

S P E C I A L M I N U T E S

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

June 27, 2013

The Board of Recreation and Park Commissioners convened in special session at Cheviot Hills Recreation Center (A.K.A. Rancho Park) at 9:41 a.m. Present were President Barry A. Sanders, and Commissioners Johnathan Williams and Jill Werner. Also present were Jon Kirk Mukri, General Manager and Deputy City Attorney Arletta Maria Brimsey.

The following Department staff members were present:

Regina Adams, Executive Officer
Kevin Regan, Assistant General Manager, Recreation Operations Branch
Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Branch
Noel Williams, Chief Accounting Employee, Finance Division

INTRODUCTIONS

Legislative Deputy, David Giron, Council District 5, welcomed and presented opening remarks to the Board and the community.

Kevin Regan, Assistant General Manager, Recreation Operations, introduced the staff of Cheviot Hills Recreation Center (A.K.A. Rancho Park).

APPROVAL OF THE MINUTES

It was moved by Commissioner Williams, seconded by Commissioner Werner, that the Minutes of the Meeting of June 5, 2013 be approved as submitted. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

13-163

LINCOLN HEIGHTS SENIOR CENTER - RESTROOM RESTORATION (PRJ20430) (W.O. #E1907458) PROJECT - FINAL ACCEPTANCE

13-164

MAR VISTA RECREATION CENTER - RESTROOMS AND STORAGE ENLARGEMENT AND REMODELING (PRJ1542B) (W.O. #E1907441) PROJECT - AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES; TRANSFER OF FUNDS

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13-165

DEPARTMENT OF RECREATION AND PARKS - TREE INVENTORY
PROJECT - REQUEST FOR RE-BID

13-166

AS-NEEDED LANDSCAPE CONSTRUCTION, RETROFIT,
MAINTENANCE AND/OR REPAIRS - ACCEPTANCE OF PROTEST
AND REJECTION OF APPEAL; AWARD OF CONTRACT

Joy Ramos, a representative of D.H.R. Construction, Inc. addressed the Board in support of a protest submitted by her firm.

It was moved by Commissioner Williams, seconded by Commissioner Werner, that Board Report 13-166 be approved as submitted, and that the Resolutions recommended in the report be thereby approved. There being no objections, the Motion was unanimously approved.

13-167

KEN MALLOY HARBOR REGIONAL PARK -MACHADO LAKE
EMERGENCY VEGETATION REMOVAL PROJECT

13-168

FISCAL YEAR 2013-14 PERSONNEL RESOLUTION

13-169

50 PARKS INITIATIVE - EXIT PARK (406 NORTH GAFFEY
STREET) - PRELIMINARY AUTHORIZATION TO PROCEED WITH
THE ACQUISITION OF PROPERTY FOR THE DEVELOPMENT OF
A PARK

13-170

MACARTHUR (GENERAL DOUGLAS) PARK - PROPOSED
MONUMENT PROJECT - FINAL APPROVAL OF OSCAR A.
ROMERO MONUMENT PROJECT

13-171

GOLF YOUTH INSTRUCTOR - TREGNAN GOLF ACADEMY (TGA)
- AMENDMENT TO PROFESSIONAL SERVICES CONTRACT NO.
3321 WITH JEFFREY T. BARBER, A SOLE PROPRIETOR, TO
EXTEND THE TERM AND INCREASE THE CONTRACT AMOUNT

13-172

PERSHING SQUARE - WINTER THEMED LIGHTING -
AMENDMENT TO CONTRACT NO. 3331 WITH MOBILE
ILLUMINATION, INC., TO EXTEND THE TERM AND INCREASE
THE CONTRACT AMOUNT

13-173

THE LUMMIS HOME - REQUEST FOR PROPOSALS

This report was held.

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13-174

ELYSIAN PARK RECREATION CENTER - AGREEMENT WITH LOS ANGELES THEATRE ACADEMY, INC., FOR THE SHARED USE OF ELYSIAN PARK RECREATION CENTER FOR THEATRE ARTS, AFTER SCHOOL CLUB AND SUMMER DAY CAMP PROGRAMS

13-175

SPRING STREET PARK - AGREEMENT WITH COMMUNITY PARTNERS FOR FRIENDS OF SPRING STREET PARK FOR THE OPERATION AND MAINTENANCE OF THE PARK

13-176

LANARK PARK - AGREEMENT WITH THE TONY HAWK FOUNDATION FOR THE DONATION OF THE DESIGN AND CONSTRUCTION DOCUMENTS FOR A NEW SKATE PARK PLAZA; CALL FOR BIDS FROM RECREATION AND PARKS PREQUALIFIED SPECIALTY CONCRETE SKATE PARK CONTRACTORS; ALLOCATION OF QUIMBY AND ZONE CHANGE FEES

13-177

CHEVIOT HILLS RECREATION CENTER ARCHERY RANGE - AGREEMENT WITH THE LOS ANGELES PARKS FOUNDATION TO ACCEPT A GIFT OF IMPROVEMENTS FUNDED BY THE EASTON SPORTS DEVELOPMENT FOUNDATION; NAMING OF ARCHERY RANGE AND INSTALLATION OF APPROPRIATE SIGNAGE

13-178

ELYSIAN PARK - MEMORANDUM OF UNDERSTANDING WITH THE LOS ANGELES DEPARTMENT OF WATER AND POWER FOR THE ELYSIAN RESERVOIR AND PARK ENHANCEMENT FUND

13-179

COST RECOVERY REIMBURSEMENT FEES FOR ORGANIZATIONS OPERATING AT DEPARTMENT OF RECREATION AND PARKS OWNED FACILITIES

13-180

LOS ANGELES CENTER FOR ENRICHED STUDIES - PAYMENT OF MAINTENANCE EXPENSES FOR 2013 FACILITIES USE PERMIT FOR THE CONTINUED USE OF LOS ANGELES UNIFIED SCHOOL DISTRICT AQUATICS AND RECREATION FACILITIES

13-181

GRIFFITH PARK - DONATION OF FUNDS FROM THE FRIENDS OF GRIFFITH PARK IN SUPPORT OF THE DEPARTMENT OF RECREATION AND PARKS OPERATED 2013 SUMMER URBAN WILDLIFE PROGRAM

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13-182

90+ LEGACY LUNCHEON FOR 2013 - PFIZER, INC. SPECIAL
EVENT GRANT - AUTHORIZATION TO SUBMIT GRANT
PROPOSAL; ACCEPTANCE OF GRANT FUNDS

13-183

CLEAN AND SAFE SPACES (CLASS) PARKS YOUTH
EMPLOYMENT INTERNSHIP PROGRAM (YEIP) - JUVENILE
JUSTICE CRIME PREVENTION ACT AFTER-SCHOOL
ENRICHMENT AND SUPERVISION PROGRAM FOR FISCAL YEAR
2013-2014; ACCEPTANCE OF GRANT FUNDS

13-184

EXPO CENTER - DONATION FROM THE FRIENDS OF EXPO
CENTER FOR SUMMER CAMP SCHOLARSHIPS

13-185

EXPO CENTER - DONATION FROM THE FRIENDS OF EXPO
CENTER FOR SUMMER YOUTH JOB CORPS PROGRAM

13-186

RUNYON CANYON PARK - EARLY CLOSURE FOR THE 2013
INDEPENDENCE DAY HOLIDAY

13-187

VARIOUS DONATIONS TO OPERATIONS BRANCH - GOLF
DIVISION

13-181

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on all items of the agenda. Four requests for public comment were received and such comment was made to the Commission.

It was moved by Commissioner Werner, seconded by Commissioner Williams, that the General Manager's Reports be approved with exceptions as noted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS

12-307

TARGET RETAIL CENTER PROJECT - CHILDCARE FACILITY
REQUIREMENTS PURSUANT TO SECTION 6.G OF THE
VERMONT/WESTERN TRANSIT ORIENTED DISTRICT/SPECIFIC
PLAN/STATION NEIGHBORHOOD AREA PLAN; REQUEST FOR
IN-LIEU CHILD CARE FEE PAYMENT PURSUANT TO SECTION
6.G.4 OF THE VERMONT/WESTERN TRANSIT ORIENTED

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DISTRICT/SPECIFIC PLAN/STATION NEIGHBORHOOD AREA PLAN

The report was held.

13-100

SEPULVEDA (ENCINO-BALBOA) GOLF RESTAURANT - ONE-YEAR CONCESSION AGREEMENT WITH RENEWAL OPTION

The report was held.

Memorandum: LOS ANGELES POLICE DEPARTMENT - PROPOSED MEMORANDUM OF AGREEMENT

The report was held.

13-117

APPROVED USES FOR RECREATION AND PARKS PROPERTY AND FACILITIES

The report was withdrawn.

13-131

SIGNATURE AUTHORITY AS ACTING GENERAL MANAGER AND ACTING CHIEF ACCOUNTING EMPLOYEE

The report was amended to remove Noel Williams, Chief Accounting Employee as a person authorized to sign in the absence of the General Manager, except for the purpose of signing and approving accounting documents only.

It was moved by Commissioner Williams, seconded by Commissioner Werner, that Board Report 13-131 be approved as amended. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCES

Commission Task Force on Concession (Commissioners Stanley and Williams)

There were no reports.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

There were no reports.

GENERAL MANAGER'S ORAL REPORT

Jon Kirk Mukri, General Manager, reported on Department activities.

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FUTURE AGENDA ITEMS

There were no requests for future items.

PUBLIC COMMENTS

Public comment was invited; however no requests were received.

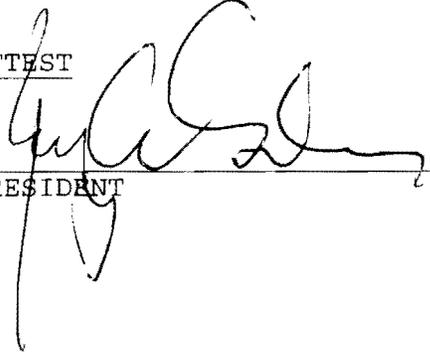
NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, July 10, 2013 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:58 a.m.

ATTEST



PRESIDENT



EXECUTIVE ASSISTANT