

APPROVED

MAY 13 2013

**BOARD OF RECREATION
& PARK COMMISSIONERS**

REPORT OF GENERAL MANAGER

NO. 13-023

DATE February 6, 2013

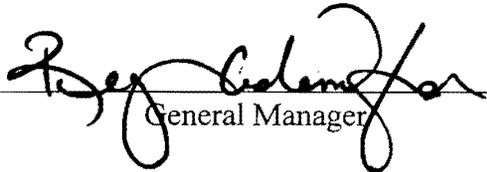
C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: POINSETTIA RECREATION CENTER – PHASE I BUILDING AND LANDSCAPE REFURBISHMENT (W.O. #E170265F) – FINAL ACCEPTANCE

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull cert for
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the work performed for the Poinsettia Recreation Center - Phase I Building and Landscape Refurbishment (W.O. #E170265F) project under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE) and the Department of General Services (GSD) as outlined in the Summary of this Report; and,
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject project.

SUMMARY:

On June 2, 2010, the Poinsettia Recreation Center – Phase I Building and Landscape Refurbishment (W.O. #E170265F) project was awarded to GSD through the approval of an MOU between the RAP, BOE, and GSD (Board Report No. 10-139). The MOU amount was for \$607,750.00.

The scope of the project included the construction of an enclosure for the existing patio area at the recreation center to create a new community room, the re-modeling of the men and women’s restrooms to add partitions, the replacement of the indoor gymnasium flooring, and the replacement of the existing basketball backboards and rims with new backboards and rims. Landscape refurbishment work included re-grading of the field and upgrades to the irrigation system.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-023

While preparing for the construction of the project, RAP informed BOE that it was planning to simultaneously perform construction work while GSD was onsite. RAP planned to install children's play equipment, a new jogging/walking path around the perimeter of the field, to re-grade the baseball infields, and to re-pave the basketball courts using Quimby funds. Since GSD's portion of the outdoor work also involved re-grading of the field plus the installation of an upgraded irrigation system, it was decided that the two projects would best be completed if GSD focused on the construction of the community room addition while RAP and its vendors constructed the outdoor portion of the work, absorbing the landscape refurbishment part of the work that was originally planned to be completed by GSD.

Although a Notice-to-Proceed was issued in the amount of \$458,856.00, the total cost of construction was only for \$250,257.61 including two (2) change orders totaling \$5,402.00 (1.2% of the not to exceed Notice-To-Proceed amount). Construction was completed on June 11, 2012.

The construction amount shown above is significantly lower than the MOU amount since GSD completed a reduced scope of work - the community room addition. Moreover, the Proposition K line item for 'building and landscape refurbishment' would only be partially complete since the landscape refurbishment work was executed using Quimby funds. In order to complete the Proposition K line item scope of work, BOE staff is working with RAP and the City Administrative Officer (CAO) to reimburse the Quimby fund used for the purchase order completed on the field re-grading portion of the project. In lieu of the Quimby funding, the Proposition K funds will be encumbered and expended for this portion of work.

GSD has finished the work for this project. The BOE, Construction Management Division completed the construction management of the project. BOE advised RAP that GSD completed the construction of the project and that the quality of the work is satisfactory.

There are no contract compliance or labor issues with the work done under this MOU. Some of the construction work was completed by City employees and other work by subcontractors under the supervision of GSD staff.

FISCAL IMPACT STATEMENT:

The project was completed with no fiscal impact to the RAP's General Fund. RAP currently operates these facilities and operating budgets are in place.

This report was prepared by Gary Lam, Project Manager, Recreational and Cultural Facilities Program, Department of Public Works, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE, and Michael A. Shull, Assistant General Manager, Department of

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-023

Recreation and Parks.