

S P E C I A L M I N U T E S

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

October 16, 2013

The Board of Recreation and Park Commissioners convened in special session at Shatto Recreation Center at 9:40 a.m. Present were President Sanders, Vice President W. Jerome Stanley and Commissioners Lynn Alvarez and Sylvia Patsaouras. Also present was Deputy City Attorney Arletta Maria Brimsey.

The following Department staff members were present:

Regina Adams, Executive Officer
Kevin Regan, Assistant General Manager, Recreation Operations Branch
Joel Alvarez, Senior Management Analyst I, Partnership Division
Michael Shull, Assistant General Manager, Planning, Construction and Maintenance Branch

INTRODUCTIONS

Kevin Regan, Assistant General Manager, Recreation Operations Branch, introduced the staff of Shatto Recreation Center.

APPROVAL OF THE MINUTES

It was moved by Commissioner Alvarez, seconded by Vice President Stanley, that the Minutes of the Meeting of October 2, 2013 be approved as submitted. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

13-254

NORTH HOLLYWOOD MULTI-PURPOSE INTERGENERATIONAL CENTER AT TIARA STREET - NEW BUILDING AND LANDSCAPING (PRJ1543B) (W.O. #E170240F) PROJECT - CONTRACT NO. 3352 - FINAL ACCEPTANCE

13-255

CHEVIOT HILLS PARK - SWIMMING POOL, BATHHOUSE, AND OUTDOOR PARK IMPROVEMENTS (PRJ20007) PROJECT - ALLOCATION OF QUIMBY FEES

13-256

DEARBORN PARK - OUTDOOR PARK IMPROVEMENTS (PRJ20257) - ALLOCATION OF QUIMBY FEES

13-257

PECK PARK - NEW SKATE PARK (PRJ20572) PROJECT - REALLOCATION AND ALLOCATION OF QUIMBY FEES

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13-258

RANCHO CIENEGA SPORTS COMPLEX - POOL IMPROVEMENTS
(PRJ20475) PROJECT - ALLOCATION OF QUIMBY FEES

13-259

VERDUGO HILLS POOL - POOL AND BATHHOUSE
REHABILITATION (PRJ20598) PROJECT - ALLOCATION OF
QUIMBY FEES

13-260

HAROLD A. HENRY PARK - OUTDOOR PARK IMPROVEMENTS
(PRJ20657) - REALLOCATION AND ALLOCATION OF QUIMBY
FEES AND EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT

13-261

HUBERT H. HUMPHREY MEMORIAL PARK - PLAY AREA
RENOVATION (PRJ20642) PROJECT - ALLOCATION OF
QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT

13-262

WOODBINE PARK - OUTDOOR PARK IMPROVEMENTS
(PRJ20520) PROJECT - ALLOCATION OF QUIMBY FEES AND
EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY
ACT

13-263

50 PARKS INITIATIVE - EXIT PARK (406) NORTH GAFFEY
STREET) - FINAL AUTHORIZATION TO PROCEED WITH THE
ACQUISITION OF PROPERTY FOR THE DEVELOPMENT OF A
PARK; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL
QUALITY ACT (CEQA)

13-264

AMENDMENT NO. 3 TO CONSULTANT CONTRACT NO. 3174
WITH SHANE'S INSPIRATION FOR AS-NEEDED
ARCHITECTURAL DESIGN SERVICES

13-265

CHEVIOT HILLS RECREATION CENTER - AGREEMENT WITH
LOS ANGELES PÉTANQUE CLUB, INC. FOR THE OPERATION
AND MAINTENANCE OF A PÉTANQUE PROGRAM ON PARK
PROPERTY

13-266

ENCINO PARK: ENCINO PARENTS NURSERY SCHOOL, INC. -
AGREEMENT FOR THE OPERATION AND MAINTENANCE OF A
CHILD CARE AND DEVELOPMENT PROGRAM ON PARK PROPERTY
AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL
QUALITY ACT

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13-267

BOYLE HEIGHTS SPORTS CENTER - AMENDMENT TO AGREEMENT WITH THE FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC. FOR OPERATION AND MAINTENANCE OF A HEAD START PRESCHOOL

13-268

AMENDMENT TO PERSONNEL RESOLUTION NO. 10382 - SECTION 1D (SUBSTITUTE POSITIONS)

13-269

CHANGES TO GOLF TOURNAMENT POLICY

The report was held.

13-270

DONATION TO OPERATIONS BRANCH - PARK SERVICES DIVISION

13-271

DONATION TO OPERATIONS BRANCH - EXPO CENTER

13-272

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on all items of the agenda; however, no request for public comment was received.

It was moved by Vice President Stanley, seconded by Commissioner Patsaouras, that the General Manager's Reports be approved with exceptions as noted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS

Memorandum: LOS ANGELES POLICE DEPARTMENT - PROPOSED MEMORANDUM OF AGREEMENT - (Original Date - 4/17/13)

The report was held.

13-131

The Lummis House - Request for Proposals
(Original Date - 6/27/13)

Public comment was invited. Two requests for public comment were received and such comments were made to the Commission.

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It was moved by Commissioner Patsaouras, seconded by Vice President Stanley, that Board Report 13-173 be approved. There being no objections, the Motion was unanimously approved.

NEW BUSINESS

Memorandum: 2014 MEETING SCHEDULE FOR THE BOARD OF RECREATION AND PARK COMMISSIONERS

Regina Adams, Executive Officer amended the report to correct the first meeting of June as June 32, 2013. The report was received and filed.

COMMISSION TASK FORCES

Commission Task Force on Concession (Commissioners Stanley and Patsaouras)

Commissioner Stanley reported that the Sepulveda Golf Request for Proposal (RFP) was under City Attorney review, and the Balboa Tennis RFP was under Mayoral review. The concessionaire for the Poinsettia Tennis Concession retired and would not be participating in a new agreement with the Department, therefore the Department is working on the development of a new RFP for the concession. He further reported that there were timeline issues related to the deliverables concerning the Greek Theatre Concession Consultant, that the Echo Park Pedal Boat and Echo Park Café Concession were executed on October 4, 2013, and that there was a citywide concession contract review taking place.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

There were no reports.

PRESENTATIONS

- Bureau of Engineering - Project Update - Status Report on Current Projects

The presentation was held.

Marc Wright, Principal Construction Inspector, Department of Public Works, Contract Administration, presented a quarterly report on the subcontractor approval and substitution activity for the Department of Recreation and Parks' projects for Fiscal Year 2013-2014.

GENERAL MANAGER'S ORAL REPORT

Regina Adams, Executive Officer, reported on Department activities.

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FUTURE AGENDA ITEMS

President Sanders requested four reports:

- 1) A status report on Train Concession in Griffith Park;
- 2) A report on the status of the Fifteen Community Meetings on the Department's Budget, requested by the City Council;
- 3) A report on the feasibility of Wi-Fi service in Department parks; and
- 4) A report on the impact of budget cutbacks in the maintenance of parks.

PUBLIC COMMENTS

Public comment was invited; however, no requests for public comment were received.

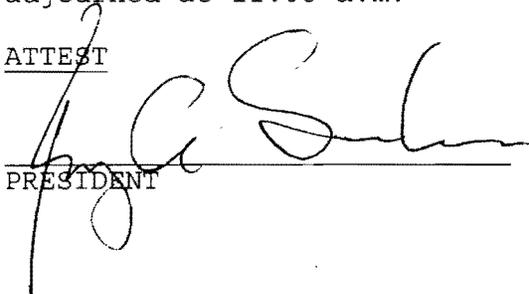
NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, November 6, 2013 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:08 a.m.

ATTEST



PRESIDENT



EXECUTIVE ASSISTANT