

# NOTICE MEETING RESCHEDULE

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

March 14, 2013

NOTICE IS HEREBY GIVEN that the meeting of the Board of Recreation and Park Commissioners scheduled to be held at 9:30 A.M. on Wednesday, March 20, 2013 at Pecan Recreation Center, 127 S. Pecan Street, Los Angeles, CA 90033, **has been rescheduled to 1:00 p.m. The meeting date and location will remain the same.**

BOARD OF RECREATION AND  
PARK COMMISSIONERS



LATONYA .D DEAN  
Commission Executive Assistant

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, March 20, 2013 at 1:00 p.m.

Pecan Recreation Center  
127 S. Pecan Street  
Los Angeles, California 90033

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Jose Huizar, Council District 14, or His Appointed Representative

Kevin Regan, Assistant General Manager, Recreation Operations, will Introduce the Staff of Pecan Recreation Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of March 6, 2013

3. GENERAL MANAGER'S REPORTS:

13-069 Hollywood Recreation Center - Pool and Pool Building (PRJ1402B) (W.O. #E170344F) - Approval of Final Plans and Call for Bids

13-070 MacArthur Park - Bandshell Restrooms (PRJ20478) (W.O. #E1907293) - Final Acceptance

13-071 Gage and Avalon Triangle Pocket Park - Transfer of Jurisdiction of a Triangle-Shaped Median Street Property to the Department of Recreation and Parks from the Department of Public Works to Develop the Site, and to Maintain the Site as a Pocket Park

13-072 50 Parks Initiative - 1<sup>st</sup> and Broadway Civic Center Park - 217 W. First Street - Final Authorization to Acquire Property

13-073 Ken Malloy Harbor Regional Park - Authority to Execute Amendment No. 1 to the Memorandum of Agreement with the

March 20, 2013

California Regional Water Quality Control Board for Implementation of Load Allocations for the Total Maximum Daily Loads (TMDL) for Eutrophic, Algae, Ammonia, and Odors (Nutrients) and Pesticides and Polychlorinated Biphenyls (PCB-Toxins) in Machado Lake

- 13-074 Sunnynook Park, Torrance Denker Park, Peck Park, and Aliso Canyon Park - Naming of Various Features Within City Parks
- 13-075 Transfer of Appropriations Within Fund 302 in the Department of Recreation and Parks for Budgetary Adjustments
- 13-076 Harbor Golf Café - One Year Concession Agreement with Renewal Options
- 13-077 Griffith Observatory - Award of Personal Services Contract to Christopher Shelton for As-Needed Performance Director Services for the Live Performer Productions at the Samuel Oschin Planetarium Theatre
- 13-078 Wellness Center Park - Assignment of the Right to Apply for Proposition A Cities Excess Funds; City Council Grant Resolution
- 13-079 Cabrillo Beach - 2013 Montrose Settlements Restoration Program - Fishing Outreach Mini-Grant - Authorization to Submit Grant Proposal; Acceptance of Grant Funds
- 13-080 Lou Costello Jr. Recreation Center - Gift Agreement with the Los Angeles Clippers Foundation for Facility Improvements
- 13-081 Saint Andrews Recreation Center - Gift Agreement with the Los Angeles Clippers Foundation for Facility Improvements
- 13-082 Late Night Hoops Basketball Program - Donation from Los Angeles Clippers, Inc., for Support of the Program
- 13-083 Various Donations to Operations Branch - Valley Region
- 13-084 Board Office - Signature Authority
- 13-085 Various Communications

4. UNFINISHED BUSINESS:

- 12-212 Griffith Park Train Ride Concession - Proposed Ticket Price Increase

Item to be Continued

March 20, 2013

12-307 Target Retail Center Project - Childcare Facility  
**Item to be Continued** Price Increase Requirements Pursuant to Section 6.G of the Vermont/Western Transit Oriented District/Specific Plan/Station Neighborhood Area Plan; Request for In-Lieu Child Care Fee Payment Pursuant to Section 6.G.4 of the Vermont/Western Transit Oriented District/Specific Plan/Station Neighborhood Area Plan

13-023 Poinsettia Recreation Center - Phase I Building and  
**Item to be Continued** Landscape Refurbishment (W.O. #E170265F) - Final Acceptance

13-026 MacArthur Park - Final Approval of Mural Artwork on  
**Item to be Continued** Benches

13-044 Augustus F. Hawkins Nature Park Preserve - Approval of a  
Twenty Year Lease Agreement with the Department of Water and Power for the Continued Use of Approximately Eight (8) Acres of Developed Open Wetlands and Passive Recreational Space

13-045 Los Angeles Maritime Museum - Approval of Harbor  
**Item to be Continued** Department Permit No. 895 for the Operation and Maintenance of the Maritime Museum

5. **NEW BUSINESS:**

Memorandum: Valley Region - Assignment of Park Name - 13116 Kagel Canyon Street Pocket Park to Amistad Pocket Park

Memorandum: MacArthur Park - Temporary Art Installation

6. **COMMISSION TASK FORCES:**

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

7. **GENERAL MANAGER'S ORAL REPORT:**

Report on Department Activities and Facilities

8. **FUTURE AGENDA ITEMS:**

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. **PUBLIC COMMENTS:**

Any comments which require a response or report by staff will be

March 20, 2013

automatically referred to staff for a report at some subsequent meeting.

10. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, April 3, 2013 at 9:30 a.m., at EXPO Center, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue) Los Angeles, California 90037.

11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

REPORT OF GENERAL MANAGER

NO. 13-069

DATE March 20, 2013

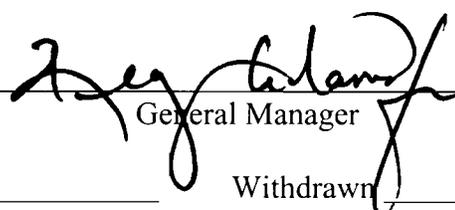
C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HOLLYWOOD RECREATION CENTER – POOL AND POOL BUILDING (PRJ1402B) (W.O. #E170344F) PROJECT – APPROVAL OF FINAL PLANS AND CALL FOR BIDS

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
V. Israel \_\_\_\_\_

K. Regan \_\_\_\_\_  
\*M. Shull RAF  
N. Williams \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve final plans and specifications for the Hollywood Recreation Center – Pool and Pool Building (PRJ1402B) (W.O. #E170344F) project;
2. Approve the reduction in the value of the work that the specifications require to be performed by the prime contractor from 50% to 20% of the base bid price; and,
3. Approve the date to be advertised for receipt of bids as Tuesday, April 23, 2013 at 3:00 P.M. in the Board Office.

SUMMARY:

The Department of Public Works, Bureau of Engineering (BOE) and the Department of Recreation and Parks (RAP) propose to construct the Hollywood Recreation Center – Pool and Pool Building (PRJ1402B) (W.O. #E170344F) project. This project is designed to replace the aged and dilapidated pool and pool building at the site, located at 1122 North Cole Avenue, Hollywood, California 90038. The project is listed as a specified project in the Proposition K ballot measure, and the specified scope of work is listed as follows: “CONSTRUCT MODERN GYM AND POOL BUILDING”. RAP has also requested to reconstruct the pool, using Quimby and other funds, and this scope was merged with the Proposition K project, resulting in the combined “Pool and Pool Building” project. Construction of a modern gym is not included in this phase of the Proposition K project. The gym will be under a future phase.

## REPORT OF GENERAL MANAGER

PG. 2

NO. 13-069

The Proposition K – L.A. for Kids Steering Committee directed staff to commence the design of the pool building portion of the Proposition K Specified project scope on September 25, 2008. The Council District Office and RAP formed the Hollywood Recreation Center Local Volunteer Neighborhood Oversight Committee (LVNOC) to provide input on potential designs and recreational amenities to be incorporated in the project that would be consistent with the needs of the community. During the final approval phase for the plans, the Community members approached the Council District Office and RAP and requested to add a pool heating system, pool building glazing and heating, ventilation, and an air conditioning system, to allow the pool to be “winterized”, for year round use should operational funds become available. As the plans were being revised and approved, the existing pool and pool building were demolished by the Department of General Services, Construction Forces under an MOU approved on May 16, 2012 (Board Report No. 12-146). This demolition work is expected to shorten the project construction time and allow delivering this much-needed recreational amenity to the community much sooner.

Final plans and specifications are complete for the current phase of the Hollywood Recreation Center – Pool and Pool Building (PRJ1402B) (W.O. #E170344F) project. The proposed project is funded by Proposition K and Quimby funds (Board Report Nos. 08-63, 10-209, and 12-185). As required under the Proposition K – L.A. for Kids Program, three (3) Local Volunteer Neighborhood Oversight Committee (LVNOC) meetings have been held, and the LVNOC has approved the scope of this project. Also, two (2) additional community outreach meetings were held and those in attendance were supportive of this project.

Plans and specifications provide for the following scope:

1. Construct new pool, approximately 9,575 square feet, with integrated splash area, pool deck with Americans with Disabilities Act (ADA) access ramp and railing, waterslide, diving stand, covered spectators areas, life guard seats and required pool water heating, cleaning, filtering and conveying systems;
2. Construct new pool building with shower facilities for both gender, family changing area, facility administration area, and life guard observation and training area with all utilities, communication, security, fire alarm, lighting, heating, ventilation, and air conditioning system, and pool equipment room;
3. Construct storm water tank, irrigation, landscape, perimeter fence with gate, facility signage, and access gates; and,
4. Construct wall surface area and coordinate with the City Contract Artist who will install artwork/mural.

The City Engineer’s estimate for the construction cost of this project is \$6,300,000.

REPORT OF GENERAL MANAGER

PG. 3 NO. 13-069

Funding will be drawn from the funding sources listed below:

<u>Funding Source</u>	<u>Fund/Dept./Acct. No.</u>
Proposition K Year 11	43K/10/10C590
Proposition K Year 12	43K/10/10E590
Proposition K Year 13	43K/10/10F590
Proposition K Year 15	43K/10/10H590
Quimby Fees	302/89/89460K-HF

It has been the policy of this Board to require that the prime contractor on construction projects perform a minimum of 50% of the work for the project, as measured by the base bid price. It is proposed that the Board reduce the prime contractor's participation requirement from 50% to 20% on this project. This should help attract a broader range of prime contractors, thus creating a more inviting and competitive bidding environment for this project. Also, it should create a more competitive pricing among the specialty subcontractors providing bids to the prime contractors.

In accordance with the requirements of the California Environmental Quality Act (CEQA), a Mitigated Negative Declaration (MND) was prepared based on an Initial Study, which determined that all potentially significant environmental effects would be mitigated to a level less than significant. On December 8, 2010, the Board (Board Report No. 10-331) adopted the MND and associated Mitigation Monitoring and Reporting Program (MMRP), and a Notice of Determination was filed with the Los Angeles County Clerk on December 14, 2010. Since the proposed changes to the project scope will not result in any new, significant environmental effects, will not increase the severity of previously identified effects, and will not result in substantial changes in the environmental setting, the adopted MND is still valid. Therefore, no additional CEQA compliance is required.

The bid package has been approved by the City Attorney's Office.

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to RAP's General Fund. The assessments of the future operations and maintenance costs have yet to be determined and will be addressed in future budget requests.

This Report was prepared by Shashi Bhakta, Project Manager, BOE Recreational and Cultural Facilities Program. Reviewed by Neil Drucker, Program Manager, BOE Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 13-070

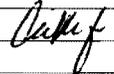
DATE March 20, 2013

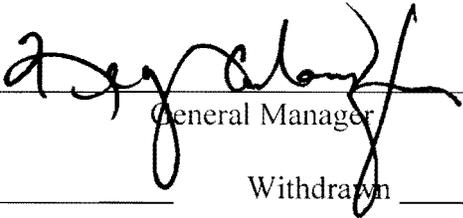
C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MACARTHUR PARK – BANDSHELL RESTROOMS (PRJ20478)  
(W.O. #E1907293) – FINAL ACCEPTANCE

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
V. Israel \_\_\_\_\_

K. Regan \_\_\_\_\_  
\*M. Shull   
N. Williams \_\_\_\_\_

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Accept the work performed for the MacArthur Park – Bandshell Restrooms (PRJ20478) (W.O. #E1907293) Project under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and the Department of General Services (GSD), as outlined in the Summary of this Report; and,
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject project.

SUMMARY:

On October 6, 2010, the construction project was awarded to GSD through the approval of an MOU between RAP, BOE and GSD (Board Report No. 10-264). The project consisted of constructing a new toilet building adjacent to the exterior walls of the MacArthur Park Bandshell. The new toilet building project consisted of providing three toilet compartments, all compliant with the Americans with Disabilities Act. Site improvements, irrigation and landscaping were also constructed. The community started using the facility on July 5, 2012.

GSD completed all work pertaining to the MacArthur Park – Bandshell Restrooms (PRJ20478) (W.O. #E1907293) project. BOE Construction Management Division provided the construction management of the project. The base award amount was \$476,000. The total construction cost was \$509,704.46, including nine (9) change orders, for a total of \$33,704.46 or 7.1% of the

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-070

contract award amount. It should be noted that GSD was able to complete the base project under the original construction budgeted amount. The Program Manager has advised RAP that GSD completed the construction of the project and that the quality of the work is satisfactory.

There are no contract compliance or labor issues with the work done under this MOU. Some of the construction work was completed by City employees and other work by subcontractors under the supervision of GSD staff.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the RAP's General Fund. RAP currently operates this facility, and an operating budget is in place. The \$523,600 funding was provided by Community Development Block Grant (CDBG), Economic Development Initiative (EDI) and Quimby funds.

This report was prepared by Ada Fernandez-DeLaRosa, Project Manager, Department of Public Works, Bureau of Engineering, Architectural Division. Reviewed by Mahmood Karimzadeh, Program Manager, Department of Public Works, Bureau of Engineering, Architectural Division; Neil Drucker, Program Manager, Recreational and Cultural Facilities Division; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering and Cathie Santo Domingo, Superintendent, Planning, Construction, and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 13-071

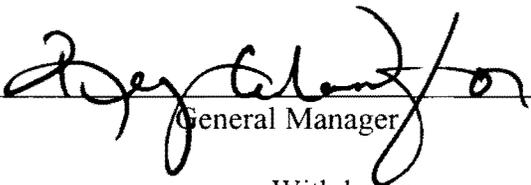
DATE March 20, 2013

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GAGE AND AVALON TRIANGLE POCKET PARK – TRANSFER OF JURISDICTION OF A TRIANGLE-SHAPED MEDIAN STREET PROPERTY TO THE DEPARTMENT OF RECREATION AND PARKS FROM THE DEPARTMENT PUBLIC WORKS TO DEVELOP THE SITE AND TO MAINTAIN THE SITE AS A POCKET PARK

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Adopt the Resolution, substantially in the form on file in the Board Office, authorizing staff to request the assistance of the Department of General Services (GSD) and other City entities, per City Charter Section 594(a) and (b), in accepting Transfer of Jurisdiction to a parcel, located at 6301-6309 South Avalon Boulevard, California 90003;
2. Approve the transfer of a triangle-shaped median street property at the corner of Gage Avenue and Avalon Boulevard. in the City of Los Angeles (City) at 6301-6309 South Avalon Boulevard, California 90003, from the jurisdiction of the City of Los Angeles, Department of Public Works (DPW) to the City of Los Angeles, Department of Recreation and Parks (RAP), authorizing RAP staff, per City Charter Section 594 (a) and (b) to request the assistance of GSD to complete the transfer of jurisdiction, at no expense to RAP, subject to review and approval of the City Attorney;
3. Direct the Board Secretary to accept the transfer of jurisdiction for the property as described in the attached Council Motion and Legal Description;
4. Authorize staff to request the DPW to process a street vacation for a portion of the transferred property, per the City Council’s intended purpose to transfer and create the

## REPORT OF GENERAL MANAGER

PG. 2

NO. 13-071

street median into a park as indicated in the City Council Motion, Council File (CF) No. 12-1902;

5. Declare that upon completion of the jurisdictional transfer, the site is to be set apart and dedicated as park property in perpetuity, to be known as Gage and Avalon Triangle Pocket Park;
6. Approve the concept design plan as attached; and,
7. Approve the issuance of any necessary Right-Of-Entry permit to the Los Angeles Neighborhood Land Trust (LANLT) to develop the site and to maintain the site.

### SUMMARY:

In recognition of the need to develop a coordinated long-term strategy to meet the recreation needs of current, and future, residents of the City, RAP has launched an initiative to acquire and develop at least fifty (50) sites into new public parks -- The 50 Parks Initiative. The primary goal of the initiative is to increase the number of park and recreation facilities across the City with a specific focus on densely populated neighborhoods and communities that lack sufficient open space and recreational services.

The development of fifty (50) new public parks will provide innumerable physical, social, health, and environmental benefits for local communities. These new parks will help stabilize neighborhoods and property values by providing needed public infrastructure improvements, removing blight caused by abandoned buildings and empty lots, and beautifying underutilized public property.

RAP, along with the Mayor's Office and Council District 9, are interested in acquiring the Gage and Avalon Center site to expand the recreational activities in the area as part of the Mayor's 50 Parks Initiative. The proposed acquisition will provide more recreational space for the surrounding community.

Councilmember Jan Perry has requested that RAP accept the transfer of jurisdiction for a triangle shaped street median with a City street addresses of 6301-6309 South Avalon Boulevard, California 90003, to be developed and maintained by the LANLT, as a pocket park, at no cost to RAP. The properties are owned by the City of Los Angeles and were purchased for street purposes under the control and jurisdiction of DPW and as such will have to be vacated and dedicated for park purposes as instructed by City Council at no cost to RAP. In the Mid-1960's several parcels were acquired by the City for street purposes. The area since then was developed into a triangle shaped street median and has been maintained by DPW. City Council now desires that said property be vacated by DPW and be developed into a park. Portions of Lots 2 through

## REPORT OF GENERAL MANAGER

PG. 3

NO. 13-071

7 of Block "C" of the "STRONG AND DICKINSON'S ASCOT SOUTH PARK TRACT" are currently used as a street median. This street median will be developed into a park by LANLT, and LANLT will maintain and operated the park under a separate Lease Agreement for fifteen (15) years. A proposed Lease agreement with LANLT that will be drafted and presented for Board approval at a later time.

On January 29, 2013, the Los Angeles City Council (Council) adopted the actions under Council File No. 12-1902 approving the transfer of the street triangle as described in the legal description that was attached to the adopted City Motion as Exhibit "A". In the motion, the Council instructed GSD to process a non-financial transfer of jurisdiction of the street triangle at the corner of Gage Avenue and Avalon Boulevard per the attached legal description to the RAP.

Council also requested that RAP consider, approve, and accept the transfer of jurisdiction of the street triangle at the corner of Gage Avenue and Avalon Boulevard and dedicate it as park property in perpetuity.

As part of this transfer, Council also requested RAP to: "(1) enter into a 15-year lease agreement beginning on the construction completion date, with Los Angeles Neighborhood Land Trust; (2) provide a right-of-entry permit to LANLT; and (3) pursue a street vacation of the public right-of-way, as described in the attached legal description." Along with that request the Department of Public Works, Bureau of Engineering (BOE) was authorized to issue construction permits as necessary to the LANLT in order to develop the transferred property into a park as instructed by adopted actions of Council. The lease agreement will be addressed through a separate Board Report at a later date.

The project is funded with Proposition K funds in the amount of \$213,000 and First 5 LA in the amount of \$150,000. LANLT will design, construct and maintain the proposed park in order to satisfy the Proposition K requirements. RAP will incur no costs. As mentioned above, maintenance of the park will be the responsibility of LANLT for fifteen (15) years at which time the maintenance responsibility will revert back to the City.

A preliminary concept plan that is being proposed and has met with the approval of the community will feature several elements that include fitness equipment, playground area, park benches, a shade structure (gazebo), picnic tables, native planting, shade trees, and a decomposed granite path.

REPORT OF GENERAL MANAGER

PG. 4

NO. 13-071

Staff has determined that the proposed transfer of jurisdiction, street vacation, and right to develop the property, along with the construction of the proposed improvements to create a new pocket park, are all actions that are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 4(7), Class 5(3), and Class 11(6) of the City CEQA Guidelines, and Article 19, Section 15325(f) of the State CEQA Guidelines.

FISCAL IMPACT STATEMENT:

Improvements to the Gage and Avalon Triangle Pocket Park site will be made by LANLT. LANLT will be responsible for the maintenance for fifteen (15) years, at no expense to the Department of Recreation and Parks.

This report was prepared by John Barraza, Management Analyst II, Real Estate and Asset Management Section.

CITY OF LOS ANGELES  
CALIFORNIA

JUNE LAGMAY  
City Clerk

HOLLY L. WOLCOTT  
Executive Officer



ANTONIO R. VILLARAIGOSA  
MAYOR

Office of the  
CITY CLERK

Council and Public Services  
Room 395, City Hall  
Los Angeles, CA 90012  
General Information - (213) 978-1133  
Fax: (213) 978-1040

SHANNON HOPPE  
Council and Public Services  
Division

[www.cityclerk.lacity.org](http://www.cityclerk.lacity.org)

When making inquiries relative to  
this matter, please refer to the  
Council File No.

January 31, 2013

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 12-1902,  
at its meeting held January 29, 2013.

A handwritten signature in cursive script, appearing to read 'June Lagmay', is written in black ink.

City Clerk  
io

**SUBSTITUTE 23**

**MOTION**

The City owns a vacant street triangle at the corner of Gage Avenue and Avalon Boulevard per the attached legal description in Council District Nine. The Los Angeles Neighborhood Land Trust (LANLT) has applied for and been awarded funds from Proposition K (\$213,000) and First 5 LA (\$150,000) to develop a park on the Gage and Avalon site. To satisfy the terms of the Prop K agreement, LANLT will develop, operate, and maintain the site for the duration of the lease agreement with the Department of Recreation and Parks (RAP). To allow RAP to expand green space in the area and contract with LANLT to develop a park at the Gage and Avalon site, jurisdiction of the land should be transferred from GSD to RAP.

I THEREFORE MOVE that the Department of General Services be instructed to effectuate a non-financial transfer of jurisdiction of the street triangle at the corner of Gage Avenue and Avalon Boulevard per the attached legal description to the Department of Recreation and Parks.

I FURTHER MOVE that the Board of Recreation and Parks be requested to consider, approve, and accept the transfer of jurisdiction of the street triangle at the corner of Gage Avenue and Avalon Boulevard per the attached legal description and dedicate it as park property in perpetuity.

I FURTHER MOVE that the Department of Recreation and Parks be requested to: (1) enter into a 15-year lease agreement, beginning on the construction completion date, with Los Angeles Neighborhood Land Trust; (2) provide a right-of-entry permit to LANLT; and (3) pursue a street vacation of the public right-of-way, included in the attached legal description.

I FURTHER MOVE that the Bureau of Engineering be authorized to issue construction permits as necessary to the Los Angeles Neighborhood Land Trust.

PRESENTED BY:

*Bernard C. Lutz Jr*  
JAN PERRY

Councilmember, 9<sup>th</sup> District

SECONDED BY:

*Paul K. Robinson*

**ADOPTED**

*on behalf of Council*  
JAN 29 2013

**LOS ANGELES CITY COUNCIL**

**FORTHWITH**

JAN 29 2013

**ORIGINAL**

**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**

THOSE PORTIONS OF LOTS 3 THROUGH 7 OF BLOCK "C" OF THE STRONG AND DICKINSON'S ASCOT SOUTH PARK TRACT, IN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 9 PAGE 1 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, TOGETHER WITH THAT PORTION OF THE ALLEY BOUNDED BY LOTS 4,5,6 AND THE RIGHT OF WAY LINES OF GAGE AVENUE, ALSO TOGETHER WITH THAT CERTAIN STRIP OF LAND INSIDE THE RIGHT OF WAY OF GAGE AVENUE, THE NORTHERLY LINE OF WHICH IS PARALLEL WITH AND DISTANT 26 FEET NORTHERLY AND MEASURED AT THE RIGHT ANGLE FROM THE NORTHERLY LINE OF SAID LOTS 5 AND 6, OF THE ABOVE MENTIONED TRACT, BOUNDED BY THE FOLLOWING DESCRIBED LINE:

BEGINNING AT THE INTERSECTION OF A LINE PARALLEL WITH AND DISTANT 15 FEET WESTERLY MEASURED AT THE RIGHT ANGLE FROM THE EASTERLY LINE OF SAID LOTS 2,3, 4 AND 5, OF SAID TRACT AND ITS NORTHERLY PROLONGATION, WITH A LINE PARALLEL WITH AND DISTANT 26 FEET NORTHERLY MEASURED AT RIGHT ANGLES FROM THE NORTHERLY LINE OF SAID LOT 5; THENCE EASTERLY ALONG SAID LAST MENTIONED PARALLEL LINE 2 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE TO THE SOUTHWEST, HAVING A RADIUS OF 10 FEET AND BEING TANGENT AT ITS POINTS OF ENDING TO A LINE PARALLEL WITH AND DISTANT 3 FEET WESTERLY MEASURED AT THE RIGHT ANGLES FROM SAID EASTERLY LINE; THENCE SOUTHEASTERLY ALONG SAID CURVE TO SAID POINT OF ENDING IN SAID LAST MENTIONED PARALLEL LINE; THENCE SOUTHERLY ALONG SAID LAST MENTIONED PARALLEL LINE, 87.77 FEET TO A BEGINNING OF A TANGENT CURVE CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 15 FEET; THENCE SOUTHWESTERLY AND WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 113°13'52", AN ARC DISTANCE OF 28.64 FEET TO THE BEGINNING OF A COMPOUND CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 406 FEET; THENCE NORTHWESTERLY ALONG SAID COMPOUND CURVE THROUGH A CENTRAL ANGLE OF 6°56'15", AN ARC DISTANCE OF 49.16 FEET; THENCE NORTHWESTERLY ALONG A LINE TANGENT TO SAID LAST MENTIONED CURVE, A DISTANCE OF 88.37 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 556.38 FEET; THENCE NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 10°44'28", AN ARC DISTANCE OF 104.30 FEET TO A POINT OF CUSP WITH A LINE PARALLEL WITH AND DISTANT 26 FEET NORTHERLY MEASURED AT THE RIGHT ANGLES FROM THE NORTHERLY LINE OF SAID LOTS 5 AND 6; THENCE EASTERLY ALONG SAID PARALLEL LINE A DISTANCE OF 223.50 FEET MORE OR LESS TO THE **POINT OF BEGINNING**

**Except there from that portion of Lot 2 of said Strong and Dickinson's Ascot South Park Tract lying within the above described boundary.**

***THIS DESCRIPTION IS NOT TO BE USED FOR INSURANCE PURPOSES NOR IS IT TO BE USED FOR THE PURPOSE OF SALE, LEASE OR FINANCING THAT MAY BE A VIOLATION OF THE STATE MAP ACT OR LOCAL ORDINANCES. SAID LEGAL DESCRIPTION WILL HAVE TO BE REWRITTEN BASED ON ACTUAL LAND SURVEY AND MATHEMATICAL CLOSURE OR/AND APPROVED BY THE LICENSED LAND SURVEYOR:***

END OF LEGAL DESCRIPTION

23

12-1902

Refer CF 08-0613

09

DEC 7 2012

~~ARTS, PARKS, HEALTH & AGING~~

MOTION

INFORMATION TECHNOLOGY &  
GENERAL SERVICES

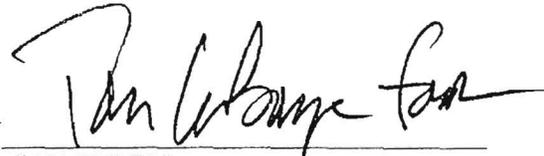
The City owns a vacant street triangle at the corner of Gage Avenue and Avalon Boulevard per the attached legal description in Council District Nine. The Los Angeles Neighborhood Land Trust (LANLT) has applied for and been awarded funds from Proposition K (\$213,000) and First 5 LA (\$150,000) to develop a park on the Gage and Avalon site. Once developed, the Department of Recreation and Parks (RAP) has agreed to maintain the site as a park. To allow RAP to expand green space in the area and contract with LANLT to develop a park at the Gage and Avalon site, jurisdiction of the land should be transferred from GSD to RAP.

I THEREFORE MOVE that the Department of General Services be instructed to effectuate a non-financial transfer of jurisdiction of the street triangle at the corner of Gage Avenue and Avalon Boulevard per the attached legal description to the Department of Recreation and Parks.

I FURTHER MOVE that the Board of Recreation and Parks be requested to consider, approve, and accept the transfer of jurisdiction of the street triangle at the corner of Gage Avenue and Avalon Boulevard per the attached legal description and dedicate it as park property in perpetuity.

DEC 14 2012 CONTINUED TO Jan. 29, 2013

PRESENTED BY

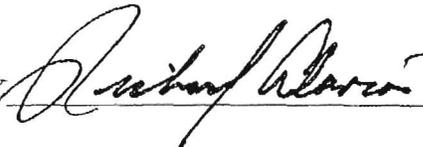


JAN PERRY  
Councilmember, 9<sup>th</sup> District



ang

SECONDED BY



JAN 29 2013 Received and Filed

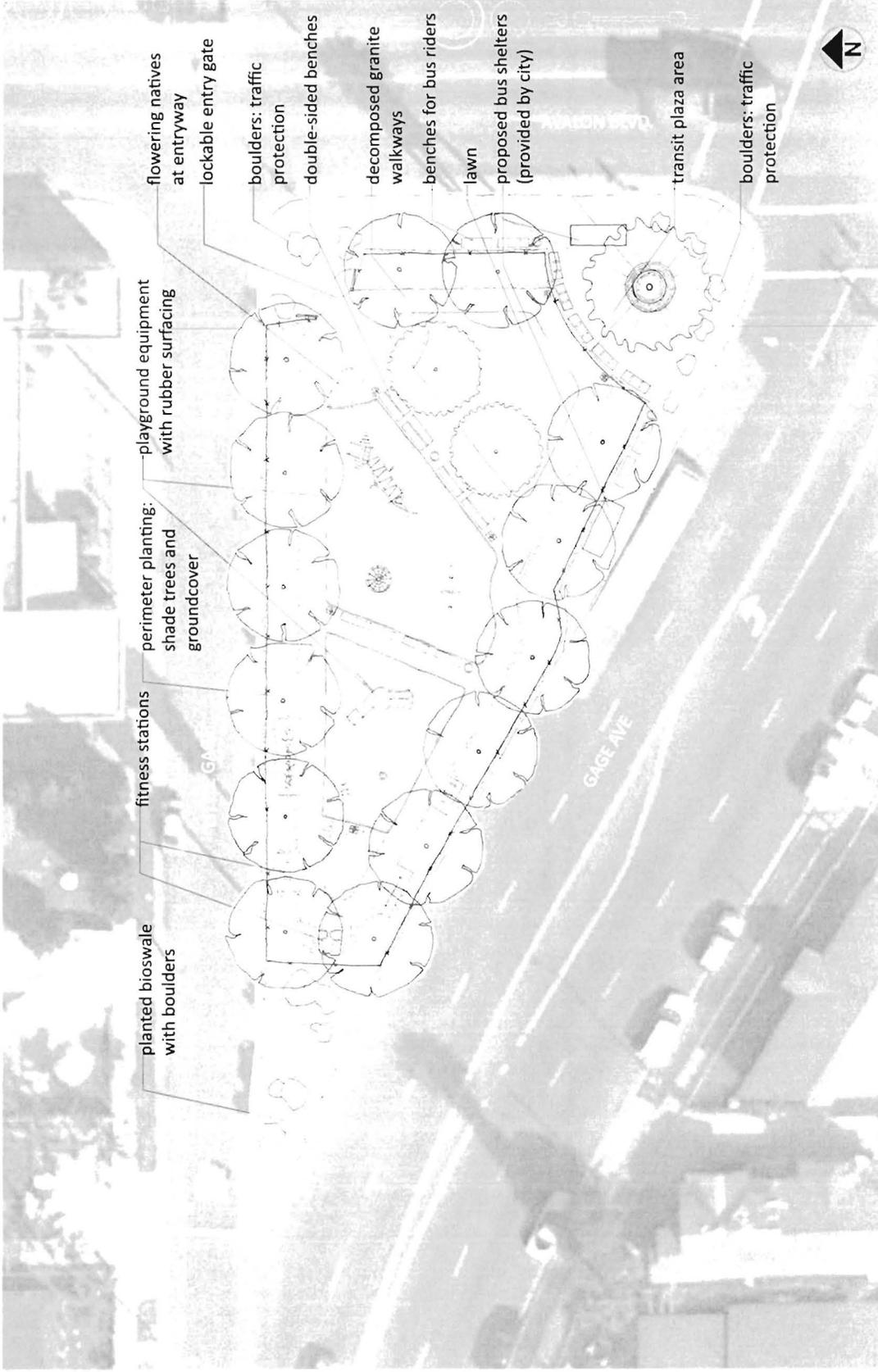
ORIGINAL

**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**

THOSE PORTIONS OF LOTS 3 THROUGH 7 OF BLOCK "C" OF THE STRONG AND DICKINSON'S ASCOT SOUTH PARK TRACT, IN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 9 PAGE 1 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, TOGETHER WITH THAT PORTION OF THE ALLEY BOUNDED BY LOTS 4,5,6 AND THE RIGHT OF WAY LINES OF GAGE AVENUE, ALSO TOGETHER WITH THAT CERTAIN STRIP OF LAND INSIDE THE RIGHT OF WAY OF GAGE AVENUE PARALLEL WITH AND DISTANT 26 FEET NORTHERLY AND MEASURED AT THE RIGHT ANGLE FROM THE NORTHERLY LINE OF SAID LOTS 5 AND 6, OF THE ABOVE MENTIONED TRACT, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF A LINE PARALLEL WITH AND DISTANT 15 FEET WESTERLY MEASURED AT THE RIGHT ANGLE FROM THE EASTERLY LINE OF SAID LOTS 2,3, 4 AND 5, OF SAID TRACT AND ITS NORTHERLY PROLONGATION, WITH A LINE PARALLEL WITH AND DISTANT 26 FEET NORTHERLY MEASURED AT RIGHT ANGLE FROM THE NORTHERLY LINE OF SAID LOT 5; THENCE EASTERLY ALONG SAID LAST MENTIONED PARALLEL LINE 2 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE TO THE SOUTHWEST, HAVING A RADIUS OF 10 FEET AND BEING TANGENT AT ITS POINTS OF ENDING TO A LINE PARALLEL WITH AND DISTANT 3 FEET WESTERLY MEASURED AT THE RIGHT ANGLES FROM SAID EASTERLY LINE AND ITS NORTHERLY PROLONGATION; THENCE SOUTHEASTERLY ALONG SAID CURVE TO SAID POINT OF ENDING IN SAID LAST MENTIONED PARALLEL LINE; THENCE SOUTHERLY ALONG SAID LAST MENTIONED PARALLEL LINE 87.77 FEET TO A BEGINNING OF A TANGENT CURVE; THENCE SOUTHWESTERLY ALONG A TANGENT CURVE CONCAVING TO THE NORTHWEST AND HAVING A RADIUS OF 15 FEET, THROUGH A CENTRAL ANGLE OF 113°13'52" AN ARC DISTANCE OF 28.64 FEET; THENCE NORTHWESTERLY ALONG COMPOUND CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 406 FEET, THROUGH A CENTRAL ANGLE OF 6°56'15" AN ARC DISTANCE OF 49.16 FEET; THENCE NORTHWESTERLY ALONG A LINE TANGENT TO SAID LAST MENTIONED CURVE 88.37 FEET; THENCE NORTHWESTERLY ALONG A TANGENT CURVE CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 556.38 FEET, THROUGH A CENTRAL ANGLE OF 10°44'28" AND ARC DISTANCE OF 104.30 FEET TO A POINT OF INTERSECTION WITH A LINE PARALLEL WITH AND DISTANT 26 FEET NORTHERLY MEASURED AT THE RIGHT ANGLE FROM THE NORTHERLY LINE OF SAID LOTS 5 AND 6; THENCE EASTERLY ALONG SAID PARALLEL LINE A DISTANCE OF 223.50 FEET MORE OR LESS TO THE POINT OF BEGINNING

*THIS DESCRIPTION IS NOT TO BE USED FOR INSURANCE PURPOSES NOR IS IT TO BE USED FOR THE PURPOSE OF SALE, LEASE OR FINANCING THAT MAY BE A VIOLATION OF THE STATE MAP ACT OR LOCAL ORDINANCES. SAID LEGAL DESCRIPTION WILL HAVE TO BE RE-WRITTEN BASED ON ACTUAL LAND SURVEY AND MATHEMATICAL CLOSURE OR/AND APPROVED BY THE LICENSED LAND SURVEYOR.*



planted bioswale with boulders

fitness stations

perimeter planting: shade trees and groundcover

playground equipment with rubber surfacing

flowering natives at entryway

lockable entry gate

boulders: traffic protection

double-sided benches

decomposed granite walkways

benches for bus riders

lawn

proposed bus shelters (provided by city)

transit plaza area

boulders: traffic protection



# AVALON / GAGE PARK

CONCEPT DESIGN

March 15, 2012

**This item not included in the package**

13-072      50 Parks Initiative - 1<sup>st</sup> and Broadway Civic Center  
Park - 217 W. First Street - Final Authorization to  
Acquire Property

REPORT OF GENERAL MANAGER

NO. 13-073

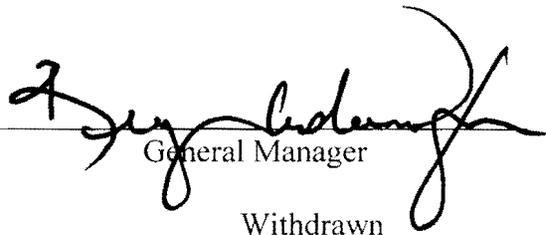
DATE March 20, 2013

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: KEN MALLOY HARBOR REGIONAL PARK – AMENDMENT TO THE MEMORANDUM OF AGREEMENT WITH THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD FOR IMPLEMENTATION OF LOAD ALLOCATIONS FOR THE TOTAL MAXIMUM DAILY LOADS FOR EUTROPHIC, ALGAE, AMMONIA, AND ODORS (NUTRIENTS) AND PESTICIDES AND POLYCHLORINATED BIPHENYLS (PCB-TOXICS) IN MACHADO LAKE

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>ms</u>
V. Israel	_____	N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve the Amendment to the Memorandum of Agreement (MOA) between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Sanitation (BOS), and the Los Angeles Regional Water Quality Control Board (LARWQCB), substantially in the form on file in the Board Office, to achieve compliance with the Machado Lake Toxics Total Maximum Daily Loads (TMDL) through the attainment of the interim and final load allocations and numeric targets, subject to the approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Amendment to the MOA to the City Attorney for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Amendment to the MOA upon receipt of the necessary approval.

## REPORT OF GENERAL MANAGER

PG. 2

NO. 13-073

### SUMMARY:

Machado Lake is located within the 20-square mile Machado Lake subwatershed, a portion of the larger 110-square mile Dominguez Channel Watershed Management Area. It is a receiving body of urban and stormwater runoff from a network of storm drains throughout the watershed, the largest being the Wilmington Channel.

Machado Lake was placed on the Clean Water Act 303(d) list of impaired waterbodies in 1998, 2002, 2006 and 2008 for impairments due to nutrients (primarily phosphorous and nitrogen) and the toxic pollutants chlordane, dichlorodiphenyltrichloroethane (DDT), dieldrin, polychlorinated biphenyls (PCBs), and the chemical group A (Chem A) which consist of a suite of bio-accumulative pesticides that includes chlordane and dieldrin. 303(d) listed waterbodies require the development of Total Maximum Daily Loads (TMDLs) to establish the amount of pollutants these waterbodies can assimilate, while still supporting beneficial uses.

In the context of TMDLs, pollutant sources are either point sources or nonpoint sources. Point sources include discharges for which there are defined outfalls such as wastewater treatment plants and storm drain outfalls. The point source discharges are regulated through the National Pollutant Discharge Elimination System (NPDES) permits. Nonpoint sources, by definition, include pollutants from a number of diffuse land uses and source activities that generate runoff to the receiving waterbodies and are not regulated through the NPDES permits. TMDLs contain the numeric targets and/or the interim and final waste load allocation requirements assigned to point source discharges, and the interim and final load allocation requirements assigned to nonpoint source discharges that must be attained to improve the water quality of the impaired waterbodies and its beneficial uses.

The LARWQCB developed a Nutrients TMDL for Machado Lake that became effective on March 11, 2009. It identified the City of Los Angeles, Department of Recreation and Parks (RAP) as the responsible jurisdiction assigned interim and final load allocations, and the Department of Public Works' Bureau of Sanitation (BOS) as one of the responsible jurisdictions assigned interim and final waste load allocations (collectively referred to as the "City of Los Angeles"). The Nutrients TMDL provided two options to implement the load allocations: 1) City of Los Angeles can enter into an Amendment to the MOA with the LARWQCB, or 2) the LARWQCB issues a Cleanup and Abatement Order pursuant to Water Code Section 13304 requiring immediate attainment of the TMDL compliance requirements.

The City of Los Angeles decided to pursue the Amendment to the MOA option. The Original MOA for the Nutrients TMDL was executed by the City of Los Angeles and the LARWQCB on April 7, 2010 (RAP Board considered and approved the Original MOA via Board Report No. 10-074). The Original MOA required the City of Los Angeles to prepare a Lake Water Quality Management Plan (LWQMP) identifying the various in-lake management strategies,

## REPORT OF GENERAL MANAGER

PG. 3

NO. 13-073

such as hydraulic dredging and alum treatment, which will be implemented to attain compliance with the TMDL numeric targets and load allocations. A Monitoring and Reporting Program was required as part of the LWQMP. The LWQMP was submitted to the LARWQCB on September 10, 2010, and approved on February 14, 2011.

The LARWQCB developed a Toxics TMDL for Machado Lake since it is impaired for chlordane, DDT, dieldrin and PCBs in fish tissue, and chlordane, DDT and PCBs in bottom sediments. The Toxics TMDL became effective on March 20, 2012. It allows that since there is an executed MOA and an approved LWQMP for the Nutrients TMDL, these documents may be amended to implement and attain the load allocations for the Toxics TMDL. The Amendment to the MOA for the Toxics TMDL is attached for the Board's consideration and approval and is entitled "Amendment to Memorandum of Agreement between the California Regional Water Quality Control Board, Los Angeles Region, and City of Los Angeles". This Amendment to the MOA will be executed by independent actions of the LARWQCB, RAP and BOS. It is required to be submitted to the LARWQCB by March 23, 2013. If the City does not execute the Amendment to the MOA, the LARWQCB will issue a Cleanup and Abatement Order requiring immediate attainment of the Toxics TMDL.

Staff has determined that execution of the amended MOA and preparation of a LWQMP does not constitute a "project" under the California Environmental Quality Act (CEQA) because it involves administrative actions required to coordinate compliance with State-mandated water quality regulatory requirements. These actions will have no physical impacts on the environment; therefore, no CEQA documentation is required. CEQA compliance for the eventual implementation of the LWQMP will be covered by the Environmental Impact Report (EIR) that was prepared for the Machado Lake Ecosystem Rehabilitation Project and the Wilmington Drain Multiuse Project (Prop O projects).

### FISCAL IMPACT STATEMENT:

There will be no impact to the RAP's General Fund associated with approval of the amended MOA. Proposition O funds will cover the costs of preparing and implementing the LWQMP, and the costs associated with the Monitoring and Reporting Program will be borne by the Bureau of Sanitation.

This report was prepared by David Attaway, Environmental Supervisor, of the Planning, Construction and Maintenance Branch.

**This item not included in the package**

13-074      Sunnynook Park, Torrance Denker Park, Peck Park,  
and Aliso Canyon Park - Naming of Various Features  
Within City Parks

REPORT OF GENERAL MANAGER

NO. 13-075

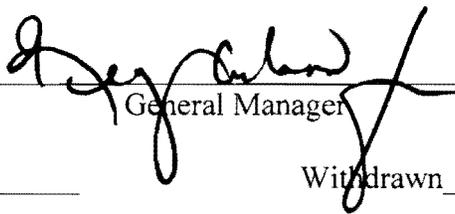
DATE March 20, 2013

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
V. Israel	_____	*N. Williams	<u>NDW</u>

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Subject to approval by the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, as follows:

FROM:	Account 1010 – Salaries General	\$2,180,000
TO:	Account 1070 – Salaries, As Needed	\$2,000,000
	Account 3040 – Contractual Services	150,000
	Account 3310 – Transportation	<u>30,000</u>
		\$2,180,000

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

SUMMARY:

Salaries, As Needed (Account 1070), Contractual Services (Account 3040), and Transportation (Account 3310) are in need of additional appropriations due to unanticipated and therefore unbudgeted expenses.

Additional funds are needed in Salaries, As Needed (Account 1070) inasmuch as the Department of Recreation and Parks has had to utilize part-time staff due to continued attrition in full-time staff, brought about by retirements, transfers, and promotions. More as-needed personnel had to

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-075

be called on to perform tasks and duties, such as maintenance and coordination of recreation activities, in order to meet critical needs.

Funds are needed in Contractual Services (Account 3040), for the pilot project for the procurement and installation of an automated parking system for Harbor Regional Park.

Additional appropriations are also needed in Transportation (Account 3310), as the Department has decreased the number of vehicles in its fleet per the Mayor's directions, resulting in more staff being placed on mileage.

FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department of Recreation and Parks' General Fund.

This report was prepared by Noel Williams, Chief Management Analyst, Finance Division – Budget Section.

REPORT OF GENERAL MANAGER

NO. 13-076

DATE March 20, 2013

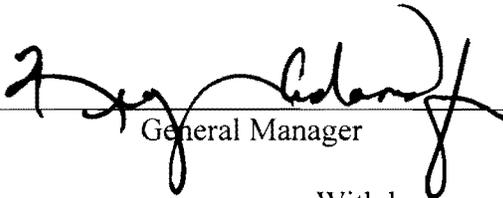
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HARBOR GOLF CAFÉ – ONE-YEAR CONCESSION AGREEMENT WITH RENEWAL OPTIONS

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
V. Israel \_\_\_\_\_

K. Regan \_\_\_\_\_  
M. Schull \_\_\_\_\_  
\*N. Williams NW

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Concession Agreement, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks and Robert Haghverdian and Melina Manouki, Sole Proprietors, for the operation and maintenance of the Harbor Café for a term of one-year with two (2) one-year renewal options exercisable at the sole discretion of the General Manager, subject to the approval of the Mayor, and of the City Attorney as to form;
2. Find in accordance with Charter Section 371(e)(10), and Los Angeles Administrative Code Section 10.15(a)(10), that a competitive bidding process is impractical for the performance of these special services while the Department performs a best practices study for golf food and beverage operations to determine long-term options;
3. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized tasks and that it is more feasible to secure these services by contract;
4. Direct the Board Secretary to transmit the proposed Concession Agreement, concurrently, to the Mayor in accordance with Executive Directive No. 3, to the City Attorney for review and approval as to form; and,

## REPORT OF GENERAL MANAGER

PG. 2

NO. 13-076

5. Authorize the Board President and Secretary to execute the Concession Agreement upon receipt of the necessary approvals.

### SUMMARY:

The City of Los Angeles (City) Department of Recreation and Parks (RAP) maintains and operates, by Concession Agreement (Agreement), food and beverage concessions at nine (9) golf facilities.

On May 2, 2012, staff presented the "Evaluation of Operating Options for the Department of Recreation and Parks Golf Course System" to the Board (Board Report No. 12-125). One of the recommendations the Board approved was to conceptually approve the use of contracts, leases, or permits to continue operations of food services. This action was recommended pending further studies to determine the best operating model for golf future retail operations.

A conversion or continuance of flat fee rent for the Department golf restaurants and cafés will allow the Department to have clearer comparisons of its golf food service concessions for operating studies and future planning. Separate Board Reports for other golf restaurants and cafés will be submitted.

### HARBOR GOLF CAFÉ:

The Harbor Golf Café (Concession) is operated by Robert Haghverdian and Melina Manouki, Sole Proprietors (Concessionaire). The Concession is located at the 9-hole Harbor Park Golf Complex adjacent to Machado Lake and Los Angeles Harbor College. This complex had 99,917 rounds of golf played in Fiscal Year (FY) 2011/2012. The Concession includes a cook line, food preparation area, office, employee restroom, storage area, air conditioned indoor dining, and outdoor patio seating.

The Interim Concession Permit between the City and Concessionaire began November 3, 2011, for a term of one year with two one year options to renew at the sole discretion of the General Manager. The Concession was abandoned June 23, 2010 by the former Concession operator – Tusieseina. Concessionaire and the Department has since remodeled and equipped the Concession in order to meet County of Los Angeles Department of Health Services Plan Check requirements for a food service facility that had closed with lapse in service. The Concession reopened for business November 12, 2012.

Under the Interim Concession Permit, Concessionaire pays flat fee \$750 per month rent; there is no rent minimum guarantee. Utilities are paid directly by Concessionaire to respective Utility companies; however water is on a shared meter and paid for by the City. Reported gross receipts for this Concession are \$104,768 in 2007; \$106,078 in 2008; and \$121,930 in 2009 (Attachment A).

## REPORT OF GENERAL MANAGER

PG. 3

NO. 13-076

The Concession rent for calendar year 2012 is \$1,225 due to the Concession being inoperable January 1, 2012 through November 11, 2012. Since the Concession was closed for 28 months, it will require time, marketing, and public awareness for regular clientele to build at this café concession.

### RECOMMENDATION:

Staff recommends the Department execute a one-year concession agreement, with two one-year options to renew at the sole discretion of the General Manager, with Concessionaire to ensure uninterrupted food and beverage service for the public until further studies are completed and a determination is made regarding the best business model for long-term operations of golf food and beverage operations.

Staff also recommends a continued payment method of flat fee rent for this reopened café concession as in the Interim Concession Permit. Staff recommends the right to adjust the flat rate rent based on the previous year's performance in subsequent renewal option years at the sole discretion of the General Manager. The flat rate rent for Concessionaire is \$250 per month to help Concessionaire recoup expenditures made to upgrade the Concession in order to satisfy County of Los Angeles Department of Health Services' Plan Check Program requirements which were necessary to obtain the Health Permit for operation. Other factors for \$250 per month rent is the recently reopened status of this café; to allow time for the establishment of regular clientele; and the limited rent potential of this newly reopened Concession. Flat fee rent will allow Concessionaire to have known expenses during the course of the year for planning purposes. A flat fee rent may also provide an incentive to Concessionaire as profitability would increase as sales increase.

### Charter Section 371

In accordance with Charter Section 371(e)(10), and Los Angeles Administrative Code Section 10.15(a)(10), a competitive bidding process is impractical for the performance of these special services.

### Charter Section 1022

In accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized tasks and that it is more feasible to secure these services by contract.

### FISCAL IMPACT STATEMENT:

There is no impact to the Department's General Fund as all revenue from the food and beverage operations are deposited into the Golf Surcharge Account. The Golf Surcharge Account will be revenue positive since the Concession has reopened after 28 months of closure since June 2010.

Report prepared by Noel Williams, Chief Management Analyst.

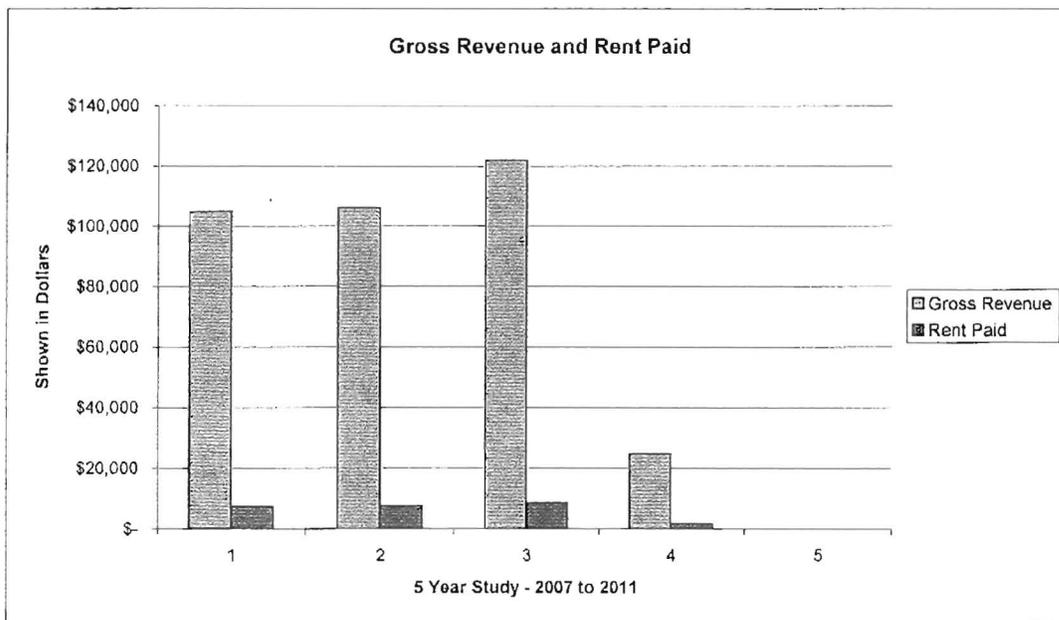
DEPARTMENT OF RECREATION AND PARKS  
HARBOR GOLF CAFE  
GROSS REVENUE AND RENT PAID  
CALENDAR YEAR 2007 - 2012 To Date

Attachment A

	2007	2008	2009	2010	2011	2012	Notes Regarding 2012
Gross Revenue	\$ 104,768	\$ 106,078	\$ 121,930	\$ 24,804	\$ -	\$ 2,951	Café re-opened November 12, 2012. Reported Gross Revenue through Nov 2012.
Rent Paid	\$ 7,334	\$ 7,425	\$ 8,535	\$ 1,736	\$ -	\$ 1,225	Café re-opened November 12, 2012. Rent Paid through Dec 2012.

Former concessionaire did not report gross receipts beginning April 2010.

Former concessionaire abandoned in June 2010. The Concession remained non-operational through Oct 2012.



REPORT OF GENERAL MANAGER

NO. 13-077

DATE March 20, 2013

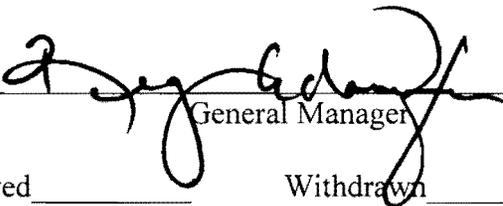
C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY - AWARD OF PERSONAL SERVICES CONTRACT TO CHRISTOPHER SHELTON FOR AS-NEEDED PERFORMANCE DIRECTOR SERVICES FOR THE LIVE PERFORMER PRODUCTIONS AT THE SAMUEL OSCHIN PLANETARIUM THEATRE

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
V. Israel \_\_\_\_\_

K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_  
\*N. Williams NBW

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Personal Services Contract between the City of Los Angeles Department of Recreation and Parks and Christopher Shelton, substantially in the form on file in the Board Office, for Performance Director services for casting, direction, and related production responsibilities for the live performer portion of Samuel Oschin Planetarium Theatre productions, for a term not to exceed thirty-six (36) months, to start as a one-year contract with two (2) one-year options to renew at the sole discretion of the General Manager, in an amount not to exceed \$40,000 annually, subject to the approval of the Mayor and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ, with the required knowledge in astronomical subject matter material and experience in theatrical performance arts to provide the required performance-related services and that Christopher Shelton has the required knowledge and expertise, has provided these services for the past seven (7) years, and is willing to continue to provide these services on an as-needed basis;
3. Find, in accordance with Charter Section 371(e)(2), and 371(e)(10), that the use of a competitive bidding process would be undesirable, impractical and not advantageous for these professional, expert, and specialized services as the total compensation to be provided to Contractor does not exceed \$40,000 per year, and the cost of soliciting bids

## REPORT OF GENERAL MANAGER

PG. 2

NO. 13-077

would be unwarranted and wasteful in comparison to the amount of services required by the Department, and would result in an expenditure of City funds in excess of any benefit that could be gained by soliciting bids;

4. Direct the Board Secretary to transmit forthwith the proposed Personal Services Contract to the Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for approval as to form; and,
5. Authorize the Board President and Secretary to execute forthwith the Personal Services Contract upon receipt of the necessary approvals.

### SUMMARY:

The Griffith Observatory has a 78-year tradition of providing live planetarium presentations for its visitors. The Samuel Oschin Planetarium, opened in 2006 as part of the renovated and expanded Observatory building, uses performers for its shows. Initial and ongoing performer training, with related theatrical support services for the live performances, is critical for program success.

Observatory staff is requesting approval of an as-needed personal service contract with Christopher Shelton to provide training and theatrical support services. Mr. Shelton has done an exceptional job providing these services to Griffith Observatory under a previous agreement and has gained the Observatory extensive praise for the quality, consistency and uniqueness of its performances and programs. Due to the ongoing nature of programming, development and staffing at the Samuel Oschin Planetarium, a contract with a term not to exceed thirty-six (36) months, to start as a one-year contract with two (2) one-year options to renew at the sole discretion of the General Manager, in an amount not to exceed \$40,000 annually, is proposed to provide the Observatory with a stable, capable, and reliable source of training services for planetarium performances.

Christopher Shelton will work under the direction of the Department's Curator of the Griffith Observatory or their designee as well as with other Observatory personnel on the coordination of stagecraft, acting, music and sound design for the live performances. His duties involve directing, casting, training and rehearsing with performers associated with the "live performer" portion of the Planetarium shows, while providing script editing, lighting, sound, props, costume and makeup advice. In addition, Mr. Shelton will help with refining current show performances while continually training new performers due to staff turnover.

The Personnel Department has determined under Charter Section 1022 that there are no City classifications that provide the required services, and the Department confirms that none of its current staff possess the necessary expertise to perform these tasks. The requirement for a

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-077

theatrical director and trainer with a clear focus on live performance incorporating scientific material is critical to maintaining the quality of all planetarium programming and integrating the performances with the technological elements of the Samuel Oschin Planetarium.

Mr. Shelton is considered a local sole source for these theatrical support services because of his expertise in theatrical arts and knowledge of relevant astronomical subject matter and the fact that there are only two or three theatrical directors in the United States for those few planetariums worldwide that offer shows with live performers. Mr. Shelton is located in Los Angeles and can perform the services on an as-needed basis.

FISCAL IMPACT STATEMENT:

Sufficient funds in the amount of \$120,000 have been identified in Fund No. 302, Department 88, Account 3040, Activity Code 7800. There is no additional impact to the Department's General Fund.

This report was prepared by Nancy Jeffers, Management Analyst II, Service Contract Group, Finance Division.

REPORT OF GENERAL MANAGER

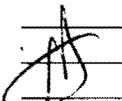
NO. 13-078

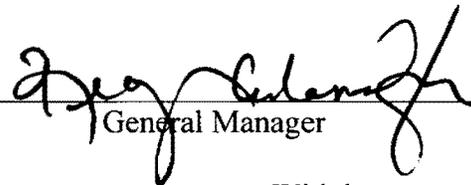
DATE March 20, 2013

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WELLNESS CENTER PARK – ASSIGNMENT OF THE RIGHT TO APPLY FOR PROPOSITION A CITIES EXCESS FUNDS; CITY COUNCIL GRANT RESOLUTION

R. Adams		K. Regan	_____
H. Fujita	_____	M. Shull	_____
*V. Israel	_____	N. Williams	_____

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Recommend to the City Council the adoption of the attached Resolution, which assigns to Amigos De Los Rios a right to apply for Proposition A Cities Excess Funds in the amount of \$1,900,000, which are available from the Los Angeles County Regional Park and Open Space District for the First Supervisorial District of the County of Los Angeles, on condition that the funds are used for the completion of the Wellness Center Park Project, located within the City of Los Angeles; and,
2. Direct staff to transmit a copy of the Resolution to the City Clerk for committee and City Council approval, in accordance with Proposition A guidelines.

SUMMARY:

As the designated grant administrator of Proposition A funds for the City of Los Angeles, the Department of Recreation and Parks (RAP) was contacted by the County of Los Angeles (County) Department of Parks and Recreation to secure the adoption of a City Council resolution assigning to Amigos De Los Rios the City's right to apply for available Proposition A Cities Excess Funds.

Amigos De Los Rios, a qualified nonprofit organization, as part of their Wellness Center project is proposing to repurpose approximately two acres of space at the historic former County General Hospital site, now known as the Los Angeles County-University of Southern California

## REPORT OF GENERAL MANAGER

PG. 2

NO. 13-078

Medical Center. The project consists of: 1) improvements to a  $\frac{3}{4}$  acre lower courtyard at State Street at the former main hospital entrance; 2) improvements to a  $\frac{1}{4}$  acre on the front terrace at the top of the main entrance stairway; and 3) improvements to approximately 1 acre comprised of the formal courtyards at the northwest and southwest corners of the main entrance building, the small courtyard in the southeast corner of the main entrance building, and a linear path/fire lane south of the main building connecting the former County General Hospital with the new Los Angeles County-University of Southern California Medical Center. Project amenities will include landscaping; replacement of certain trees; installation of benches, tables, exercise equipment, shade structures and lighting; Americans with Disability Act improvements to existing restrooms and access paths; installation of playground equipment and refurbishment of a tot lot; installation of a water feature; installation of decomposed granite and rubber surfacing; installation of large movable planter boxes for healthy eating demonstrations; and interpretive signage.

Amigos De Los Rios is requesting the City's assistance in securing a Proposition A Cities Excess Funds grant in the First Supervisorial District for this project by assigning the City's right to apply for these funds, pursuant to the Proposition A guidelines. With approval from City Council, the Proposition A Cities Excess Funds will be allocated to Amigos De Los Rios by the County to be used for this project. The project is estimated to cost approximately \$3,700,000. In addition to the \$1,900,000 in Proposition A Cities Excess Funds, \$1,800,000 in Proposition 84 Statewide Park Development and Community Revitalization Program Grant funding will be used for this project.

City Council action adopting the attached resolution will assign the City's right to apply for these grant funds to Amigos De Los Rios. Once the City's resolution is approved and a copy is submitted to the County, the County's Department of Parks and Recreation will recommend that its Board of Supervisors accept the assignment and allocate Proposition A Cities Excess Funds for a grant to be awarded to Amigos De Los Rios for the Wellness Center Park Project. Once the County awards the grant to Amigos De Los Rios, Amigos De Los Rios will administer the funds and assume responsibility for the completion of the project.

### FISCAL IMPACT:

There is no fiscal impact to RAP's General Fund as funding for the completion of the project will be the responsibility of Amigos De Los Rios.

This report was prepared by Charlie Maranan, Management Analyst II, Grants Administration.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES  
ASSIGNING THE RIGHT TO APPLY FOR GRANT FUNDS FROM THE LOS  
ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR FIRST  
SUPERVISORIAL DISTRICT CITIES EXCESS FUNDS TO AMIGOS DE LOS RIOS  
FOR THE WELLNESS CENTER PARK PROJECT AT THE FORMER SITE OF THE  
COUNTY GENERAL HOSPITAL NOW KNOWN AS THE LOS ANGELES COUNTY-  
UNIVERSITY OF SOUTHERN CALIFORNIA MEDICAL CENTER IN LOS ANGELES**

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996, enacted the Los Angeles County Proposition A, Safe Neighborhood Parks Propositions (collectively the Propositions), which among other uses, provide funds to public agencies and nonprofit organizations in the County to be used for the acquisition, development and/or rehabilitation of facilities and open space for public recreation;

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds;

WHEREAS, Amigos De Los Rios is requesting that the City of Los Angeles assign the right to apply for Proposition A Cities Excess Funds in the amount of \$1,900,000, in the First Supervisorial District, to Amigos De Los Rios for use in completing the Wellness Center Park Project; and

WHEREAS, the project will re-purpose approximately two acres of space at the historic former County General Hospital site, now known as the Los Angeles County-University of Southern California Medical Center in Los Angeles. The project consists of: 1) improvements to a  $\frac{3}{4}$  acre lower courtyard at State Street at the former main hospital entrance; 2) improvements to a  $\frac{1}{4}$  acre on the front terrace at the top of the main entrance stairway; and 3) improvements to approximately 1 acre comprised of the formal courtyards at the northwest and southwest corners of the main entrance building, the small courtyard in the southeast corner of the old hospital main entrance building and a linear path/fire lane south of the main building connecting the former County General Hospital with the new Los Angeles County-University of Southern California Medical Center. Project amenities will include landscaping; replacement of certain trees; installation of benches, tables, exercise equipment, shade structures and lighting; Americans with Disability Act improvements to existing restrooms and access paths; installation of playground equipment and refurbishment of a tot lot; installation of a water feature; installation of decomposed granite and rubber surfacing; installation of large movable planter boxes for healthy eating demonstrations; and interpretive signage. The overall project cost is estimated at \$3,700,000;

WHEREAS, the historic County General Hospital site, owned and operated by the County of Los Angeles, is located in the City of Los Angeles, and the Wellness Center Park Project will enhance safe, accessible, and wellness-themed recreational opportunities in the City of Los Angeles, at the old County General Hospital site and benefit other County residents in the First Supervisorial District.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

1. Assigns to Amigos De Los Rios the right to apply for Proposition A Cities Excess Funds in the amount of \$1,900,000, in the First Supervisorial District, for use in completing the Wellness Center Park Project.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of \_\_\_\_\_.

June Lagmay, City Clerk

By: \_\_\_\_\_

REPORT OF GENERAL MANAGER

NO. 13-079

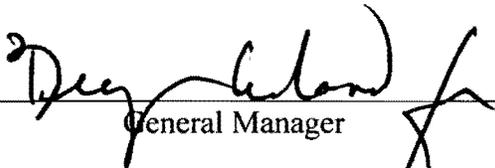
DATE March 20, 2013

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CABRILLO BEACH – 2013 MONTROSE SETTLEMENTS RESTORATION PROGRAM – FISHING OUTREACH MINI-GRANT – AUTHORIZATION TO SUBMIT GRANT PROPOSAL; ACCEPTANCE OF GRANT FUNDS

R. Adams	_____	K. Regan	_____
H. Fujita		M. Shull	_____
*V. Israel	_____	N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve the submission of a 2013 Montrose Settlements Restoration Program (MSRP) Fishing Outreach Mini-Grant proposal to augment funding for the Department of Recreation and Parks (RAP) Cabrillo Beach Pier Fishing Program (CBPFP) in the approximate amount of \$10,000, subject to the approval of the Mayor and the City Council;
2. Direct staff to transmit a copy of the grant proposal to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council approval before accepting and receiving the grant award, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize RAP's General Manager to accept and receive the 2013 MSRP Fishing Outreach Mini-Grant, if awarded, in the approximate amount of \$10,000 from the MSRP to conduct the CBPFP for the summer of 2013, subject to the approval of the Mayor and City Council;
4. Designate RAP's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment request, which may be necessary for the completion of the project; and,

## REPORT OF GENERAL MANAGER

PG. 2      NO. 13-079

5. Authorize RAP's Chief Accounting Employee to appropriate funding received to the necessary account within "Recreation and Parks Grant" Fund 205 to accept the MSRP grant in the approximate amount of \$10,000 for the CBPFP, if awarded.

### SUMMARY:

On February 25, 2013, the Department of Recreation and Parks (RAP) was notified of the 2013 Montrose Settlements Restoration Program (MSRP) Fishing Outreach Mini-Grant opportunity. The MSRP was created as a result of the settlement of a lawsuit against impacts to the natural environment caused by the release of Dichlorodiphenyltrichloroethane (DDT) and Polychlorinated Biphenyls (PCB) into the marine ecosystem in Southern California and established the Fishing Outreach Mini-Grant. The intent of the grant is to fund existing or newly developed fishing programs that include topics about fish contamination and safe fishing practices. The grant proposal is due by March 25, 2013.

For the past two summers (2011 and 2012), RAP has been awarded the MSRP Fishing Outreach Mini-Grant to augment funding for the Cabrillo Beach Pier Fishing Program (CBPFP), which provides 10 distinct four-hour hands-on pier fishing sessions throughout the summer months for approximately 300 youth, ages 8-16 years, who attend a RAP summer day camp program at selected recreation centers located within at-risk communities of the City of Los Angeles. Program participants are transported from their respective recreation centers by bus to and from the Cabrillo Beach Pier where RAP part-time staff members educate youth about the local coastal environment and safe fishing practices as well as how to bait a hook, cast a fishing line, and catch and release fish. If awarded, the grant funds would be used to continue support of the CBPFP, which anticipates serving approximately 300 youth, ages 8 to 16 years, for the summer of 2013.

### FISCAL IMPACT STATEMENT:

The Montrose Settlements Restoration Program gives stronger consideration to proposals that provide matching funds or in-kind support. RAP intends to provide in-kind support in the form of labor and existing materials and equipment.

This report was prepared by Mark Rose, Facility Director, Grants Administration.

**This item not included in the package**

13-080      Lou Costello Jr. Recreation Center - Gift Agreement  
with the Los Angeles Clippers Foundation for  
Facility Improvements

**This item not included in the package**

13-081      Saint Andrews Recreation Center - Gift Agreement  
with the Los Angeles Clippers Foundation for  
Facility Improvements

REPORT OF GENERAL MANAGER

NO. 13-082

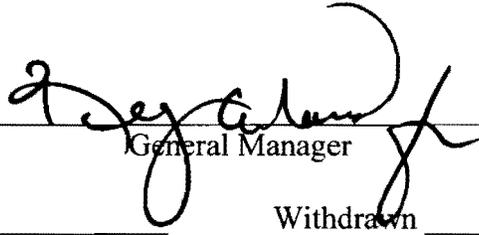
DATE March 20, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LATE NIGHT HOOPS BASKETBALL PROGRAM – DONATION FROM LOS ANGELES CLIPPERS, INC., FOR SUPPORT OF THE PROGRAM

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
*V. Israel _____	N. Williams _____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept a donation from the Los Angeles Clippers, Inc. (LAC), consisting of funding and in kind supplies for an adult Late Night Hoops Basketball Program (Program), with an estimated value of up to Sixty-Five Thousand Dollars (\$65,000), to benefit adults ages 18-25, and that appropriate recognition be given to the donor.

SUMMARY:

LAC has generously offered to provide the Department of Recreation and Parks (RAP) a donation valued up to Sixty-Five Thousand Dollars (\$65,000) for support of the Program. The subject donation consists of funding and in-kind supplies of uniforms, staffing, security, game official fees, awards, banquet, shoes, Health and Job Fair and other program related expenses for the Program.

Over the last twenty (20) years, LAC has joined with RAP to work with inner city youth, adults and families to promote the game of basketball, sportsmanship and athletics as an alternative to negative influences. Since 1990, this collaboration has resulted in programs such as Neighborhood Pride, Pride Jam, Citywide Basketball Finals, NBA 2ball, Junior Clippers and Late Night Hoops.

There are fourteen (14) teams and the following fifteen (15) recreation centers are participating: Mount Carmel, Algin Sutton, Jackie Tatum/Harvard, Green Meadows, Ross Snyder, Saint Andrews, Slauson, EXPO, Echo Park, Msgr. Ramon Garcia, Rancho Cienega, Jim Gilliam, Denker, Martin Luther King, Jr. and Gilbert Lindsay.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-082

The Late Night Hoops Basketball Program starts mid-March and will conclude with the league championship in June. Rancho Cienega Recreation Center will serve as the host site, along with adults from fifteen (15) recreation centers from South Los Angeles participating in the league.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to RAP's General Fund as LAC is paying for staff and security and providing in-kind Program-related expenses.

This report was prepared by Vicki Israel, Assistant General Manager, Partnership and Revenue Branch.

**This item not included in the package**

13-083      Various Donations to Operations Branch - Valley  
Region

REPORT OF GENERAL MANAGER

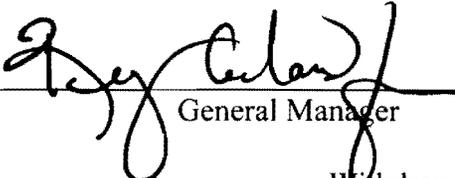
NO. 13-084

DATE March 20, 2013

C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BOARD OFFICE - SIGNATURE AUTHORITY



\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Authorize the employees listed in the Summary of this Report, in the absence of the Board Secretary, to sign all documents requiring the signature of the Board Secretary, in order to conduct the business of the Board;
2. Adopt a Resolution containing the signature exemplars of the authorized employees; and,
3. Instruct the Board Secretary to forward said Resolution to the City Clerk.

SUMMARY:

Numerous agreements, contracts, and correspondence require the signature of the Board Secretary, and timely transmittal and completion of these documents is vital. The City Attorney has advised that at any given time, there should be only one Secretary to the Board, so the standard practice is that other staff members are authorized to sign on the Board Secretary's behalf. In addition, while the Board Rules allow for an Acting Board Secretary, there is currently no Commission Executive Assistant I assigned to the Board Office to fulfill the function of an Acting Board Secretary. Therefore, to assure timely processing of these documents in the absence of the Board Secretary, it is recommended that the following staff members be authorized to sign on her behalf:

<currently vacant>	Acting Board Secretary
Regina Adams	Executive Officer
Kevin Regan	Assistant General Manager
Vicki Israel	Assistant General Manager

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-084

Vicki Israel	Assistant General Manager
Michael Shull	Assistant General Manager
Noel Williams	Chief Accounting Employee

Therefore, the Acting Secretary would have signature authority in the absence of the Secretary, the Executive Officer would have signature authority in the absence of the Secretary and Acting Secretary, each Assistant General Manager would have signature authority in the absence of the Secretary, the Acting Secretary, the Executive Officer and the Assistant General Managers prior in the list, and the Chief Accounting Employee would have signature authority in the absence of all the aforementioned employees.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the General Fund.

Prepared by Paul Liles, Clerk Typist.

REPORT OF GENERAL MANAGER

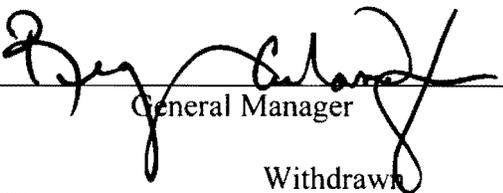
NO. 13-085

DATE March 20, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to eight proposed as-needed Environmental Impact Analysis Services contracts.

Referred to staff for further processing.

2) Council District Six, transmitting a petition requesting that Monica Benavidez be honored at Delano Park.

Referred to General Manager.

3) City Clerk, relative to funding for San Julian Park.

Note and File.

4) City Clerk, relative to bike path maintenance.

Referred to General Manager.

5) City Clerk, relative to the establishment of hours at Gladys Park.

Referred to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-085

- 6) City Clerk, relative to proposed gift agreements with the Los Angeles Parks Foundation for landscape improvements and site furnishings for four new parks: 76th Street Pocket Park, 97<sup>th</sup> Street Pocket Park, 105th Street Pocket Park, and Kagel Canyon Pocket Park. Referred to staff for further processing.
- 7) City Clerk, relative to the conveyance of parks owned by the former Community Redevelopment Agency of Los Angeles to the City. Note and File.
- 8) City Clerk, relative to Amendment No. 2 to the Donation Agreement with the Trust for Public Land. Referred to staff for further processing.
- 9) City Clerk, relative to a proposed Memorandum of Understanding with the Los Angeles County Probation Department in connection with the After-School Enrichment and Supervision Program for 2012-13. Referred to staff for further processing.
- 10) City Clerk, relative to funding for the construction and maintenance of the Monsignor Oscar Romero Memorial Plaza Project in MacArthur Park. Referred to General Manager.
- 11) Chief Legislative Analyst, forwarding the Legislative Report for the week ending February 8, 2013. Note and File.
- 12) Craig Kessler, relative to the proposed Request for Qualifications for As-Needed Consultant(s) for Golf Business Analysis Section and Ancillary Services Development. Note and file. The matter was acted on at the February 20, 2013 Board Meeting. (Report No. 13-053)

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-085

13) Manuel Benito Compito, relative to the James M. Wood Community Center operated by the SRO Housing Corporation.

Referred to General Manager.

14) K. Vongpiansuksa, relative to safety in Griffith Park.

Referred to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

**This item not included in the package**

**Memorandum: Valley Region - Assignment of Park Name -  
13116 Kagel Canyon Street Pocket Park to  
Amistad Pocket Park**

**This item not included in the package**

**Memorandum: MacArthur Park - Temporary Art Installation**

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

4/9/13      Tree Inventory Project

4/16/13     Landscape Construction, Retrofit, Maintenance and/or Repairs - Request for Qualifications

4/23/13     Echo Park Pedal Boats and Café Concession - Request for Proposals

PROPOSALS TO BE RECEIVED:

TBD              Film Production Instruction (CLASS Parks)