

REPORT OF GENERAL MANAGER

APPROVED
FEB 20 2013

NO. 13-046

DATE February 20, 2013

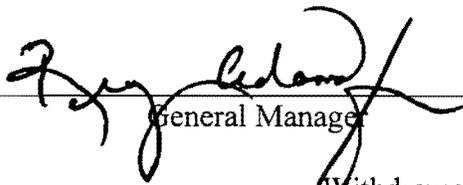
**BOARD OF RECREATION
& PARK COMMISSIONERS**

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

| | |
|-----------------|-------------------------|
| R. Adams _____ | K. Regan _____ |
| H. Fujita _____ | M. Shull _____ |
| V. Israel _____ | *N. Williams <u>NDW</u> |



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Subject to approval by the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, as follows:

| | | |
|-------|---|----------------|
| FROM: | Account 1010 – Salaries General | \$1,190,000 |
| TO: | Account 1100 – Salaries, Hiring Hall | \$500,000 |
| | Account 1120 – Fringe Benefits, Hiring Hall | 250,000 |
| | Account 3040 – Contractual Services | <u>440,000</u> |
| | | \$1,190,000 |

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

SUMMARY:

Salaries, Hiring Hall (Account 1100) and Fringe Benefits, Hiring Hall (Account 1120) are in need of additional appropriations. The Department of Recreation and Parks has had to utilize Hiring Hall staff due to shortages in craft-level personnel, brought about by retirements, transfers, and promotions. Additionally, the cost of Hiring Hall salaries, hourly rates, and benefits have risen and caused increased liability for the Department.

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Additional appropriations are also needed in Contractual Services (Account 3040) to cover unanticipated bank fees imposed by Wells Fargo on the Department's banking transactions, not included in RAP's budget. RAP also needs to transfer \$40,000 to the Controller's Office from the Contractual Services account for services provided under the Accounting Assistance Program.

FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department of Recreation and Parks' General Fund.

This report was prepared by Noel Williams, Chief Management Analyst, Finance Division – Budget Section.