – Outdoor Sports Development (W.O. #E170302F) project, located at 8701 St. Andrews Place, Los Angeles, CA 90047 (Board Report No. 12-284). The project components include:

1. Construct new tennis practice court.
2. Install 10 new pieces of outdoor exercise equipment.
3. Install shade covers over dugouts.
4. Install two new solar-powered electronic scoreboards.
5. Reconstruct existing walking path with new asphalt concrete paving and resilient track surface from TRACTION or approved equal.
6. Reconfigure irrigation heads away from the walking path to minimize erosion.
7. Item 7 was removed by Addendum No. 2.

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On December 4, 2012, six (6) bids were received for this project. The lowest responsive and responsible bidder is Pima, with a base bid amount of \$473,550.00, which is \$38,450.00 below the City Engineer's cost estimate of \$512,000.00. The bids received are as follows:

Bidders	Base Bid
1 Horizons Construction Company International, Inc.	\$332,200.00
2 Pima Corporation	\$473,550.00
3 DASH Construction Co. Inc.	\$531,802.76
4 STL Landscape, Inc.	\$558,120.00
5 Citiwide Engineering, Inc.	\$572,745.00
6 Ocean State Development, Inc.	\$634,487.00

On December 5, 2012, Horizons, with a base bid of \$332,200.00, requested to withdraw its bid due to clerical errors (Attachment "A") pursuant to Instructions for Bidders Check List, page 3A, Section 5, "Release from Bid", which provides that the Board may release a bidder from its bid if written notice is given within five (5) days of the bid opening and upon making a finding of clerical error. Upon review, staff has determined that Horizons did not include materials costs and associated mark up and profit, in the amount of \$97,713.47, in its bid submitted on December 4, 2012, and thus concurs with Horizons' claim of clerical error.

The bid expiration date was originally March 4, 2013. The Department requested all six (6) bidders to extend their bids to June 2, 2013, in order to provide sufficient time to review the bids and the bid protest. Three (3) bidders -- Pima Corporation, DASH Construction Co. Inc., and Citiwide Engineering, Inc., -- extended their bids. The other three (3) bidders -- Horizons, STL Landscape, Inc., and Ocean State Development, Inc., -- did not extend their bids.

Inasmuch as bids were due to expire on March 4, 2013 and Horizons did not extend its bid in accordance with a request from the Department dated February 26, 2013, Horizons' request to be released from its bid is now moot and does not require action by the Board. And, since Horizons bid expired as of March 4, 2013, Horizons is no longer a responsive bidder.

DASH Construction Company, Inc. (DASH) filed communications dated December 6, 2012 (Attachment B.1), December 7, 2012 (Attachment B.2), and December 9, 2012 (Attachment B.3), collectively protesting the bids of Horizons, Pima, and Citiwide Engineering Inc. (Citiwide). Horizons' bid was not evaluated, since they had requested a release from their bids and, subsequently their bid expired, as noted above. Therefore, the bid protest as to Horizons is now moot and does not require action by the Board. Citiwide's bid was also not evaluated, because it is unlikely that the fifth lowest bidder would be considered for the award; if that were to become necessary, bids would have to be reviewed at a later date.

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DASH's protest letter states that:

1. Pima's bid proposal for the resilient walking track surface did not include a price increase by the supplier.

Staff has contacted Pima, and Pima stated that they stand by their original bid prices and would absorb any cost increases.

2. Pima did not include tax associated with their bid proposal for the resilient walking track surface.

Staff contacted Pima, and Pima stated that they stand by their bid.

3. Pima listed North American Specialty Flooring (NASF), an out of state company, as a subcontractor to install a walking path track surface from Traction U.S.A. with a corresponding California Contractor's license.

Note A on Sheets 22, 23, and 24 of the Plans as modified by Addendum No. 1 Modification No. 2 calls to install a walking path track surface from Traction U.S.A. or equal. Pima listed "Traction Sports" as its subcontractor for the track surface, and listed California Contractor License No. 771242. However, staff review has determined that the holder of License No. 771242 is Wendt Industries, Inc., dba Club Resource Group, of Tracy, California, rather than Traction as identified in the bid. Upon review of documents submitted by Pima, staff has determined that Wendt Industries, dba Club Resource Group is the NASF authorized agent and approved installer of NASF/Traction products within the State of California. Staff further verified that Wendt Industries, Inc., dba Club Resource Group's California Contracting License is in good standing with the California Contractors' License Board, and is the appropriate license for the installation of synthetic turf fields and other "flooring". NASF is an authorized supplier for Traction U.S.A. Traction U.S.A. is the manufacturer of the bid specified track surface.

Documents submitted by Pima confirm that Pima received a pricing quote from Club Resource Group on November 4, 2012 (before the December 4, 2012, deadline for receipt of bids), using License No. 771242, which is the license number listed on the bid. PIMA inadvertently listed the name of the license holder as "Traction" which is actually the manufacturer/supplier. Therefore, staff recommends that the Board waive as an informality, pursuant to Charter Section 371(c), Pima having incorrectly listed in its bid the manufacturer name (Traction), while correctly listing the license number for Club Resource Group, who is the authorized and properly licensed installer for NASF/Traction in California.

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4. Pima did not list NEVCO, who is the supplier for the Electronic Score Board. Pima did list Sports Facilities Group, Inc., the Score Board support structure subcontractor on Schedule A, as required.

Note D on Sheets 22, 23, and 24 of the Plans calls for the installation of NEVCO scoreboard Model no. 1515. Pima did list Sports Facilities Group, Inc., the Score Board support structure subcontractor on Schedule A as required. Pima did not list the supplier of the scoreboard. Schedule A of the Instruction to Bidders and the Business Inclusion Program (BIP) documents direct prospective bidders to list all suppliers and subcontractors regardless of amount of their sub-bid. Staff has determined that Pima will supply and install the specified product. Therefore, staff recommends that the Board waive the omission to list NEVCO as a supplier of the scoreboard as an informality, pursuant to Charter Section 371(c).

5. Pima did not list Game Time as the supplier for exercise equipment.

Notes L to U on Sheets 22, 23, and 24 of the Plans calls for the provision and installation of Gametime Fitness Equipment of various models. Pima did not list Gametime as the supplier of the fitness equipment. Schedule A of the Instruction to Bidders and the Business Inclusion Program (BIP) documents direct prospective bidders to list all suppliers and subcontractors regardless of amount of their sub-bid. However, Pima listed and has confirmed that the installation of the Gametime fitness equipment is among the work Pima will self-perform. Therefore, staff recommends that the Board waive Pima's omission of the Gametime as supplier of the fitness equipment as an informality, pursuant to Charter Section 371(c).

Based on the above facts, staff recommends that the Board deny DASH's protest against Pima Corporation.

The bid documents stated that the determination of the lowest bidder would be based on the Base Bid amount. Among the responsive bidders, Pima submitted the lowest base bid, as demonstrated above. It is recommended that the project be awarded to Pima for a total construction contract base amount of \$473,550.00. Sufficient funds including a ten percent (10%) contingency of the contract base amount are available for the construction of this project from Proposition K funds.

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Staff has reviewed the subcontractor outreach effort made by Pima, and based on the documents submitted, has determined that a “good faith” effort has been made. Pima satisfies the Business Inclusion Program (BIP) requirements outlined by the Board’s BIP Outreach Program. The Outreach Document Package is on file in the Board Office and a synopsis of said package is attached (Attachment C). The City Attorney has reviewed the bid submitted by Pima, and found it to be in order.

Staff reviewed the responsiveness and work performance of Pima, on past Department projects and found them to be satisfactory.

The Department of Public Works, Office of Contract Compliance has indicated that there have been no labor compliance violations and that the bidder has complied with all other legal requirements.

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the subject project will consist of the refurbishment of an existing park facility and installation of accessory structures, and therefore, is exempt from the provisions of the California Environment Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1, 12) and Class 11(3) of the City CEQA Guidelines.

### FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department’s General Fund as the project’s construction costs will be fully funded by the above listed funding source specifically identified and approved for this project. The assessments of the future operations and maintenance costs have yet to be determined and would be addressed in future budget requests.

This report was prepared by Ejike Mbaruguru, Project Manager, Recreation and Cultural Facilities Program, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Cathie Santo-Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

### Attachments:

- A Horizon’s request to withdraw its bid, dated December 5, 2012
- B.1 DASH protest letter, dated December 6, 2012
- B.2 DASH protest letter, dated December 7, 2012
- B.3 DASH protest letter, dated December 9, 2012
- C BIP Synopsis for Pima

ATTACHMENT A

**HORIZONS**  
**CONSTRUCTION CO., INTL**  
General Contracting and Engineering



to 213-202-2610

Board of Recreation and Park Commissioners

221 North Figueri Street Suite 1510

Los Angeles, CA 90012

Attn.

Re: **St. Andrews Outdoor Sports Development – Worl Order #E170302F**  
**Letter of Bid withdraw**

Due to a mathematical error in final bid sheet formulas, the total material estimate for the project estimated as \$74,920.00 was not added in the formula. Estimate just included total labor, equipment and subcontractors. Accordingly our total price for the contract and its breakdown was added to be \$322,477.18 (we bid \$322,200) instead of what should have been added including materials related profit and overhead (\$430,190.65).

Accordingly, there is a significant math error (\$107,990.65). Please accept this letter of withdrawal to our bid submitted November 1<sup>st</sup>, 2012. Thank you for your kind attention and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Hatem Ibrahim".

Horizons Construction Company International, Inc.  
Hatem Ibrahim, President

**DASH CONSTRUCTION COMPANY, Inc.**

License No.: 869505, A,B, C13, C33, C 8

Tel: (818) 715-9556

Fax: (818) 715-9577

Cell: (818) 620-7547

dsh@dashconstructionco.com/ dshahnavaz@hotmail.com20501 Ventura Blvd. Woodland Hills, CA 91364

Date: December 6, 2012

Mr. Mbaruguru  
Project Manager  
City of Los Angeles  
Recreational and Cultural Facilities Program

Re.: St. Andres Recreation Center Outdoor Sports Development Project

Dear Mr. Mbaruguru,

Dash Construction prepared its bid for the above-referenced project according to the specification and drawings. Contractors were required to use North American Specialty Flooring Manufacture in Chicago, Illinois. We received their first proposal on 12/3/2012 for the amount of \$139,200.00. The proposal did not include the tax (8.75%), the total proposal included tax: \$151,380. The Proposals are attached.

On 12/4/2012 at 1:48 PM, just 20 minutes before bid opening we received another email from Mr. Jacob Muench, from the Estimating Department of North American Specialty Flooring in Chicago with an increase to their proposal to \$ 54,521.00 for a total amount of \$ 205,900.00 (including the tax). We were able to adjust our bid on the page 16A accordingly \$151,200 for the materials and \$60,000 for the installation of the Traction Surfacing by Wendt Industries Inc. subcontractor, who is certified by the manufacturer company.

As you know, North American Specialty Flooring, Inc. is only acting as a supplier for traction surfacing on this project. It cannot perform any installation of its materials by its own crew because the company is not California licensed. According to the specifications and addendum No. 2, the traction surfacing installer has to be California licensed and certified by the manufacturer. Per our request, North American Specialty Flooring forwarded to us its installer's information, the Wendt Industries, Inc. DBA company from Tracy in California with the California License No. 771242, who is certified by the manufacturer Company. The attachment is copied and attached.

Dash Construction listed Wendt Industries, Inc. DBA as the subcontractor to install the traction surfacing. We would like to respectfully ask you to verify if the other two low bidders listed Wendt Industries, Inc as their subcontractor to install the traction surfacing. If either or both bidders listed North American Specialty Flooring, Inc. as their traction surfacing subcontractor, either or both bids should be disqualified as being non-complaint. We are also concerned and would like to respectfully request a review and inspection of the first two lowest bidders to determine if those contractors included this price increase in their bid? Another concern pertaining to the proposal from North American Specialty Flooring is that it does not include the tax- we had to add the tax to the manufacture's quote to get the total purchase price. We would like to respectfully inquire as to whether the first and second lower bidders included the manufacturer's tax in their bid? The dollar amount difference is significant which is why we would like to verify. Eventually we would also like to view their bid documents.

**DASH CONSTRUCTION COMPANY, Inc.**

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**dsh@dashconstructionco.com/ dshahnavaz@hotmail.com**

**20501 Ventura Blvd. Woodland Hills, CA 91364**

Dash Construction stands ready to accept this job if the first two lowest bidders are in fact determined to be disqualified. We are committed to this project and would look forward to working with City of Los Angeles Department of Recreation and Park.

Sincerely,



Dariush Shahnava

President/ CEO

DASH Construction Company, Inc.

Lic. # 869505. A, B, C-8, C-13, C-33.

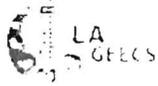
20501 Ventura Blvd. No. 255

Woodland Hills, CA 91364

Tel.: 818-715-9556

Fax: 818-715-9577

Cell: 818-620-7547



ATTACHMENT B.2

**Re: St. Andrews Recreation Center Outdoor Sports Development**

Dariush Shahnavaaz &lt;dshahnavaaz@hotmail.com&gt;

Fri, Dec 7, 2012 at 4:34 PM

To: Ejik mbaruguru LACITY &lt;ejike.mbaruguru@lacity.org&gt;, "eng.bavn@lacity.org" &lt;eng.bavn@lacity.org&gt;

Dear Sir or Madam,

As a follow up to our previous correspondence, we have had a chance to review the bid documents of the two low bidders on this project. We would like to respectfully request a review by the appropriate audit committee or other relevant party of the first two low bidders' proposal as we have concluded that both proposals are materially non-compliant with the Department's rules and regulations. First, both bidders neglect to include the price increase required by North American Specialty Flooring on December 14, 2012. Second, both bidders also neglect to include in their proposals the tax associated with North American Specialty Flooring's price. Most importantly, however, the first two low bidders include North American Specialty Flooring as a subcontractor for the project. This is in clear violation of the Department's rules and regulations and also in violation of the California Contractor State License Board's rules and regulations. North American Specialty Flooring is NOT a California licensed contractor. It cannot legally perform any construction project in California. Further, they did not list on the bid documents pages 16 and 16A pertaining to subcontractors or suppliers information column the mandatory information according to the drawing sheets L401, L402, L403, keynotes: D, L, M,N,O,P,Q,R,S,T,U. Specifically, they were required to provide the equipment by specific supply companies and specific installation companies. Dash Construction requested this information from the relevant suppliers and subcontractors and listed them on the Sheets 16 and 16A, such as the companies Nevco, Sport Facilities, Game Time, and Wendt Industries, Inc. to install the traction surfacing. Wendt Industries, Inc. is a California licensed company and certified by the manufacturer, which is a requirement in addendum No.2 of the project documents.

Accordingly, Dash Construction respectfully requests that the Department and the relevant audit or review committee please review the two proposals in question to determine whether they should be disqualified. We believe they should in light of the numerous violations enumerated herein. Please inform us of your decision at your earliest convenience. Dash Construction is ready to accept this project and we would appreciate an opportunity to work with the Department on this project. Thank you,

Sincerely,

Dariush Shahnavaaz  
DASH Construction Company, Inc.  
Lic. No.: 869505, A, B, C-8, C-13, C-33,  
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 **St. Andrews Bid Result-Proposals -2.pdf**  
5883K

**DASH CONSTRUCTION COMPANY, INC.**

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Mr. Ejike Mbaruguru, P. E.  
Recreational and Cultural Facilities Program  
1149 South Broadway, Suite 860  
Los Angeles, CA 90015

Date: 12/9/2012

Bureau of Engineering  
PROP. K  
Received

DEC 19 2012

Dear Mr. Ejike Mbaruguru,

Re: St. Andrews Recreation Center Outdoor Sports Development Project

As a follow-up to our correspondence last week pertaining to the above-referenced project (the "Project"), Dash Construction Company, Inc. ("Dash") would like to hereby file an official protest with respect to the bid submission of three contractors in connection with the Project. Specifically, Dash protests the bid submission of: Horizons Construction Co. Int'l, Inc. ("Horizons"), Pima Corporation DBA Advanced Construction ("Pima"), and Citiwide Engineering, Inc. ("Citiwide") as being materially non-compliant with the rules and regulations of the Contractors State License Board ("CSLB") and the Department of Recreation and Parks. Dash respectfully request that the Department perform an official review of the bids in question and determine whether such bids should be disqualified. We believe that, for the reasons enumerated below, each such bid is materially non-compliant and should be disqualified from the bid process pertaining to the Project. We address each non-compliant bid in detail below.

In the Project documents, the Department has outlined various requirements with respect to specific tasks and material supplies in connection with the performance of the Project. In particular, the Project documents, (drawing sheets: L401, L402, L403, and keynotes: D, I, M, N, O, P, Q, R, S, T, U) require that contractors utilize specific subcontractors and suppliers in preparing their bid proposals for the Project and in the performance of the work (if awarded the Project). The specific suppliers and subcontractors referenced in the Project documents are: Game Time of Wellsville, Utah ("Game Time"), Nevco of Los Angeles, California ("Nevco"), Sport Facilities Group, Inc. of Riverside, California ("Sport Facilities") and North American Specialty Flooring of Woodstock, Illinois ("North American"). (Addendum No.2, Part 2: Product, 2.1 Manufacturer). Notably, North American is not a California-licensed contractor; accordingly it cannot legally act as a subcontractor with respect to any public works construction project within the state, and Wendt Industries, Inc. ("Wendt") a California licensed contractor and certified by the manufacturer to install the Traction Surfacing, which is required according to

addendum No.-2 (Section 1.4 Quality Assurances . Items B and C: " The Installer must be recognized and approved by the athletic rubber flooring manufacturer"

The bid submitted by Horizons is materially non-compliant as it fails to meet the requirements set out by the Department in the Project documents. Specifically, Horizons failed to include in its submitted bid document any of the specific suppliers and subcontractors referenced in the Project documents (and enumerated herein).

The bid submitted by Pima is materially non-compliant as it fails to meet the requirements set out by the Department in the Project documents. Specifically, Pima failed to include Game Time, Nevco and Wendt in its submitted bid document. Further, Pima lists North American as a subcontractor in its bid document- Pima uses the incorrect name for North American by referring to it as "Traction Sports" but clearly intends to reference North American as it lists North American's address in Woodstock, Illinois 60098. As mentioned above, North American is specifically referenced by the Department as a required supplier with respect to the Project; North American cannot legally act as subcontractor on the Project.

The bid submitted by Citiwide is materially non-compliant as it fails to meet the requirements set out by the Department in the Project documents. Specifically, Citiwide failed to include Sport Facilities and Wendt in its submitted bid document . Further, Citiwide lists North American as subcontractors in its bid document. As mentioned above, North American is specifically referenced by the Department as required suppliers with respect to the Project; it cannot legally act as subcontractor on the Project.

Dash believes that the material non-compliance factors in connection with each referenced contractor's bid document constitute ground for disqualification with respect to each such bid. Dash respectfully requests that the Department please conduct a proper review and examination of the matters outlined herein and make an official determination with respect to the eligibility of each of Horizon's, Pima's and Citiwide's bid submission in connection with the Project. Please let us know if you have any questions or comments. We look forward to hearing from you.

Best Regards,



Dariush Shahnnavaz  
President and CEO

Cc: Ms. Letonya Deam  
Board of Recreation and Parks Commissioners

**CITY OF LOS ANGELES  
GUIDELINES FOR EVALUATION OF THE BUSINESS INCLUSION PROGRAM  
(BIP) OUTREACH CHECKLIST**

Bidder: Pima Corporation Bid Date: 12.04.12

Project Name: ST. ANDREWS RECREATION CENTER – OUTDOOR SPORTS DEVT. W.O. #: E170302F

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Credit		
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet, or b) Submit a letter either by e-mail, mail, or fax to the Bureau of Engineering, Project Award and Control (PAC) on certifying it is informed of the BIP project requirements and has participated in a City-sponsored or City approved matchmaking event in the past 12 months. Note: If the RFB states that the pre-bid meeting is mandatory, then attendance at the pre-bid meeting is the only way to pass this indicator.		✓		
3 Work Areas	Proof of this must be demonstrated in Indicator 4. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓		
4 Written Notice to Sub-contractors	E-mail or fax notification in each of the selected potential work areas to available MBEs, WBEs, SBEs, EBEs, DVBEs, and OBEs for each anticipated work area to be performed. The notification must be performed using the BAVN's BIP Outreach Reports system. The notification may be to potential sub-bidders/ subcontractors either currently registered on the BAVN or added to the BAVN by the bidder. Letters must contain areas of work selected to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number. Bidders are required to send notifications to a sufficient number of firms in each potential sub work area as determined by the City. Typically, the sufficient number of firms is determined by the total number of potential sub-bidders/ subcontractors in each sub work area.		✓		
5 Plans, specifications and requirements	Include, in Indicator 4, information detailing how, where, and when the bidder will make the required information available to interested potential sub-bidders/ subcontractors. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓		
6 Negotiate in Good Faith	a) Copies of all potential MBE/WBE/SBE/EBE/DVBE/OBE bids or quotes received must be submitted prior to award of a contract, and b) Online Summary Sheet must be completed, listing the bids or quotes received, the name of the sub-bidder/subcontractor who submitted the bid or quote, and a brief reason given for selection/non-selection of each subcontractor. The reasons for selection/non-selection should be included in the Notes section of the online Summary Sheet. If the bidder elects to perform a listed work area with its own forces, they must include a bid/quote for comparison purposes and an explanation must be provided and included on the Summary Sheet. All bids/quotes received, regardless of whether or not the bidder outreached to the sub-bidder/subcontractor, must be submitted. To this extent, the City expects the bidder to submit a bid/quote from each sub-bidder/subcontractor listed on the Summary Sheet. The Summary Sheet must be performed using the BAVN's BIP Outreach Reports system and must be submitted by 4:30 p.m. the following City working day after the date bids are received by the Board of Public Works. If a bid/quote is submitted by a sub-bidder/subcontractor that is not registered on the BAVN, the contractor is required to add that firm to their Summary Sheet.		✓		
- Bonds	Include, in Indicator 4, information about the bidder's efforts to assist with bonds, lines of credit, and insurance. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓		
<b>Prime % = 62%</b>					
MBE % = 0%	WBE % = 0%	SBE % = 0%	EBE % = 0%	DVBE % = 0%	OBE % = 35%

RESPONSIVE