

APPROVED

AUG 14 2013

REPORT OF GENERAL MANAGER

NO. 13-202

DATE August 14, 2013

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA BASIN COMMUNITY GARDENS – NEW RESTROOM BUILDING (PRJ20097) (W.O. #E170430F) PROJECT – FINAL ACCEPTANCE

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

Val Desautels
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the work performed for the Sepulveda Basin Community Gardens – New Restroom Building (PRJ20097) (W.O.#E170430F) project under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), as outlined in the Summary of this Report; and,
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject project.

SUMMARY:

On June 4, 2008, the Sepulveda Basin Community Gardens – New Restroom Building (PRJ20097) (W.O. #E170430F) project was awarded to GSD through the approval of an MOU between RAP, BOE, and GSD (Board Report No. 08-148). Subsequently, on January 5, 2011, the Board approved a Supplemental Agreement to the MOU to increase the funding and to extend the term an additional forty-eight (48) months of the MOU (Board Report No. 11-010).

The scope of the project included the construction of a new, permanent 200 square-foot Americans with Disabilities Act (ADA) accessible restroom building with an outdoor wash basin for vegetables grown in the community gardens. New infrastructure consisting of sewer, electrical, and plumbing

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connections were brought to the site. Additionally, a new ADA parking space was installed adjacent to the restroom building to facilitate close access to the restroom.

A total of nine (9) change orders were issued on this project totaling \$57,396.52 and the total cost of construction was \$478,168.72. Construction was completed on June 11, 2012.

GSD and its sub-contract vendors have finished the work for this project. The BOE Construction Management Division completed the construction management of the project. The Program Manager has advised RAP that GSD completed the construction of the project and that the quality of the work is satisfactory.

There is no contract compliance or labor issues with the work done under this MOU.

FISCAL IMPACT STATEMENT:

At this time, there is no fiscal impact to RAP's General Fund since RAP currently operates this facility with existing resources. A request for maintenance funding may be requested in future budget request.

This report was prepared by Gary Lam, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE, and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.