

S P E C I A L M I N U T E S

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

August 14, 2013

The Board of Recreation and Park Commissioners convened in special session at Algin Sutton Recreation Center at 9:35 a.m. Present were Vice President W. Jerome Stanley and Commissioners Johnathan Williams, Lynn Alvarez and Jill Werner. Also present were Jon Kirk Mukri, General Manager and Deputy City Attorney Arletta Maria Brimsey.

The following Department staff members were present:

Regina Adams, Executive Officer
Sophia Pina-Cortez, Superintendent, Metro Region, Recreation Operations Branch
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Michael Shull, Assistant General Manager, Planning, Construction and Maintenance Branch
Noel Williams, Chief Accounting Employee, Finance Division

INTRODUCTIONS

Field Deputy, Berny Motto, Council District 8, welcomed and presented opening remarks to the Board and the community.

Mark Mariscal, Superintendent, Pacific-Valley Region, introduced the staff of Algin Sutton Recreation Center.

APPROVAL OF THE MINUTES

It was moved by Commissioner Williams, seconded by Commissioner Alvarez, that the Minutes of the Meeting of July 10, 2013 be approved as submitted. There being no objections, the Motion was unanimously approved.

Taken Out of Order -

Memorandum: Department of Recreation and Parks - Americans with Disabilities Act (ADA) Assessment Program (SA000043)

Michael Shull, Assistant General Manager and Robert Oyakawa, Landscape Architect I introduced college student interns who conducted a presentation on the Department's ADA Assessment Program.

GENERAL MANAGER'S REPORTS

13-198

CULVER SLAUSON RECREATION CENTER PHASE II (YOUTH COMMUNITY CENTER) (W.O. #E1907289); PALMS RECREATION CENTER - SOCCER FIELD (PRJ20212) (W.O. #E170116F); NORTH HOLLYWOOD MULTI-PURPOSE

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INTERGENERATIONAL CENTER AT TIARA STREET - NEW BUILDING AND LANDSCAPING (PRJ1543B) (W.O. #E170240F) - ACCEPTANCE OF STOP NOTICES ON CONSTRUCTION CONTRACTS NOS. 3361, 3386, AND 3352

13-199

ROSECRANS RECREATION - SPORTS FIELDS IMPROVEMENTS AND STORMWATER ENHANCEMENTS (W.O. #E170425F) - RELEASE OF STOP NOTICE ON CONSTRUCTION CONTRACT NO. 3360

13-200

109TH STREET RECREATION CENTER - POOL AND BATHHOUSE REPLACEMENT (PRJ1501P) (W.O. #E1906494) PROJECT - RE-BID - REVIEW OF BIDS AND AWARD OF CONTRACT

13-201

SPRING STREET PARK - PHASE II (PRJ20387) (W.O. #E1907464) PROJECT - FINAL ACCEPTANCE

13-202

SEPULVEDA BASIN COMMUNITY GARDENS - NEW RESTROOM BUILDING (PRJ20097) (W.O. #E170430F) PROJECT - FINAL ACCEPTANCE

13-203

HOLLYWOOD RECREATION CENTER - POOL AND POOL BUILDING (PRJ1402B) (W.O. #E170344F) PROJECT - ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

13-204

ARTS DISTRICT PARK (PRJ20604) PROJECT - ALLOCATION OF QUIMBY FEES

13-205

EXPO CENTER - ROSE GARDEN FOUNTAIN REHABILITATION (PRJ20650) PROJECT - ALLOCATION OF ZONE CHANGE FEES

13-206

SILVER LAKE MEADOWS PARK - OUTDOOR PARK IMPROVEMENTS (PRJ20755) PROJECT - ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

13-207

TARZANA RECREATION CENTER - PLAY AREA RENOVATION (PRJ20194) PROJECT - ALLOCATION OF QUIMBY FEES

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13-208

TRINITY RECREATION CENTER - PLAY AREA RENOVATION (PRJ20752) PROJECT - ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

13-209

VAN NUYS SHERMAN OAKS PARK - SYNTHETIC TURF FIELD (PRJ20717) PROJECT - ALLOCATION OF QUIMBY FEES

13-210

MASON PARK - PLAY AREA RENOVATION (PRJ20749) PROJECT - ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

13-211

1138 AND 1144 ST. ANDREWS PLACE - RESCISSION OF PREVIOUS BOARD ACTION TO AUTHORIZE THE ACQUISITION OF TWO PARCELS BY CONDEMNATION FOR THE DEVELOPMENT OF A PARK

Regina Adams, Executive Officer, amended the report to add "South" to the title of the report.

13-212

CITY PARK IRRIGATION IMPROVEMENT PROGRAM - MEMORANDUM OF UNDERSTANDING BETWEEN DEPARTMENT OF RECREATION AND PARKS AND LOS ANGELES DEPARTMENT OF WATER AND POWER FOR IRRIGATION IMPROVEMENTS AT SELECTED PARK SITES AND EXEMPTION FROM CALIFORNIA ENVIRONMENTAL QUALITY ACT

Tom Gibson, Landscape Architect II, amended the report to change the expiration date of the Program from 2012 to 2011.

13-213

ENVIRONMENTAL - PAYMENT TO CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. FOR HAZARDOUS WASTE DISPOSAL AND CLEANUP SERVICES

13-214

CHEVIOT HILLS PARK - CONCEPTUAL APPROVAL OF CELLULAR EQUIPMENT INSTALLATION

13-215

MONITOR AVENUE PARK - CONCEPTUAL APPROVAL FOR INSTALLATION OF PUBLIC ART

13-216

PERSHING SQUARE - DOWNTOWN ON ICE FIGURE SKATING AND OTHER EVENT PROGRAMMING WITH PRE-PRODUCTION AND

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PUBLIC RELATIONS DUTIES - AWARD OF PERSONAL SERVICE CONTRACT TO LISA CAREY DBA LISA CAREY PUBLIC RELATIONS

13-217

PERSHING SQUARE EVENTS - PERSONAL SERVICES CONTRACT WITH PAGEANTRY PROPS & DÉCOR, INC. - RENTAL OF STAGE, SOUND AND LIGHT EQUIPMENT TO BE INSTALLED, SERVICED AND REMOVED ON AN AS-NEEDED BASIS

13-218

CABRILLO MARINE AQUARIUM - PERSONAL SERVICES CONTRACT WITH EVELINA TEMPLETON TO PROVIDE SCIENTIFIC ILLUSTRATIONS AND EXHIBIT DESIGNS

13-219

GOLF DIVISION - GOLF BUSINESS ANALYSIS SECTION AND ANCILLARY SERVICES DEVELOPMENT - AWARD OF CONTRACTS PURSUANT TO REQUEST FOR QUALIFICATIONS FOR AS-NEEDED CONSULTANT(S)

13-220

DONATION OF YOUTH BASEBALL EQUIPMENT FROM THE CAL RIPKEN, SR. FOUNDATION, INC.

13-221

VARIOUS DONATIONS TO OPERATIONS BRANCH - PACIFIC REGION

13-222

VARIOUS DONATIONS TO OPERATIONS BRANCH - PARK SERVICES DIVISION

13-223 VARIOUS DONATIONS TO OPERATIONS BRANCH - VALLEY REGION

13-224

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on all items of the agenda. Three requests for public comment were received and such comment was made to the Commission.

It was moved by Commissioner Alvarez, seconded by Commissioner Werner, that the General Manager's Reports be approved as amended, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

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UNFINISHED BUSINESS

12-307

TARGET RETAIL CENTER PROJECT - CHILDCARE FACILITY REQUIREMENTS PURSUANT TO SECTION 6.G OF THE VERMONT/WESTERN TRANSIT ORIENTED DISTRICT/SPECIFIC PLAN/STATION NEIGHBORHOOD AREA PLAN; REQUEST FOR IN-LIEU CHILD CARE FEE PAYMENT PURSUANT TO SECTION 6.G.4 OF THE VERMONT/WESTERN TRANSIT ORIENTED DISTRICT/SPECIFIC PLAN/STATION NEIGHBORHOOD AREA PLAN - (Original Date - 11/7/12)

The report was withdrawn.

13-100

SEPULVEDA (ENCINO-BALBOA) GOLF RESTAURANT - ONE-YEAR CONCESSION AGREEMENT WITH RENEWAL OPTION
(Original Date - 4/17/13)

The report was held.

Memorandum: LOS ANGELES POLICE DEPARTMENT - PROPOSED MEMORANDUM OF AGREEMENT - (Original Date - 4/17/13)

The report was held.

13-131

The Lummis House - Request for Proposals
(Original Date - 6/27/13)

The report was held.

13-190

POTRERO CANYON PARK DEVELOPMENT 15329 & 15333 DE PAUW STREET SLOPE REMEDIATION (W.O. 3E1907428) PROJECT; UTILIZATION OF THE BUREAU OF ENGINEERING'S GEOTECHNICAL CONSTRUCTION ON-CALL LIST OF PRE-APPROVED CONTRACTORS
(Original Date - 7/10/13)

It was moved by Commissioner Werner, seconded by Commissioner Williams, that Board Report 13-190 be approved. There being no objections, the Motion was unanimously approved.

13-195

RANCHO CIENGECA SPORTS COMPLEX - THIRD AMENDMENT TO AGREEMENT WITH THE LOS ANGELES DODGERS FOUNDATION (FORMERLY THE DODGERS DREAM FOUNDATION) AND LA84 FOUNDATION FOR THE INSTALLATION OF BASEBALL FIELD IMPROVEMENTS
(Original Date - 7/10/13)

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The report was withdrawn.

NEW BUSINESS

Memorandum: The British Academy of Film and Television Arts Los Angeles (BAFTA) - Free Summer Movie Screening Series at Thirty-Two (32) Recreation Centers

The report was received and filed.

Considered Earlier in the Meeting -

Memorandum: Department of Recreation and Parks - Americans with Disabilities Act (ADA) Assessment Program (SA000043)

COMMISSION TASK FORCES

Commission Task Force on Concession (Commissioners Stanley and Williams)

Commissioner Williams reported that the Task Force had met and discussed the status of various contracts that were awaiting City Attorney and CAO review. He further reported that the Echo Park Pedal Boat and Café Concessions were up and operating through the utilization of short-term permits.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

There were no reports.

GENERAL MANAGER'S ORAL REPORT

Jon Kirk Mukri, General Manager, reported on Department activities.

FUTURE AGENDA ITEMS

Commissioner Alvarez requested a report on the Department's Escrow Verification Process.

RESPONSES TO FUTURE AGENDA ITEMS REQUESTS

Staff provided reports to the Commissioners Relative to Items Requested as Future Agenda Items on the Dates Listed Below

- March 14, 2012 - GENERAL MANAGER'S REPORT:
13-225 Construction Contracts Policy - Reduction of the 50 Percent Prime Contractor Self-Performance Requirement to 30 Percent Prime Contractor Self-Performance

The report was held.

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- September 19, 2012 - Memorandum: Update on Status of Recreation and Parks Camps

The report was received and filed.

- October 24, 2012 - Memorandum: Summary Review of Recreation and Parks' Internal Control Pertaining to Cash

The report was received and filed.

PUBLIC COMMENTS

Public comment was invited; however no requests were received.

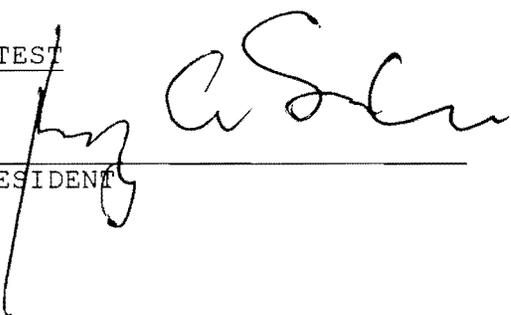
NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, September 4, 2013 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

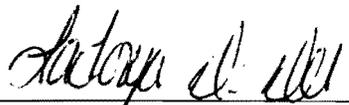
ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:25 a.m.

ATTEST



PRESIDENT



EXECUTIVE ASSISTANT