

CITY OF LOS ANGELES
BOARD OF RECREATION AND PARK COMMISSIONERS

SCHEDULE OF MEETINGS

- 2014 -

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
January 8, 2014	EXPO Center	9:30 am
January 22, 2014	Valley Region	9:30 am
February 5, 2014	EXPO Center	9:30 am
February 19, 2014	Metro Region	9:30 am
March 5, 2014	EXPO Center	9:30 am
March 19, 2014	Pacific Region	9:30 am
April 2, 2014	EXPO Center	9:30 am
April 14, 2014	Valley Region	9:30 am
N.B. The second Meeting in April is transferred to Monday.		
May 7, 2014	EXPO Center	9:30 am
May 21, 2014	Metro Region	9:30 am
June 2, 2014	EXPO Center	9:30 am
N.B. The first Meeting in June is transferred to Monday.		
June 18, 2014	Pacific Region	9:30 am
July 9, 2014	EXPO Center	9:30 am
August 13, 2014	Valley Region	9:30 am
September 3, 2014	EXPO Center	9:30 am
September 17, 2014	Metro Region	9:30 am
October 1, 2014	EXPO Center	9:30 am
October 15, 2014	Pacific Region	9:30 am
November 5, 2014	EXPO Center	9:30 am
November 19, 2014	Valley Region	9:30 am
December 10, 2014	EXPO Center	9:30 am

EXPO Center (formerly known as L.A. Swim Stadium) is located at:
3980 S. Bill Robertson Lane (formerly Menlo Avenue), Los Angeles, CA 90037

The Meetings are held on the second floor, in Comrie Hall.

(Parking located in "Lot 1", at the corner of Martin
Luther King Boulevard and Bill Robertson Lane)

Please contact the Commission Office to obtain
the location of a meeting in a Region

Info line: (213) 482-6941

Phone: (213) 202-2640

Fax: (213) 202-2610

**Schedule subject to change*

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, November 6, 2013 at 9:30 a.m.

EXPO Center
Comrie Hall
3980 S. Bill Robertson Lane (Formerly Menlo Avenue)
Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Bill Robertson Lane)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of October 16, 2013

2. GENERAL MANAGER'S REPORTS:

13-273 Rosecrans Recreation - Sports Fields Improvements and Stormwater Enhancements (W.O. #E170425F) Project; North Hollywood Multi-Purpose Intergenerational Center at Tiara Street - New Building and Landscape (PRJ1543B) (W.O. #E170240F) Project; Culver Slauson Recreation Center Phase II (Youth Community Center) (W.O. #E1907289F) Project - Acceptance and Release of Stop Notices on Construction Contract Nos. 3360, 3352, and 3361

13-274 Central Recreation Center - Building Refurbishment and Park Development (W.O. #E170304F) Project - Amendment to the Memorandum of Understanding Between the Department of Recreation and Parks, the Department of Public Works, Bureau of Engineering and the Department of General Services, Construction Forces

13-275 Hansen Dam Phase II - Ranger Station (W.O. #E170405F) Project - Amendment to the Supplemental Agreement to the Memorandum of Understanding Between the Department of

November 6, 2013

Recreation and Parks, the Department of Public Works, Bureau of Engineering, and Department of General Services, Construction Forces

- 13-276 50 Parks Initiative - West Boulevard Park - Transfer of Jurisdiction of Property to the Department of Recreation and Parks from the Department of General Services; Authorization to Issue a Right-of-Entry Permit to Develop the Site
- 13-277 Griffith Park - Donation From the Griffith J. Charitable Trust to the Los Angeles Parks Foundation for Roof Repair and Replacement at Hollywoodland Girls Camp and Griffith Park Boys Camp
- 13-278 Jim Gilliam Child Care Center - California Department of Education 2014-2015 General Child Care and Development and California State Preschool Programs - Authorization of Continued Funding Application for Subsidized Preschool Services; Acceptance of Grant Funds
- 13-279 Kaiser Permanente - Operation Splash 2014 Program - Authorization to Submit Grant Application for Aquatics Programming; Acceptance of Grant Funds
- 13-280 Various Communications

3. UNFINISHED BUSINESS:

Memorandum: Los Angeles Police Department - Proposed Memorandum of **Item to be** Agreement
Continued (Original Date - 4/17/13)

13-269 Changes to Golf Tournament Policy
Item to be (Original Date - 10/16/13)
Continued

PRESENTATION:

- Bureau of Engineering - Project Update - Status Report on Current Projects
(Original Date - 10/16/13)

4. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Patsaouras)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

November 6, 2013

5. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

6. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

8. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, November 20, 2013 at 9:30 a.m., at Cabrillo Marine Aquarium, 3720 Stephen M. White Drive, San Pedro, CA 90731.

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

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Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 13-273

DATE November 6, 2013

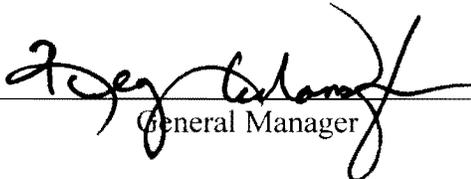
C.D. 15, 2, and 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ROSECRANS RECREATION CENTER – SPORTS FIELDS IMPROVEMENTS AND STORMWATER ENHANCEMENTS (W.O. #E170425F) PROJECT; NORTH HOLLYWOOD MULTI-PURPOSE INTERGENERATIONAL CENTER AT TIARA STREET – NEW BUILDING AND LANDSCAPE (PRJ1543B) (W.O. #E170240F) PROJECT; CULVER SLAUSON RECREATION CENTER PHASE II (YOUTH COMMUNITY CENTER) (PRJ20550) (W.O. #E1907289F) PROJECT; — ACCEPTANCE AND RELEASE OF STOP NOTICES ON CONSTRUCTION CONTRACT NOS. 3360, 3352, AND 3361

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull ms _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the following Stop Notice and direct staff to withhold the amount claimed, plus an additional sum equal to twenty-five percent (25%) thereof, to defray any costs of litigation in the event of court action, if said amounts of said funds are available, and to notify the contractors, sureties, and other interested parties that the amount of said claims plus twenty-five percent (25%) will be withheld; and,
2. Accept the following Release of Stop Notices.

SUMMARY:

STOP NOTICE:

The Department of Recreation and Parks (Department) is in receipt of a legal notice to withhold construction funds, pursuant to California Civil Code Sections 3103 and 3181, on the following contract:

REPORT OF GENERAL MANAGER

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Contract 3360 CD 15
Rosecrans Recreation Center – Sports Fields General Horizons Construction
Improvements and Stormwater Enhancements Contractor: International, Inc.
(W.O. #E170425F) Project
Project Status: Construction Claimant: Robertson's
Project Impact: none Amount: \$1,692.55

RELEASE OF STOP NOTICES:

The Department is in receipt of Release of Stop Notices filed by the claimants below, which releases the Board from any and all liability for withholding funds from the general contractors or the sureties:

Contract 3352 CD 2
North Hollywood Multi-Purpose Intergenerational General Landshapes
Center at Tiara Street - New Building and Landscape Contractor:
(PRJ1543B) (W.O. #E170240F) Project
Project Status: Construction Claimant: Sunland Fire Protection
Project Impact: none Amount: \$5,797.80

Contract 3361 CD 11
Culver Slauson Recreation Center - Phase II General Nile Advanced Construction,
(Youth Community Center) (PRJ20550) Contractor: Inc.
(W.O. #E1907289F) Project
Project Status: Construction Claimant: West Coast Door, Inc.
Project Impact: none Amount: \$3,090.00

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, as funds have already been appropriated for this purpose.

This Report was prepared by LaTonya D. Dean, Commission Executive Assistant.

REPORT OF GENERAL MANAGER

NO. 13-274

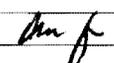
DATE November 6, 2013

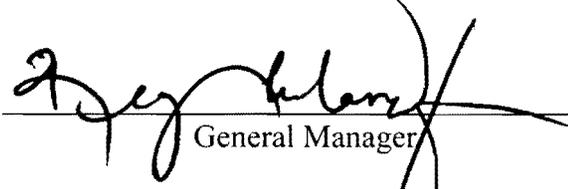
C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CENTRAL RECREATION CENTER – BUILDING REFURBISHMENT AND PARK DEVELOPMENT (W.O. #E170304F) PROJECT – AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull 
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve an Amendment (Amendment) to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), Construction Forces to increase the construction funding for Central Recreation Center – Building Refurbishment and Park Development (W.O. #170304F) project by an additional \$278,000.00 for a total of \$828,000.00, and extending the current twenty-four (24) month term by twelve (12) months, to a total term of thirty-six (36) months, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the Amendment to the City Attorney for review and approval as to form;
3. Authorize the Department’s General Manager to execute the proposed Amendment, subsequent to the approval of City Attorney as to form; and

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-274

4. Authorize the Department's Chief Accounting Employee, in accordance with the proposed Amendment and upon its execution, with the assistance of the Office of the City Administrative Officer (CAO), to facilitate the necessary Council approval to appropriate \$278,000.00 in construction funds to GSD, as follows:

From:

Funding Source	Fund /Dept./Acct. No.	Encumbrance Amount
Proposition K – Year 15	43K/10/10H020	<u>\$278,000.00</u>
Total:		<u>\$278,000.00</u>

To:

Through GSD Account E140 and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

1014 – Construction Salaries	\$ 55,600.00
1101 – Hiring Hall Salaries	\$ 76,689.00
1121 – Hiring Hall Fringe Benefits	\$ 34,511.00
3180 – Construction Materials and Supplies	<u>\$ 111,200.00</u>
Total:	<u>\$ 278,000.00</u>

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the RAP;

SUMMARY:

The Central Recreation Center – Building Refurbishment and Park Development (W.O. #E170304F) project, was awarded to the Department of General Services (GSD) on April 4, 2012 (Board Report No. 12-093). Funds were obligated prior to the end of Fiscal Year 2011-2012 by way of an executed Memorandum of Understanding (MOU) in order to avoid loss of the funds. The MOU amount of \$550,000.00 was a budgetary figure provided to GSD and was not based upon a cost estimate developed by GSD. It was recognized that the MOU would have to be amended to reflect the total construction, at the time of completion of plans and specifications for the project.

The project scope of work upgrades the general building and enhances the outdoor playground of the recreation center. Specifically, the building scope of work includes the renovation of the existing restroom to disabled access compliance, construction of a disabled access path of travel to the building's main entrance, and upgrades of the existing office to provide better visibility for the staff. The park development work includes the installation of a baseball backstop and a shade structure at the playground area.

REPORT OF GENERAL MANAGER

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GSD has now completed a cost estimate in the amount of \$828,000.00 including a ten percent (10%) contingency in the amount of \$75,334.00. Advanced written approval in the form of an executed change order from the Bureau of Engineering (BOE) Project Manager will be required for any use of the contingency funds by GSD.

BOE therefore recommends that the Board approve the Amendment and upon its execution, with the assistance of the City Administrative Office (CAO) to facilitate the necessary City Council approval to appropriate and transfer funds in the amount of \$278,000.00 into GSD accounts.

The project is currently sixty percent (60%) complete in Construction. GSD has indicated that they can complete all required construction within 365 calendar days after the transfer of funds to GSD or execution of the Amendment, whichever occurs last. The project's funding sources are as follows:

Funding Source	Fund/Dept./Acct. No.	Funding for Original MOU	Funding for Amendment
Proposition K – Year 14	43K/10/10G020	\$150,000.00	\$150,000.00
Proposition K – Year 15	43K/10/10H020	\$400,000.00	\$400,000.00
Proposition K – Year 15	43K/10/10H020	<u>\$ 0.00</u>	<u>\$278,000.00</u>
Total:		\$550,000.00	\$828,000.00

Staff has determined that the underlying project in the proposed amendment to the MOU has been previously evaluated for compliance with the California Environmental Quality Act (CEQA), and a Notice of Exemption was filed on June 8, 2009 (Board Report No. 12-093). The scope of the project and the environmental setting has not substantially changed, and, therefore, no additional environmental documentation is required for the approval of the proposed amendment to the MOU.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund. All funds are provided by the above-listed funding sources as specifically identified and approved for use on this project. The future operation and maintenance costs as a result of the completion of this project have yet to be determined.

This Report was prepared by Sean H. Phan, Project Manager, Recreational and Cultural Facilities Division, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Division, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Assistant General Manager, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 13-275

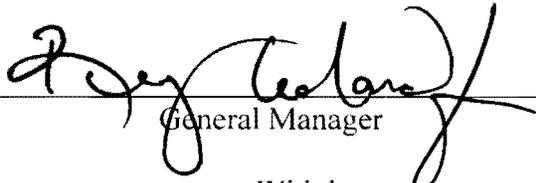
DATE November 6, 2013

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM PHASE II – RANGER STATION (W.O. #E170405F) PROJECT – AMENDMENT TO THE SUPPLEMENTAL AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING, AND DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve an Amendment to the Supplemental Agreement (Amendment) to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD) to increase the construction funding for Hansen Dam Phase II – Ranger Station (W.O. #E170405F) by an additional \$907,469.00, from the current \$6,542,531.00 to a new, not-to-exceed total amount of \$7,450,000.00 and extending the current forty-eight (48) month term by twelve (12) months, to a total of sixty (60) months, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the Amendment to the City Attorney for review and approval as to form;
3. Authorize the Department’s General Manager to execute the proposed Amendment after the appropriate signatures by the other parties thereto, subsequent to approval of the City Attorney as to form; and

REPORT OF GENERAL MANAGER

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NO. 13-275

4. Request the Department's Chief Accounting Employee, in accordance with the proposed Amendment and upon its execution, with the assistance of the Office of the City Administrative Officer (CAO), to facilitate the necessary Council approval to appropriate \$907,469.00 in construction funds to GSD, as follows:

FROM:

<u>Funding Source</u>	<u>Fund/Dept./Acct. No.</u>	<u>Encumbrance Amount</u>
Proposition K – Year 15	43K/10/10H004	<u>\$ 907,469.00</u>
Total:		<u>\$ 907,469.00</u>

TO:

Through GSD Account and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

1014 – Construction Salaries:	\$ 181,494.00
1101 – Hiring Hall Construction:	\$ 250,336.00
1121 – Hiring Hall Fringe Benefits	\$ 112,652.00
3180 – Construction Materials and Supplies:	<u>\$ 362,987.00</u>
Total:	<u>\$ 907,469.00</u>

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by RAP.

SUMMARY:

The Hansen Dam Phase II – Ranger Station (W.O. #E170405F), a Proposition K project, was awarded to the Department of General Services (GSD) on June 17, 2009 for construction (Board Report No. 09-169). Funds were obligated prior to the end of fiscal year 2008-09 by way of an executed Memorandum of Understanding (MOU) in order to avoid loss of the Proposition K funds. The MOU amount of \$4,650,000.00 was a budgetary figure provided to GSD and was not based upon a cost estimate developed by GSD. It was recognized that the MOU would have to be amended to reflect the total construction cost, at the time of completion of plans and specifications for the project. Therefore, upon completion of the plans and preparation of a detailed construction cost estimate by GSD, an additional amount of \$1,892,531.00 was transferred to GSD on February 16, 2011 (Board Report No. 11-053), which totaled a not-to-exceed amount of \$6,542,531.00, including a ten percent (10%) contingency, in the amount of \$594,776.00.

REPORT OF GENERAL MANAGER

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The scope of this project consisted of the construction of a new, single story, 4,600 square foot building. The building includes offices for the park rangers; a visitor center, including the entry point for the patrons of Hansen Dam campgrounds and equestrian trails; public restrooms; a community meeting room; a communication center; lunch room, and storage. The project also includes park ranger and visitor parking; road improvements, including reconfiguration of the park entrance to monitor site access; site grading; landscaping; and new utility connections, including an extension of the sewer line. The building roof line extends beyond the building envelop, which provides a shade structure covering most of the front lawn, to allow for outdoor events to be held comfortably.

Due to the complex design of the project, numerous unforeseen conditions, and various GSD omissions in their final construction cost estimate, the project has taken longer than anticipated and the construction cost has escalated, which has exhausted the approved contingency funding. Therefore, an additional amount of \$907,469.00 was requested by GSD, as recommended by BOE, and approved by the L.A. for Kids Steering Committee on May 30, 2013.

BOE therefore recommends that the Board of Recreation and Park Commissioners approve the Amendment and upon its execution, with the assistance of the CAO, to facilitate the necessary City Council approval to appropriate and transfer funds in the amount of \$907,469.00 into the appropriate GSD accounts.

The project is currently ninety-nine (99%) complete in construction. GSD has indicated that all required construction can be completed within ninety (90) calendar days after the transfer of funds to GSD or execution of this Agreement, whichever occurs last. The project's funding sources are as follows:

Funding Source	Fund/Dept./Acct No.	Funding for Original MOU	Funding for Agreement
Proposition K- Year 12*	43K/10/10E004	\$4,650,000.00	\$4,650,000.00
Proposition K- Year 12**	43K/10/10E004		\$1,892,531.00
Proposition K- Year 15	43K/10/10H004		<u>\$ 907,469.00</u>
Total:		\$4,650,000.00	<u>\$7,450,000.00</u>

* Appropriated in original MOU (Board Report No. 09-169)

** Appropriated in Supplemental Agreement (Board Report No. 11-053)

Staff has determined that the underlying project in the proposed amendment to the MOU has been previously evaluated for compliance with the California Environmental Quality Act (CEQA) and a Mitigated Negative Declaration was adopted on June 17, 2009 (Board Report No. 09-167). The scope of the project and the environmental setting has not substantially changed, and, therefore, no additional environmental documentation is required for the approval of the proposed amendment to the MOU.

REPORT OF GENERAL MANAGER

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NO. 13-275

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund. All funds are provided by the above-listed funding sources as specifically identified and approved for use on this project. The future operation and maintenance costs as a result of the completion of this project have yet to be determined.

This Report was prepared by Sean H. Phan and Shashi Bhakta, Project Manager, Recreation and Cultural Facilities Division, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Division; BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE. Michael A. Shull, Assistant General Manager, Department of Recreation and Parks, Planning, Construction and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 13=276

DATE November 6, 2013

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 50 PARKS INITIATIVE – WEST BOULEVARD PARK – TRANSFER OF JURISDICTION OF PROPERTY TO THE DEPARTMENT OF RECREATION AND PARKS FROM THE DEPARTMENT OF GENERAL SERVICES; AUTHORIZATION TO ISSUE A RIGHT-OF-ENTRY PERMIT TO DEVELOP THE SITE

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *[Signature]*
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Adopt the Resolution, substantially in the form on file in the Board Office, approving the non-financial transfer of a portion of five contiguous property lots; portions of lots 31, 30, 29, 28 and 27, with the street addresses of 2508, 2500, 2440 and 2436 South West Boulevard, Los Angeles, California 90016, approximately 9,147 square feet or 0.21 acre, with the Los Angeles County Assessor’s Parcel Numbers (APN) of APN: 5050-006-900, 5050-006-902, 5050-006-903, 5050-006-912, and 5050-006-907 to the City of Los Angeles, Department of Recreation and Parks (RAP), subject to the approval of the City Council, and authorizing RAP staff, per City Charter Section 594 (a) and (b), to request the assistance of Department of General Services (GSD) to complete the transfer of jurisdiction and control document, at no expense to RAP, subject to review and approval of the City Attorney as to form;
2. Direct the Board Secretary to accept the transfer of jurisdiction for the property;
3. Declare that upon approval of said transfer by City Council and completion of the jurisdictional transfer, the site be set apart and dedicated as park property in perpetuity, to be known until formally named, as “West Boulevard Park”;

REPORT OF GENERAL MANAGER

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NO. 13-276

4. Approve the issuance as necessary of a Right-Of-Entry permit to the Los Angeles Neighborhood Initiative (LANI) to develop the site and to maintain the site if necessary; and,
5. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA).

SUMMARY:

On March 2, 2011, the Board approved through Board Report No. 11-071 a proposed Donation Agreement (Agreement), between the Department of Recreation Parks (RAP) and the Los Angeles Neighborhood Initiative (LANI) for the development, and construction of new parks in the City of Los Angeles. The Board also preliminarily approved the transfer of jurisdiction and control to RAP, of approximately 9,147 square feet or 0.21 acre of City owned surplus property APNs: 5050-006-900, 5050-006-902, 5050-006-903, 5050-006-912, and 5050-006-907 or more accurately described in the legal description labeled Exhibit A, located at 2508, 2500, 2440 and 2436 South West Boulevard, 90016 in the West Adams - Baldwin Hills - Leimert community plan area of the City, for the purpose of creating a neighborhood park.

On May 10, 2011, the City Council adopted the action, under Council File No. 11-0643, to approve the execution of the proposed donation agreement between the City and LANI relative to the Normandie-Cordova, West Boulevard, and Western-Gage prospective parks. On June 28, 2011, Donation Agreement No. 3355 between LANI and City was executed.

City Council approval of the transfer of City owned surplus property, located at or near 2508, 2500, 2440 and 2436 South West Boulevard, California 90016 is expected to follow soon. RAP staff recommends that the Board approve and accept the property and dedicate it as park property in perpetuity, to be known until formally named as the "West Boulevard Park" contingent upon City Council approval of the Transfer of Jurisdiction and Control.

Project development will include site furnishings, playground equipment, irrigation and landscaping and lighting. Park development will be done by LANI. LANI was awarded a Proposition 84 Statewide Park Program (AB31) Grant Award for the West Boulevard Park. Development of Property will go through the standard community outreach process. Plans of the proposed development are subject for review and approval by RAP.

Project Development Status:

LANI has informed RAP that LANI is currently in the stage of finalizing permitting which is expected to occur between October 2013 and November 2013. LANI will then begin the Bid preparation in December 2013, with a January 2014 bid release, and soon after, contract with

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-276

landscape contractor. Construction is expected to begin around February 2014 through June 2014. Park opening is scheduled tentatively for July 2014. LANI has indicated that these are tentative dates subject to change.

A Phase 1 Environmental Site Assessment was completed for the project site on January 29, 2010 in conformance with Environmental Protection Agency Standards Practice for All Appropriate Inquires (40 Code of Federal Regulation (CFR) 312) and American Society for Testing and Materials' Standard Practice for Environmental Site Assessment: Phase 1 Environmental Site Assessment Process (E1527-05). This assessment revealed no evidence of recognized environmental conditions in connection with the Site.

Staff has determined that the proposed transfer and right to develop the property and create a new community park, are all actions that were previously evaluated for environmental impacts (Board Report No. 11-071) and found to be exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 3(6), Class 4(1, 3), Class 11(3) of the City CEQA Guidelines and Article 19, Section 15325(f) of the State CEQA Guidelines. A Notice of Exemption (NOE) was filed with the Los Angeles County Clerk on March 25, 2011. The scope of the project and environmental setting has not changed substantially since the NOE was filed, and therefore, no additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The maintenance cost of the project has not been determined. Maintenance funds for the new parkland will be requested as part of the annual City budget process. If the funding is not granted, this facility will be included in the existing Metro Region routes resulting in reduction of core functions on existing routes.

This report was prepared by John Barraza, Management Analyst II, Real Estate and Asset Management Section.

EXHIBIT "A"

LEGAL DESCRIPTION

APN: 5050-6-(900,902,903,907,912)

ADDRESS: 2436, 2440, 2500, 2508 WEST BOULEVARD, LOS ANGELES

LEGAL DESCRIPTION:

LOTS 27 THROUGH 31 INCLUSIVE OF TRACT NO. 1675, IN THE CITY OF LOS ANGELES, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 21 PAGES 30 AND 31 MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

SUBJECT TO A STREET EASEMENT PURSUANT TO LOS ANGELES CITY ORDINANCE NO. 149077, APPROVED ON DECEMBER 13, 1976, TO BE KNOWN AS BUCKINGHAM ROAD. PURSUANT TO LOS ANGELES CITY ORDINANCE NO. 150008, APPROVED AUGUST 3, 1977 THE NAME OF SAID STREET WAS CHANGED TO WEST BOULEVARD.

END OF LEGAL DESCRIPTION

REPORT OF GENERAL MANAGER

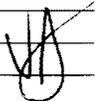
NO. 13-277

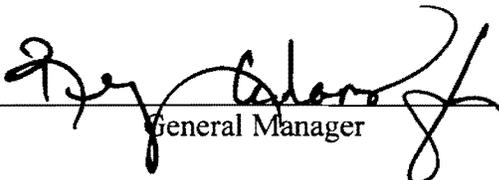
DATE November 6, 2013

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK: DONATION FROM THE GRIFFITH J. CHARITABLE TRUST TO THE LOS ANGELES PARKS FOUNDATION FOR ROOF REPAIR AND REPLACEMENT AT HOLLYWOODLAND GIRLS CAMP, AND GRIFFITH PARK BOYS CAMP

R. Adams		K. Regan	_____
H. Fujita		M. Shull	_____
*V. Israel		N. Williams	_____


_____ General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept as a gift to the City of Los Angeles, the refurbishment (repair and replacement) of roofing at two (2) Department of Recreation and Parks (RAP) Griffith Park youth camping facilities, valued at One Hundred Nine Thousand, Six Hundred Dollars (\$109,600.00), through funding provided by the Griffith J. Charitable Trust (Trust) to the Los Angeles Parks Foundation (LAPF), and that appropriate recognition be given to the Trust and LAPF;
2. Find that the roofing refurbishment at each camp site is Categorically Exempt from the California Environmental Quality Act (CEQA); and,
3. Direct the RAP's Chief Accounting Employee to deposit into Fund 302, Department 89, Account 704H the funds received from LAPF related to this refurbishment.

SUMMARY:

Hollywoodland Girls Camp, located at 3200 Canyon Dr., and Griffith Park Boys Camp, located at 4730 Crystal Springs Dr. (Camps), offer youth camping experiences presented by RAP's professionally trained camp directors and staff. Both facilities are American Camping Association (ACA) accredited and offer beautiful urban forest environments in Griffith Park. These Camps have provided sleep-over camping experiences for children ages six to seventeen (6 to 17) for many decades. Over time, through normal wear and tear, several buildings at both Camps have become in need of roofing repair and replacement. The Trust has generously

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offered to fund some of this needed work through a donation to the LAPF.

The roofing refurbishment project at the Hollywoodland Girls Camp is a complete removal of the existing lodge building roof and reroofing. The refurbishment at the Griffith Park Boys Camp is a complete removal of the roofing and asbestos abatement on cabins 9, 15 and 16, and restroom 3, and reroofing of each of the four (4) buildings. The asbestos abatement and downspout removal at the Griffith Park Boys Camp will be performed by Argus Contracting because of the special expertise and certifications required. All other labor at both locations can be performed by RAP staff.

The Trust has agreed to donate roofing refurbishment funds in the amount of One Hundred Nine Thousand, Six Hundred Dollars (\$109,600.00) to LAPF for the benefit of RAP and park patrons. LAPF, a non-profit 501(c)(3) corporation, acting as the fiscal receiver for this donation, shall provide the funds to cover the cost of labor, materials, and supplies through direct payment(s) to selected contractors and vendors, and labor cost reimbursement to RAP by depositing said funds into the Deferred Maintenance – Capital Improvement Account, Fund 302, Department 89, Account 704H.

The roofing project at the Hollywoodland Girls Camp has already been completed. The roofing projects at the Griffith Park Boys Camp are scheduled to be completed by November 26, 2013.

The collaboration among RAP, the Trust, and LAPF for these roofing projects tremendously benefits communities and the youth participating in our park programs.

Region Operations staff and Planning, Construction, and Maintenance staff support the recommendations set forth in this Report.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has evaluated the roofing at the Camps, and determined that each site involves the refurbishment of existing facilities with no expansion of use beyond that already existing, and further determined that there are no unusual environmental conditions present, such as historic resources or sensitive habitats at either of the sites that would be impacted by the roofing refurbishment, individually or cumulatively. Therefore, the roofing refurbishment at each site is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

There will be no fiscal impact on RAP's General Fund as the cost of the proposed roof repairs will be reimbursed to RAP or funded by LAPF at no cost to the City. There are unknown future

REPORT OF GENERAL MANAGER

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savings as the repaired roofs mitigate the possibility of water damage in the coming rainy season should the roofs have leaked or failed.

This report was prepared by Joel Alvarez, Senior Management Analyst I, and Rob De Hart, Senior Recreation Director II, Partnership Division in collaboration with RAP Planning, Construction, and Maintenance Branch.

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NO. 13-278

DATE November 6, 2013

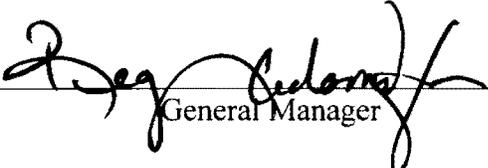
C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: JIM GILLIAM CHILD CARE CENTER – CALIFORNIA DEPARTMENT OF EDUCATION 2014-2015 GENERAL CHILD CARE AND DEVELOPMENT AND CALIFORNIA STATE PRESCHOOL PROGRAMS – AUTHORIZATION OF CONTINUED FUNDING APPLICATION FOR SUBSIDIZED PRESCHOOL SERVICES; ACCEPTANCE OF GRANT FUNDS

R. Adams _____
H. Fujita _____
*V. Israel _____

K. Regan _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) to submit a continued funding application for the 2014-2015 General Child Care Program (CCTR) in the approximate amount of \$8,000.00 and the 2014-2015 California State Preschool Program (CSPP) in the approximate amount of \$170,000.00 to the California Department of Education (CDE) for subsidized preschool services at the Jim Gilliam Child Care Center, subject to Mayor and City Council consideration;
2. Direct staff to transmit a copy of the grant application to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council approval before accepting and receiving the grant awards, pursuant to the Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize RAP's General Manager to accept and receive the 2014-2015 CCTR continued funding, if awarded, in the approximate amount of \$8,000.00 and the 2014-2015 CSPP continued funding award, if awarded, in the approximate amount of \$170,000.00 from the CDE for subsidized preschool services at the Jim Gilliam Child Care Center, subject to the approval of the Mayor and City Council;

REPORT OF GENERAL MANAGER

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4. Designate RAP's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the implementation and completion of the project(s); and
5. Authorize RAP's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within "Recreation and Parks Grant" Fund 205 to accept the 2014-2015 CCTR continued funding, if awarded, in the approximate amount of \$8,000.00 and the 2014-2015 CSPP funding, if awarded, in the approximate amount of \$170,000.00 for subsidized preschool services at Jim Gilliam Child Care Center.

SUMMARY:

The California Department of Education (CDE) is offering existing contractors the opportunity to request continued funding for fiscal year 2014-2015 for Child Care and Development programming. The Department of Recreation and Parks (RAP) is a current recipient of General Child Care Program (CCTR) and California State Preschool Program (CSPP) funding. The funding provides subsidized preschool services at the Jim Gilliam Child Care Center for eligible children ages three to five (3 to 5) years old.

Since January of 1986, RAP has received CDE funds to provide child care services at the Jim Gilliam Child Care Center. The program is the RAP's first licensed pre-school program and serves children of families with incomes at or below the seventy-five (75) percent State median income level. The center is licensed by the State to serve forty-five (45) children from three to five (3 to 5) years of age and is currently operating at full capacity. The subsidized program at the Jim Gilliam Child Care Center makes it possible for children to remain at the center for the full day. Preschool programming helps children develop academic, cognitive, and behavioral skills that have proven to increase their chances for future success. This program also gives parents, who would otherwise be unable to afford preschool program services, the opportunity to seek employment or return to school to create better economic opportunities for their families.

The application is due by December 2, 2013, and awards are typically announced once the State's budget is approved for the concerned fiscal year.

FISCAL IMPACT STATEMENT:

The CCTR and CSPP grants do not require a match. The grants assist RAP by providing additional funding to continue the subsidized preschool program at the Jim Gilliam Child Care Center.

This report was prepared by Kai Wong, Management Analyst II, Grants Administration.

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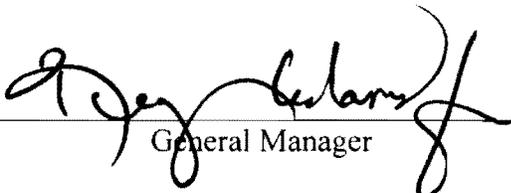
DATE November 6, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: KAISER PERMANENTE – OPERATION SPLASH 2014 PROGRAM –
AUTHORIZATION TO SUBMIT GRANT APPLICATION FOR AQUATICS
PROGRAMMING; ACCEPTANCE OF GRANT FUNDS

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
*V. Israel _____	N. Williams _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the submission of a Kaiser Permanente Operation Splash 2014 Program grant application to Kaiser Permanente to augment funding for Department of Recreation and Parks (RAP) aquatics programming in the approximate amount of \$265,000.00 subject to Mayor and City Council approval;
2. Direct staff to transmit a copy of the grant application to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council approval before accepting and receiving the grant award, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize RAP’s General Manager to accept and receive the Operation Splash 2014 Program grant award, if awarded, in the approximate amount of \$265,000.00 from Kaiser Permanente for aquatics programming; and a supplemental program for Kaiser Permanente’s “Rethink Your Drink” campaign, subject to the approval of the Mayor and City Council;
4. Designate RAP’s General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not

REPORT OF GENERAL MANAGER

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limited to applications, agreements, amendments, and payment requests, which may be necessary for the implementation and completion of the project(s); and,

5. Authorize RAP's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within "Recreation and Parks Grant" Fund 205 to accept the Operation Splash 2014 Program grant, if awarded, in the approximate amount of \$265,000.00 for aquatics programming.

SUMMARY:

In anticipation of the 2013 release of the Kaiser Permanente (Kaiser) request for grant proposals for the Operation Splash 2014 Program (Program), the Department of Recreation and Parks (RAP) requests approval to submit a grant application to help fund aquatic programs that provide safe physical activities in low-income neighborhoods. The Program's objectives include: 1) increasing opportunities for safe physical activities in low-income neighborhoods where health disparities are greatest and opportunities for safe physical activity are often scarce; 2) teaching children and adults basic water safety and swimming skills in order to prevent drowning; 3) promoting life-long physical activity; and 4) promoting healthy beverage choices.

The grant will provide supplemental funding for the Learn to Swim Program, Junior Lifeguard Program, and an extended pool season at approximately forty-seven (47) pools, and Kaiser's "Rethink Your Drink" campaign, which encourages healthy beverage choices, at City of Los Angeles RAP pools located within disadvantaged areas. The aquatic programs teach youth swimming fundamentals, water safety, emergency response, teamwork, and goal setting. Approximately 7,000 youth ages seven to seventeen (7 to 17) years old are projected to be served through this grant program.

FISCAL IMPACT STATEMENT:

The acceptance of this grant does not require a match. The grant provides needed funding for additional aquatic services to youth. There is no fiscal impact to RAP's General Fund.

This report was prepared by Mark Rose, Recreation Facility Director, Grants Administration.

REPORT OF GENERAL MANAGER

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DATE November 6, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed Gift Agreement with the Los Angeles Parks Foundation for design, construction, remodel and expansion of the Archery Range at Cheviot Hills Recreation Center.

Referred to staff for further processing.

2) Mayor, relative to a proposed Agreement with Davey Tree Expert Co. for Tree Inventory Services.

Referred to staff for further processing.

3) Mayor, relative to a proposed Contract with Evelina Templeton for Cabrillo Marine Aquarium.

Referred to staff for further processing.

4) City Clerk, relative to the appointment of Sylvia Patsouras to the Board.

Note and File.

5) City Clerk, relative to the Los Angeles Park Ranger Program.

Referred to General Manager.

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- 6) City Clerk, relative to preparation of environmental documents in connection with the proposed Hollywood Central Park Project. Referred to General Manager.
- 7) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending September 20, September 27, 2013 and October 4, 2013. Note and File.
- 8) Margie Beeson, Chairman, Hansen Dam Park Advisory Board, relative to support for Council File 13-0807. Note and File.
- 9) Approximately forty additional signers, a continuation of Chris Yamashita's petition (via Change.org) relative to the State-owned Angel's Knoll Park. Note and File.
- 10) Sharon Baker Rifelli, relative to "adopting" Titmouse Park. Referred to General Manager.
- 11) David Kindt, relative to employment in the Department. Referred to General Manager.
- 12) The Griffith J. Griffith Charitable Trust, relative to a parking fee at the Los Angeles Zoo. Note and File; Forward a Copy to the Zoo Department.
- 13) Dee Gordon, relative to mountain bikes in parks. Referred to General Manager.
- 14) Adelina Ruth Sorkin, to Michael Shull, Asst. General Manager, relative to proposed ballfields in Crystal Springs in Griffith Park. Referred to General Manager.
- 15) Steve Pompan, relative to the Cheviot Hills Tennis facility. Referred to General Manager.

REPORT OF GENERAL MANAGER

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- 16) Grace Kilzi, relative to the new basketball courts at Reseda Park. Referred to General Manager.
- 17) Kiabeth Landa, relative to Lincoln Park. Referred to General Manager.
- 18) James Gavigan, relative to using Mt. Lee in Griffith Park for a golfing event. Referred to General Manager.
- 19) Ariel Van Zandweghe, two communications to Assistant General Manager Vicki Israel, relative to a proposal for the Lummis Home. Referred to General Manager.
- 20) Gary Fleishman, relative to his son's (Z Management) proposal for the Westchester Tennis Professional Concession. Referred to General Manager.
- 21) Jerry Gibson, relative to an incident at Pershing Square. Referred to General Manager.
- 22) Karla Realegeno, to the General Manager, relative to alleged staff misconduct. Note and File.
- 23) Brian Santacrose, proposing the placement of sand volleyball courts in Griffith Park. Referred to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

None

QUALIFICATIONS TO BE RECEIVED:

None