

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, October 2, 2013 at 9:30 a.m.

EXPO Center
Comrie Hall
3980 S. Bill Robertson Lane (Formerly Menlo Avenue)
Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Bill Robertson Lane)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. SPECIAL PRESENTATION:

Presentation to Johnathan Williams for his service to the Department of Recreation and Parks and Citizens of Los Angeles as a Commissioner

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of September 18, 2013

3. GENERAL MANAGER'S REPORTS:

13-250 Studio City Recreation Center - Conceptual Approval of Cellular Equipment Installation

13-251 Elysian Park - Establishment of Accounts in Fund 302 for Interdepartmental Transfer of Elysian Reservoir and Park Enhancement Funds from the Los Angeles Department of Water and Power

13-252 Appropriation from Unreserved and Undesignated Fund Balance in Fund 302 to Various Accounts in the Department of Recreation and Parks

13-253 Various Communications

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4. UNFINISHED BUSINESS:

13-100 Sepulveda (Encino-Balboa) Golf Restaurant - One-Year
Item to be Concession Agreement with Renewal Option
Withdrawn (Original Date - 4/17/13)

Memorandum: Los Angeles Police Department - Proposed Memorandum of
Item to be Agreement
Continued (Original Date - 4/17/13)

13-173 The Lummis House - Request for Proposals
Item to be (Original Date - 6/27/13)
Continued

13-243 Echo Park Pedal Boats - Award of Interim Concession
Agreement to Chaffin & Reeves, Inc.
(Original Date - 9/18/13)

13-244 Echo Park Café - Award of Interim Concession Agreement
to Square One Dining
(Original Date - 9/18/13)

Memorandum: Department of Recreation and Parks - Escrow Verification
Procedure
(Original Date - 9/18/13)

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioner Stanley)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future
Agendas

8. RESPONSES TO FUTURE AGENDA ITEMS REQUESTS:

Responses from Staff to the Commissioners Relative to Items
Requested as Future Agenda Items on the Dates Listed Below:

- September 18, 2013 - Memorandum: The 50 Parks Initiative

October 2, 2013

9. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

10. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, October 16, 2013 at 9:30 a.m., at Shatto Recreation Center, 3191 W. 4th Street, Los Angeles, CA 90020.

11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 13-250

DATE October 2, 2013

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: STUDIO CITY RECREATION CENTER – CONCEPTUAL APPROVAL OF CELLULAR EQUIPMENT INSTALLATION

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *M. Shull*
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Grant conceptual approval for the installation of cellular communication equipment at Studio City Recreation Center; and,
2. Authorize the General Manager, or designated staff, to issue necessary Right-of-Entry permits and sign required permit applications.

SUMMARY:

On May 4, 2011, the Board of Recreation and Parks Commissioners (Board) approved Board Report No. 11-119 which authorized staff to enter into a Master Lease Agreement with cellular telecommunication providers for the purpose of facilitating the review of individual Site Lease Agreements, each of which is to be reviewed for approval by the Board. To date, AT&T (Applicant) is the only cellular telecommunication provider to enter into a Master Lease Agreement with the Department of Recreation and Parks (Department).

AT&T has now approached the Department with a request to install cellular equipment at Studio City Recreation Center under the terms of the Master Lease Agreement. Studio City Recreation Center is located at 12621 West Rye Street. This is an approximately eight and one-half (8.5) acre facility which features a recreation center, baseball diamond, tot lot, outdoor exercise equipment, tennis courts and offers a variety of sports and other programs.

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The proposed installation would be situated on an existing light standard located near the existing baseball diamond. The installation is proposed to be flush to the existing pole with the ground located modular equipment shelter installed adjacent to an existing storage container. The equipment shelter is proposed to be constructed in a material similar to the existing container in order to minimize visual impact. A photo rendering of the proposed installation is attached hereto as Exhibit A. An alternate version of the installation, designed as a eucalyptus tree, is also included as it is understood that the final design would be dependent upon community input.

Department staff completed an initial project walk-through with the Applicant which included Planning, Landscape Architecture, Forestry, Maintenance and Operations staff in order to identify any potential disruption that the project may cause to the location. Representatives from Council District 2 attended the walk-through as well. Staff finds that the proposed design of the flush mounted antennae onto an existing light standard to be the least visually disruptive design. Replacement of the existing light standard, if necessary to accommodate the additional weight, would be the financial responsibility of the Applicant and installed at Department standards.

Should the Board grant conceptual approval for this project the next steps would be for the Department to issue the appropriate Right-of-Entry permits in order for the Applicant to complete necessary testing as well as granting staff authorization to sign permit applications for the Applicant to apply for other necessary entitlements such as a Conditional Use Permit (CUP) from the Department of City Planning. There will be a minimum of one Park Advisory Board meeting in reference to this proposal in addition to the legally mandated public notification and public hearings required for the CUP application. If and when all necessary entitlements and permits have been obtained, staff will return to this Board for a final approval of the project.

Department management and staff support the recommendations contained in this Report.

It is the intent of the Department to integrate the planning and decision-making processes for this application with the evaluation of potential environmental effects as required by the California Environmental Quality Act (CEQA) and the associated City and State CEQA Guidelines. The required environmental review will be conducted prior to any final approval of this application.

FISCAL IMPACT STATEMENT:

The approval of this project will not have an impact on the Department's General Fund as all application and eventual construction costs are the responsibility of the applicant. The initial Site Lease Agreement application fee of \$2,000.00 is sufficient to cover Department staff time for the processing of this application. Should the application for a lease be granted in Fiscal Year 2013-2014, the initial annual fee for this location would be \$32,000.00. Annual increases

REPORT OF GENERAL MANAGER

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in rent will be based on either the Consumer Price Index or a fixed percentage as detailed in the Master Lease Agreement.

This Report was prepared by Melinda Gejer, City Planning Associate, Planning, Construction and Maintenance Branch.

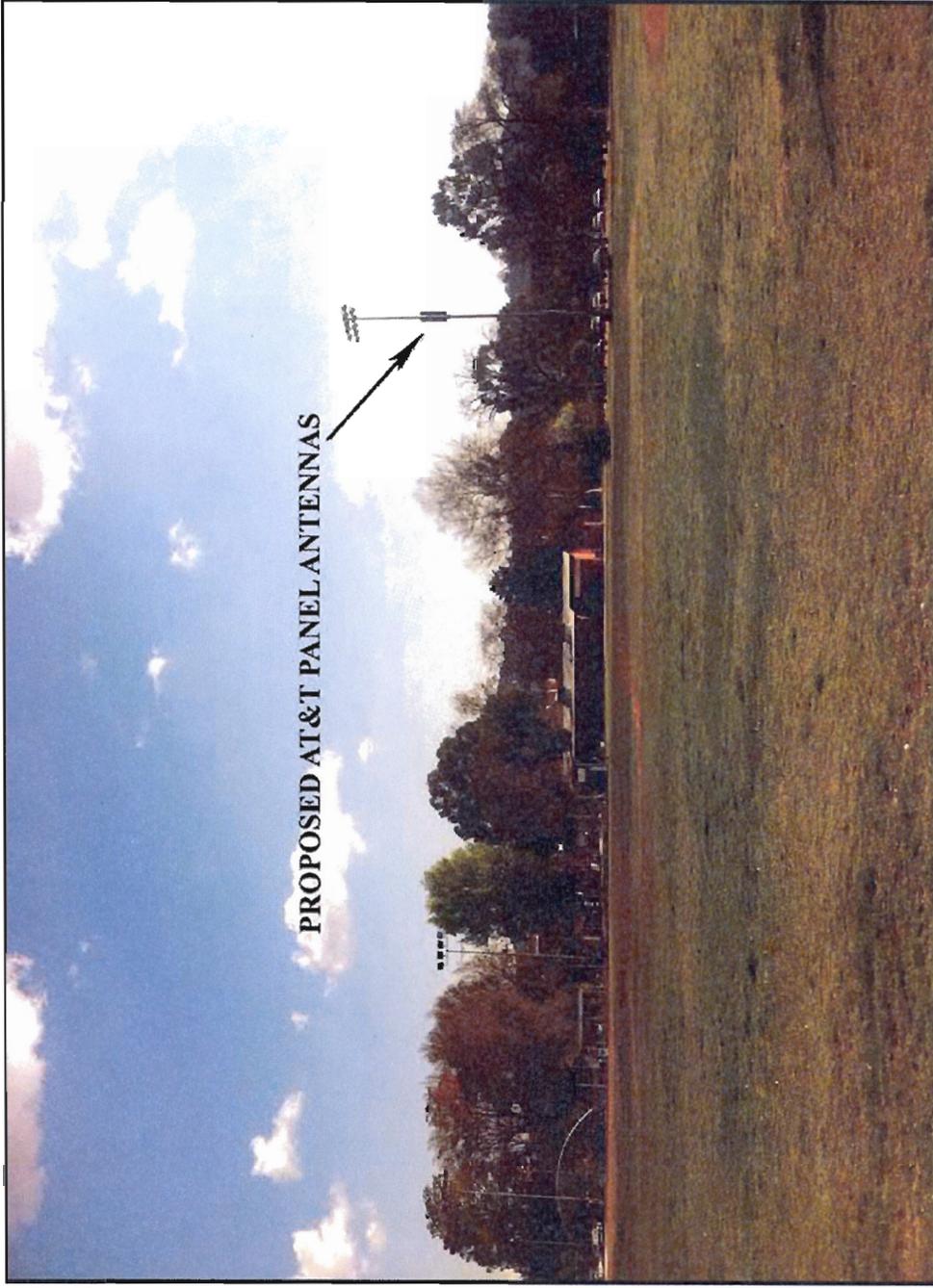


NL0475-02

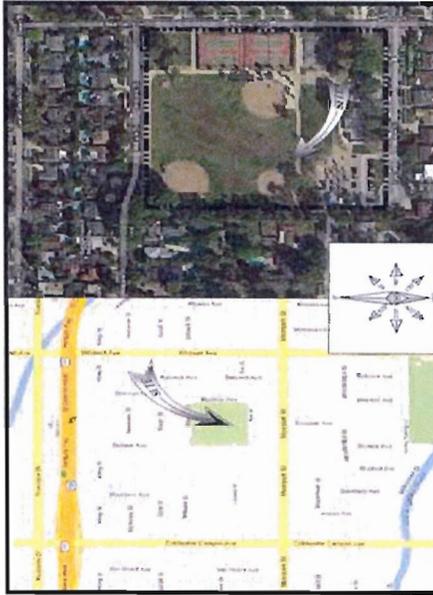
NW Corner of Beeman Ave. & Rye St., Studio City, CA

Proposed

Existing



POINT OF VIEW:



Accuracy of photo simulation is based upon information provided by project applicant. The proposed installation is an artistic representation of an antenna monument and it is not intended to be an exact reproduction. The final will have cables, cable ports and various attachments, such as antennas, nuts and bolts. Every effort will be made to disguise these components and they will not be readily apparent to the casual observer or passerby. However, upon close scrutiny, the true nature of the installation will be apparent.

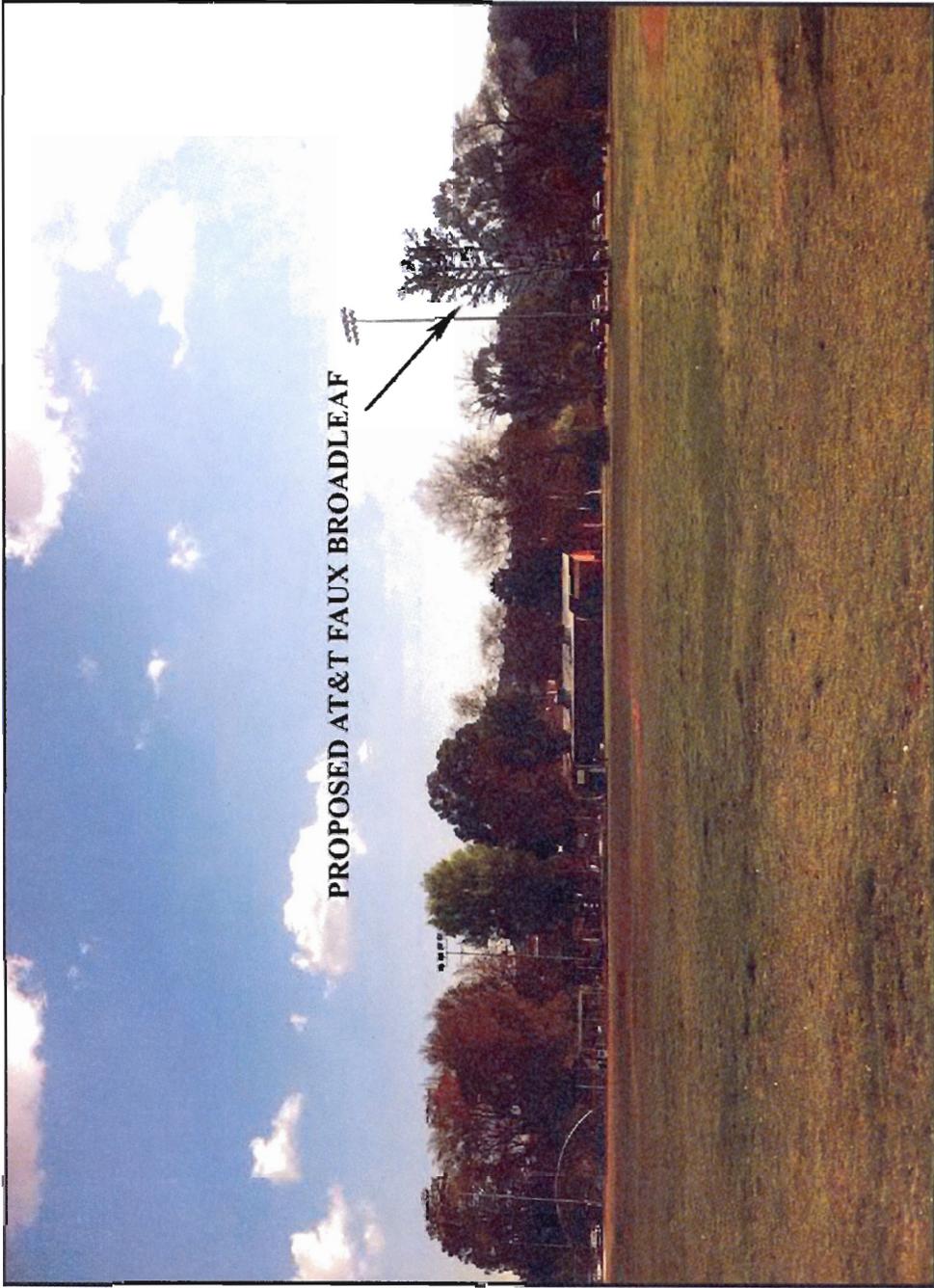


NL0475-02

NW Corner of Beeman Ave. & Rye St., Studio City, CA

Proposed

Existing



POINT OF VIEW:



Accuracy of photo simulation is based upon information provided by project applicant. The proposed installation is an artistic representation of an antenna monument and it is not intended to be an exact reproduction. The final will have cables, cable joints, and various attachments, such as antennas, nuts and bolts. Every effort will be made to disguise these components and they will not be readily apparent to the casual observer or passerby. However, upon close scrutiny, the true nature of the installation will be apparent.

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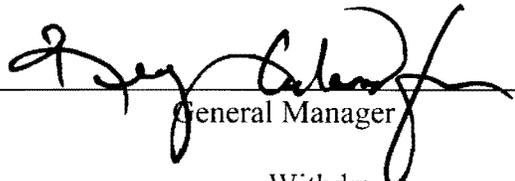
DATE October 2, 2013

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ELYSIAN PARK – ESTABLISHMENT OF ACCOUNTS IN FUND 205 FOR INTERDEPARTMENTAL TRANSFER OF ELYSIAN RESERVOIR AND PARK ENHANCEMENT FUNDS FROM THE LOS ANGELES DEPARTMENT OF WATER AND POWER

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board authorize the Department's Chief Accounting Employee to establish necessary accounts within Fund 205, and Department 88, as needed for interdepartmental transfer by the Los Angeles Department of Water and Power (LADWP) from the Elysian Reservoir and Park Enhancement Fund pursuant to the terms of a Memorandum of Understanding (MOU) approved by the Board on June 27, 2013.

SUMMARY:

A component of LADWP's Elysian Reservoir Water Quality Improvement Project was the establishment of the Elysian Reservoir and Park Enhancement Fund (Fund) in the amount of \$3,160,000.00 (\$3.16 million) for the purpose of providing funds for multiple improvement projects in Elysian Park. On June 27, 2013, the Board approved entering into a MOU with LADWP under which the Department of Recreation and Parks (Department) would receive by interdepartmental transfer money from the Fund to accomplish two projects, which are supported by the Citizen's Committee to Save Elysian Park (CCSEP), specifically, Avenue of the Palms landscaping and road modifications, and irrigation pipeline replacement (Board Report No. 13-178). The MOU was also approved by the Board of Water and Power Commissioners. The Department is in the process of detailed planning for these improvement projects.

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The City Controller has advised that a follow-up action of the Board is necessary to establish accounts to receive the interdepartmental transfer by LADWP from the Elysian Reservoir and Park Enhancement Fund and make expenditures to accomplish the projects defined in the MOU.

FISCAL IMPACT STATEMENT:

There will be no fiscal impact to the Department's General Fund, as the proposed improvements in Elysian Park will be funded entirely by the Elysian Reservoir and Park Enhancement Fund. Establishment of the accounts is for the purpose of accountability and transparency.

This report was prepared by Tom Gibson, Landscape Architect, Planning, Construction and Maintenance Branch.

This item not included in the package

13-252 **Appropriation from Unreserved and Undesignated Fund
Balance in Fund 302 to Various Accounts in the
Department of Recreation and Parks**

REPORT OF GENERAL MANAGER

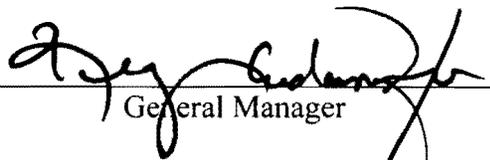
NO. 13-253

DATE October 2, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) Mayor, relative to a proposed Agreement with Community Partners for Friends of Spring Street Park for the Operation and Maintenance of the Spring Street Park.

2) Mayor, relative to a proposed Gift Agreement with the Tony Hawk Foundation for Design and Construction Documents for a Proposed Skate Park Plaza at Lanark Park.

3) Mayor, relative to a proposed agreement with the City of Los Angeles Harbor Department for the operation of the Los Angeles Maritime Museum.

4) City Clerk, relative to funds for the use of citywide Geographic Information System software in 17 City Departments, including Recreation and Parks.

Recommendation:

Referred to staff for further processing.

Referred to staff for further processing.

Referred to staff for further processing.

Note and File.

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5) City Clerk, relative to a Juvenile Justice Crime Prevention Act grant from the Los Angeles County Probation Department to provide youth services through the Clean and Safe Spaces (CLASS) Parks Youth Employment Internship Program.

Referred to General Manager,

6) City Clerk, relative to Proposition A projects located at Debs Regional Park, Hubert Humphrey Recreation Center, and the Westside Neighborhood Park.

Referred to General Manager.

7) City Clerk, relative to the Small Community Transformation grant award from the Community Health Councils, Inc., for assistance with the development of open space plans.

Referred to General Manager,

8) City Clerk, relative to grant awards from the California Department of Education's 2013-14 Facilities Renovation and Repair Grant for health and safety improvements to the outdoor play area at the Jim Gilliam Child Care Center.

Referred to General Manager,

9) City Clerk, relative to grant awards from the General Child Care Program and the California State Preschool Program for subsidized preschool services at the Jim Gilliam Child Care Center.

Referred to General Manager,

10) City Clerk, relative to the reallocation of uncommitted Proposition A-I and Proposition A-II funds to the Griffith Park Riverside Drive Area Improvement Project and the Griffith Park Travel Town Locomotive Pavilion Project.

Referred to General Manager.

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- 11) City Clerk, relative to term extensions for three Department - administered Proposition A projects located at the Cypress Recreation Center Park, Hubert Humphrey Recreation Center, and the Sepulveda Dam Recreation Area - Franklin Fields. Referred to General Manager.
- 12) City Clerk, relative to the potential implementation of the Downtown Park 101 Freeway cap park project. Referred to General Manager.
- 13) Chief Legislative Analyst, forwarding the Legislative Report for the week ending August 23, 2013. Note and File.
- 14) A continuation of Chris Yamashita's petition (via Change.org) with approximately 60 additional signers, relative to the State-owned Angel's Knoll Park. Note and File.
- 15) Dean B. Cohen, relative to an alleged incident at the Restaurant at Encino Golf Course. Referred to General Manager.
- 16) Ready Golf Centers, forwarding a communication from Drew E. Pomerance, Roxborough, Pomerance, Nye, & Adreani, LLP, to the City Attorney, relative to Ready Golf and the Sepulveda Golf Restaurant Concession. Referred to General Manager.
- 17) Anonymous ("Race Fan"), proposing the construction of an automotive racetrack in Griffith Park. Referred to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

This item not included in the package

Memorandum: 50 Parks Initiative

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

None

QUALIFICATIONS TO BE RECEIVED:

None