

APPROVED
MAY 13 2013

REPORT OF GENERAL MANAGER

NO. 13-138

DATE May 13, 2013

**BOARD OF RECREATION
& PARK COMMISSIONERS**

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: JIM GILLIAM CHILD CARE CENTER – CALIFORNIA DEPARTMENT OF EDUCATION 2013-14 FACILITIES RENOVATION AND REPAIR GRANT – RETROACTIVE AUTHORIZATION TO SUBMIT GRANT APPLICATION; ACCEPTANCE OF GRANT FUNDS

R. Adams _____ K. Regan _____

H. Fujita _____ M. Shull _____

*V. Israel *[Signature]* N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the Department of Recreation and Parks' (RAP) submission of a 2013-14 Facilities Renovation and Repair Grant in the amount of \$11,747.00 to the California Department of Education (CDE) for health and safety improvements to the outdoor play area at the Jim Gilliam Child Care Center, subject to the approval of the Mayor and City Council;
2. Direct staff to transmit a copy of the grant application to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council approval before accepting and receiving the grant award, pursuant to the Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize RAP's General Manager to accept and receive the 2013-14 Facilities Renovation and Repair Grant, if awarded, in the approximate amount of \$11,747.00 from the CDE for health and safety improvements at the Jim Gilliam Child Care Center, subject to the approval of the Mayor and City Council;
4. Designate RAP's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests and so on, which may be necessary for the implementation and completion of the project(s); and

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5. Authorize RAP's Chief Accounting Employee to establish the necessary account and/or appropriate funding received within "Recreation and Parks Grant" Fund 205 to accept the 2013-2014 Facilities Renovation and Repair Grant, if awarded, in the approximate amount of \$11,747 for health and safety improvements at the Jim Gilliam Child Care Center.

SUMMARY:

In March 2013, the Department of Recreation and Parks (RAP) became aware of the California Department of Education (CDE) 2013-14 Facilities Renovation and Repair Grant, which assists agencies in their efforts to maintain healthy, safe and accessible environments for children participating in state-subsidized child care and development programs. As an eligibility requirement for this grant, RAP provides child care and development services through CDE's General Child Care and California State Preschool Programs and possesses a current license at the Jim Gilliam Child Care Center.

According to the 2013-14 Facilities Renovation and Repair Grant application instructions, the maximum allowable grant amount is based on the percentage of subsidized enrollment at the eligible child care facility. The subsidized enrollment at Jim Gilliam Child Care Center is 56%.

Based on the project cost estimate provided by the Planning, Construction and Maintenance Branch staff, the proposed outdoor play area improvement to replace the wood chips with rubberized tiles is estimated to cost \$20,977.00. The grant amount requested is \$11,747.00, which is 56% of the total estimated project cost. The project cost difference of \$9,230.00 is expected to be funded using available Quimby funds.

The application was due by April 12, 2013, and award announcements are expected in June 2013.

FISCAL IMPACT STATEMENT:

Since the 2013-14 Facilities Renovation and Repair Grant will only subsidize 56% of the total project cost, RAP will use available Quimby funds in an approximate amount of \$9,230.00 to fund the project. Therefore, there is no fiscal impact to RAP's General Fund.

This report was prepared by Kai Wong, Management Analyst II, Grants Administration.