

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, October 16, 2013 at 9:30 a.m.

Shatto Recreation Center
3191 W. 4th Street
Los Angeles, CA 90020

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Mitch O'Farrell, Council District 13, or His Appointed Representative

Kevin Regan, Assistant General Manager, Recreation Operations, will Introduce the Staff of Shatto Recreation Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of October 2, 2013

3. GENERAL MANAGER'S REPORTS:

13-254 North Hollywood Multi-Purpose Intergenerational Center at Tiara Street - New Building and Landscaping (PRJ1543B) (W.O. #E170240F) Project - Contract No. 3352 - Final Acceptance

13-255 Cheviot Hills Park - Swimming Pool, Bathhouse, and Outdoor Park Improvements (PRJ20007) Project - Allocation of Quimby Fees

13-256 Dearborn Park - Outdoor Park Improvements (PRJ20257) - Allocation of Quimby Fees

13-257 Peck Park - New Skate Park (PRJ20572) Project - Reallocation and Allocation of Quimby Fees

October 16, 2013

- 13-258 Rancho Cienega Sports Complex - Pool Improvements (PRJ20475) Project - Allocation of Quimby Fees
- 13-259 Verdugo Hills Pool - Pool and Bathhouse Rehabilitation (PRJ20598) Project - Allocation of Quimby Fees
- 13-260 Harold A. Henry Park - Outdoor Park Improvements (PRJ20657) - Reallocation and Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 13-261 Hubert H. Humphrey Memorial Park - Play Area Renovation (PRJ20642) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 13-262 Woodbine Park - Outdoor Park Improvements (PRJ20520) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 13-263 50 Parks Initiative - Exit Park (406) North Gaffey Street) - Final Authorization to Proceed with the Acquisition of Property for the Development of a Park; Exemption from the California Quality Act (CEQA)
- 13-264 Amendment No. 3 to Consultant Contract No. 3174 with Shane's Inspiration for As-Needed Architectural Design Services
- 13-265 Cheviot Hills Recreation Center - Agreement with Los Angeles Pétanque Club, Inc. for the Operation and Maintenance of a Pétanque Program on Park Property
- 13-266 Encino Park: Encino Parents Nursery School, Inc. - Agreement for the Operation and Maintenance of a Child Care and Development Program on Park Property and Exemption from the California Environmental Quality Act
- 13-267 Boyle Heights Sports Center - Addendum to Agreement with the Foundation for Early Childhood Education, Inc. for Operation and Maintenance of a Head Start Preschool
- 13-268 Amendment to Personnel Resolution No. 10382 - Section 1D (Substitute Positions)
- 13-269 Changes to Golf Tournament Policy
- 13-270 Donation to Operations Branch - Park Services Division
- 13-271 Donation to Operations Branch - EXPO Center
- 13-272 Various Communications

October 16, 2013

4. UNFINISHED BUSINESS:

Memorandum: Los Angeles Police Department - Proposed Memorandum of
Item to be Agreement
Continued (Original Date - 4/17/13)

13-173 The Lummi House - Request for Proposals
(Original Date - 6/27/13)

5. NEW BUSINESS:

Memorandum: 2014 Meeting Schedule for the Board of Recreation
and Park Commissioners

6. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Patsouras and Stanley)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

7. PRESENTATIONS:

- Bureau of Engineering - Project Update - Status Report on Current Projects
- Bureau of Contract Administration, General Services Division - Status Report on Subcontractor Approval Activity

8. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

9. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

10. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

11. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, November 6, 2013 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

October 16, 2013

12. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 13-254

DATE October 16, 2013

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORTH HOLLYWOOD MULTI-PURPOSE INTERGENERATIONAL CENTER AT TIARA STREET – NEW BUILDING AND LANDSCAPING (PRJ1543B) (W.O. #E170240F) PROJECT – CONTRACT NO. 3352 – FINAL ACCEPTANCE

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

[Signature]
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final acceptance of work performed under Contract No. 3352 as outlined in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to withhold \$10,000.00 from retention money for outstanding Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance (OCC) violations;
3. Authorize the Department’s Chief Accounting Employee to release all retention monies, held under Contract No. 3352 to Landshapes, thirty-five (35) calendar days after acceptance by the Board; and,
4. Authorize the Board Secretary to furnish Landshapes with a letter of completion.

SUMMARY:

The construction contract for the North Hollywood Multi-Purpose Intergenerational Center at Tiara Street (PRJ1543B) (W.O. #E170240F) project was awarded to Landshapes, on June 6, 2011 (Board Report No. 11-144), in the amount of \$1,977,700.00. The project, located at 11480 West Tiara Street, Los Angeles, California 91601 was completed on August 13, 2013.

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-254

The project scope of work included the construction of a new 2,100 square foot, one-story wood framed building with a multi-purpose room, lobby area, storage and equipment rooms, restrooms, staff office/ranger sub-station, and break room. Landscaping and outdoor amenities included a children's play area with rubberized surfacing, decomposed granite walking paths, new turf areas, a trellis, benches, gaming tables, outdoor fitness exercise equipment stations, picnic tables, drinking fountain, landscaping, irrigation, shade structure, perimeter fencing, trash enclosure, and a new asphalt concrete parking lot.

The building plans for the project were prepared by the Department of Public Works, Bureau of Engineering (BOE), Architectural Division, and the landscaping plans were prepared by the Department of Recreation and Parks (RAP). The BOE, Construction Management Group completed the construction management of the project under the Recreational and Cultural Facilities Division (RCFD).

The RCFD Program Manager has informed RAP that the project is complete and that the contractor had furnished the required permits, drawings, operation and maintenance manuals, and guarantees. The project has fifty-three (53) Change Orders issued in the amount of \$399,285.34 or 20% of the base contract amount. The final construction contract amount, including change orders, is \$2,376,985.34.

RAP staff consulted with the OCC concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. The OCC has informed the Project Manager that \$10,000.00 in alleged wage violations and penalties are being assessed to the contractor for alleged underpayments to contractor's employees, which allegation is now under review, and that therefore, \$10,000.00 in retention should be withheld and not released at this time. This amount should continue to be held in retention until such time as written notice is received by the Board that the contractor has either fully complied with such wage and penalty assessment or that such wage and penalty assessment is released by the OCC, or that all or a portion of such wage and penalty assessment shall be garnished from the final retention release payment to the contractor.

FISCAL IMPACT STATEMENT:

The construction project was funded by Proposition K funds. There is no fiscal impact to RAP's General Fund. However, future operations and maintenance costs have yet to be determined.

This report was prepared by Neil Drucker, Program Manager, Recreational and Cultural Facilities Division, Bureau of Engineering. Reviewed by Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Cathie Santo Domingo, Superintendent of Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 13-255

DATE October 16, 2013

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHEVIOT HILLS PARK – SWIMMING POOL, BATHHOUSE, AND OUTDOOR PARK IMPROVEMENTS (PRJ20007) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____

Kenneth D. [Signature]
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$147,288.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Cheviot Hills Park Account No. 89460K-CV; and,
2. Approve the allocation of \$147,288.00 in Quimby Fees from Cheviot Hills Park Account No. 89460K-CV for the Swimming Pool, Bathhouse, and Outdoor Park Improvements project at Cheviot Hills Park (PRJ20007), as described in the Summary of this Report.

SUMMARY:

Cheviot Hills Park is located at 2551 Motor Avenue in the Cheviot Hills area of the City. This 40.00 acre facility provides a variety of services and programs to the community, including baseball, basketball, indoor gym, and a swimming pool. Due to the size of the park, and the facilities, features, programs, and services it provides, Cheviot Hills Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

The Board of Recreation and Park Commissioners (Board) has approved the allocation of a total of \$1,096,976.43 in Quimby Fees for the Swimming Pool, Bathhouse, and Outdoor Park Improvements project at Cheviot Hills Park (PRJ20007) (Board Report Nos. 09-021 and 10-302). The scope of the approved Swimming Pool, Bathhouse, and Outdoor Park

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-255

Improvements included improvements to the pool and bathhouse building, and the renovation of the pool mechanical systems.

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project.

Upon approval of this report, \$147,288.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to the Cheviot Hills Park Account No. 89460K-CV and allocated to the Swimming Pool, Bathhouse, and Outdoor Park Improvements project at Cheviot Hills Park.

The total Quimby Fees allocation for the Swimming Pool, Bathhouse, and Outdoor Park Improvements project at Cheviot Hills Park, including previously allocated Quimby funds, is \$1,244,264.43. These Fees were collected within two (2) miles of Cheviot Hills Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds needed for this project exceeds the available allocated funding, however, the identified improvements will be developed and prioritized with the community to match available funding.

Staff has determined that California Environmental Quality Act (CEQA) will be addressed when the complete project scope has been determined and sufficient funds have been identified to begin the project.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 13-256

DATE October 16, 2013

C.D. 12

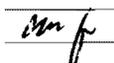
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DEARBORN PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20257)
PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____

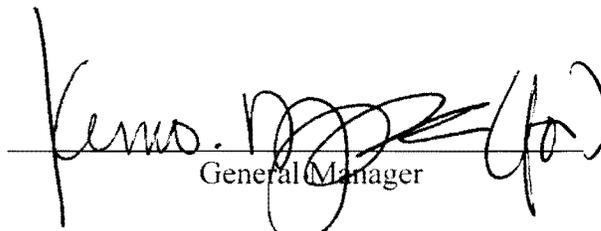
K. Regan _____

H. Fujita _____

*M. Shull 

V. Israel _____

N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$25,992.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Dearborn Park Account No. 89460K-DC; and,
2. Approve the allocation of \$25,992.00 in Quimby Fees, from Dearborn Park Account No. 89460K-DC for the Outdoor Park Improvement project at Dearborn Park for the Outdoor Park Improvement at Dearborn Park, as described in the Summary of this Report.

SUMMARY:

Dearborn Park is located at 17141 Nordhoff Street in the Northridge area of the City. This 9.12 acre facility provides a children’s play area, tennis and basketball courts, picnic areas, and walking paths for the use of the surrounding community. Due to the size of the park, and the facilities and features it provides, Dearborn Park meets the standard for a Neighborhood Park, as defined in the City’s Public Recreation Plan.

The Board of Recreation and Park Commissioners (Board) has approved the allocation of a total of \$131,906.02 in Quimby Fees for the Outdoor Park Improvements project at Dearborn Park (PRJ20257) (Board Report Nos. 09-208 and 13-148). The scope of the approved Outdoor Park Improvement project included improvements to the outdoor park areas, including walking paths, turf, landscape, irrigation infrastructure and related site amenities, renovation of the existing basketball and tennis courts, installation of new outdoor fitness equipment.

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-256

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project.

Upon approval of this report, \$25,992.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to Dearborn Park Account No. 89460K-DC and allocated to the Outdoor Park Improvements project at Dearborn Park.

The total Quimby Fees allocation for the Outdoor Park Improvements project, including previously allocated Quimby funds, is \$157,898.02. These Fees were collected within one (1) mile of Dearborn Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on August 12, 2009 (Board Report No. 09-208) that was exempted from CEQA [Class 1(1) and Class 4(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 13-257

DATE October 16, 2013

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PECK PARK – NEW SKATE PARK (PRJ20572) PROJECT – REALLOCATION AND ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____

Kenneth N. [Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$519.85 in Quimby Fees, previously allocated for the Peck Park Building – Building Improvements (PRJ20276) project, approved on June 3, 2009 (Board Report No. 09-162), to Peck Park - Skate Park (PRJ20572) project;
2. Authorize the reallocation of \$26,169.18 in Quimby Fees, previously allocated for the Peck Park – Americans with Disabilities Act (ADA) Improvements (PRJ20230) project, approved on June 3, 2009 (Board Report No. 09-162), to Peck Park - Skate Park (PRJ20572) project;
3. Authorize the reallocation of \$5,682.62 in Quimby Fees, previously allocated for the Peck Park - Outdoor Park Improvements (PRJ20206) project, approved on June 3, 2009 (Board Report No. 09-162), to Peck Park - Skate Park (PRJ20572) project;
4. Authorize the reallocation of \$19,829.54 in Quimby Fees, previously allocated for the Peck Park - Pool Rehabilitation (PRJ20417) project, approved on November 18, 2009 (Board Report No. 09-292), to Peck Park - Skate Park (PRJ20572) project;
5. Authorize the reallocation of \$11,610.83 in Quimby Fees, previously allocated for the Peck Park - Outdoor Park Improvements (PRJ20429) project, approved on November 3, 2010 (Board Report No. 10-311), to Peck Park - Skate Park (PRJ20572) project; and,

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-257

6. Approve the allocation of a total of \$189,149.02 in Quimby Fees, from the Peck Park Account No. 89460K-PC, for the Peck Park - Skate Park (PRJ20572) project, as described in the Summary of this Report.

SUMMARY:

Peck Park is located at 560 North Western Avenue in the San Pedro area of the City. This 74.52 acre facility provides a children's play area, community center building, volleyball courts indoor/outdoor basketball courts, three baseball diamonds, swimming pool and hiking trails for the use of the surrounding community. Due to the size of the park, and the facilities, features, and programs it provides, Peck Park currently meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

On January 11, 2012, the Board of Recreation and Park Commissioners (Board) approved the allocation of \$741,128.16 in Quimby Fees for the Peck Park - Skate Park (PRJ20572) project (Board Report No. 12-010). The scope of the approved Pool Improvement project included improvements to the construction of a new skate park, including related improvements to existing outdoor park areas.

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project.

There is \$125,337.00 in previously allocated Quimby Fees in the Peck Park Account No. 89460K-PC to be used for the Peck Park - Skate Park project. Additionally, upon approval of this report, a total of \$63,812.02 in unexpended residual Quimby funding in the Peck Park Account No. 89460K-PC can be reallocated from the completed capital improvements projects listed below and allocated to the Peck Park - Skate Park project:

- \$519.85 in Quimby Fees, previously allocated for the Peck Park - Building Improvements (PRJ20276) project
- \$26,169.18 in Quimby Fees, previously allocated for the Peck Park - ADA Improvements (PRJ20230) project
- \$5,682.62 in Quimby Fees, previously allocated for the Peck Park - Outdoor Park Improvements (PRJ20206) project
- \$19,829.54 in Quimby Fees, previously allocated for the Peck Park - Pool Rehabilitation (PRJ20417) project
- \$11,610.83 in Quimby Fees, previously allocated for the Peck Park - Outdoor Park Improvements (PRJ20429) project

REPORT OF GENERAL MANAGER

PG. 3 NO. 13-257

The total Quimby Fees allocation for the Peck Park - Skate Park project, including previously allocated Quimby funds, is \$930,277.18. These Fees were collected within two (2) miles of Peck Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on January 11, 2012 (Board Report No. 12-010) that was exempted from CEQA [Class 1(4)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have a negative fiscal impact on RAP as the implementation of the proposed park capital improvements will increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance costs for the proposed park improvements will be approximately \$25,000.00, which includes the costs for part-time staff, materials and supplies. The requested level of funding would provide four (4) hours of maintenance per day, seven (7) days a week, year round. If the requested funding is not granted then this facility will be included in the existing Pacific Region routes, which will result in reduction core functions on the existing route.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 13-258

DATE october 16, 2013

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS COMPLEX – POOL IMPROVEMENTS
(PRJ20475) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

Kernio. [Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to transfer \$28,924.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Rancho Cienega Sports Complex Account No. 89460K-RJ; and,
2. Approve the allocation of \$28,924.00 in Quimby Fees, from the Rancho Cienega Sports Complex Account No. 89460K-RJ, for the Pool Improvement project at Rancho Cienega Sports Complex (PRJ20475), as described in the Summary of this Report.

SUMMARY:

Rancho Cienega Sports Complex is located at 5001 Rodeo Road in the West Adams community of the City. This 28.97 acre park provides a track and field stadium, ball diamonds, basketball and tennis courts, a recreation center, a skate park, and a swimming pool (Celes King III Pool) for the use of the surrounding community. Due to the facilities, features, programs, and services it provides, Rancho Cienega Sports Complex meets the standard for a Community Park; as defined in the City's Public Recreation Plan.

On June 16, 2010, the Board approved the allocation of \$24,600.19 in Quimby Fees for the Pool Improvement project at Rancho Cienega Sports Complex (PRJ20475) (Board Report No. 10-160). The scope of the approved Pool Improvement project included improvements to the pool and bathhouse and upgrades to the pool mechanical systems.

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-258

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project.

Upon approval of this Report, \$28,924.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to the Rancho Cienega Sports Complex Account No. 89460K-RJ and allocated to the Pool Improvement project at Rancho Cienega Sports Complex.

The total Quimby Fees allocation for the Pool Improvement project, including previously allocated Quimby Funds, is \$53,524.19. These Fees were collected within two (2) miles of Rancho Cienega Sports Complex, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds needed exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Staff has determined that the subject project is a continuation of an existing project approved on June 16, 2010 (Board Report No. 10-160) that was exempted from CEQA [Class 1(4)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 13-259

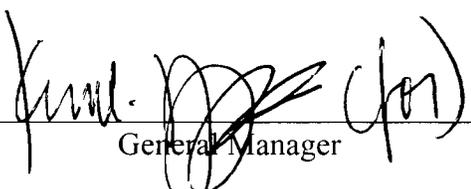
DATE October 16, 2013

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VERDUGO HILLS POOL – POOL AND BATHHOUSE REHABILITATION (PRJ20598) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>MS</u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$1,602.75 in Quimby Fees, previously allocated for the Pool Rehabilitation project at Verdugo Hills Pool (PRJ20335), approved on April 6, 2011 (Board Report No. 11-103), to the Pool and Bathhouse Rehabilitation project at Verdugo Hills Pool (PRJ20598);
2. Authorize the Department’s Chief Accounting Employee to transfer \$136,600.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Verdugo Hills Pool Account No. 89460K-VB; and,
3. Approve the allocation of \$138,202.75 in Quimby Fees, from Verdugo Hills Pool Account No. 89460K-VB for the Pool and Bathhouse Rehabilitation project at Verdugo Hills Pool, as described in the Summary of this Report.

SUMMARY:

Verdugo Hills Pool is located at 10654 Irma Avenue in the Tujunga community of the City. This 0.75 acre facility provides a swimming pool for the use of the surrounding community. Due to the facilities, programs, and services it provides, Verdugo Hills Pool meets the standard for a Community Park; as defined in the City’s Public Recreation Plan.

On March 14, 2012, the Board of Recreation and Park Commissioners (Board) approved the allocation of \$122,826.00 in Quimby Fees for the Pool and Bathhouse Rehabilitation (PRJ20598)

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-259

project at Verdugo Hills Pool (Board Report No. 12-076). The scope of the approved Pool Improvement project included improvements to the swimming pool and pool facility, including upgrades of the pool recirculation systems and equipment.

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project.

The Board approved the allocation of a total of \$91,378.19 in Quimby Fees from Verdugo Hills Pool Account No. 89460K-VB for the Pool Rehabilitation project at Verdugo Hills Pool (PRJ20335) (Board Report Nos. 10-037, 10-294, and 11-103). That project is complete. There is \$1,602.75 in unexpended Quimby funding remaining from this project, which is available for reallocation to the Pool and Bathhouse Rehabilitation (PRJ20598) project at Verdugo Hills Pool.

Upon approval of this Report, \$1,602.75 in Quimby Fees from Verdugo Hills Pool Account No. 89460K-VB can be reallocated for the Pool and Bathhouse Rehabilitation project at Verdugo Hills Pool. Additionally, \$136,600.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to Verdugo Hills Pool Account No. 89460K-VB and allocated for the Pool and Bathhouse Rehabilitation project at Verdugo Hills Pool.

The total Quimby Fees allocation for the Pool and Bathhouse Rehabilitation project at Verdugo Hills Pool, including previously allocated Quimby fees, is \$261,028.75. These Fees were collected within two (2) miles of Verdugo Hills Pool, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

It should be noted that, while the funds needed for the project exceeds the available Quimby funding, the balance of the funding needed to complete the project scope will be provided via a \$1,000,000.00 Proposition K grant that was recently awarded to the project.

Staff has determined that the subject project is a continuation of an existing project approved on March 14, 2012 (Board Report No. 12-076) that was exempted from CEQA [Class 1(1,4)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

REPORT OF GENERAL MANAGER

PG. 3 NO. 13-259

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 13-260

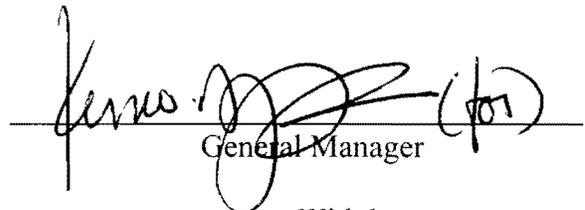
DATE October 16, 2013

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HAROLD A. HENRY PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20657) PROJECT – REALLOCATION AND ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>anf</u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$105,241.59 in Quimby Fees, previously allocated for the Basketball Court Renovation project (PRJ1303L) at Benny H. Potter West Adams Avenues Memorial Park, approved on April 15, 2009, per Board Report No. 09-081, to the Outdoor Park Improvements project at Harold A. Henry Park (PRJ20657);
2. Authorize the reallocation of \$112,822.08 in Quimby Fees, previously allocated for the Universally Accessible Playground project (PRJ1206L) at Benny H. Potter West Adams Avenues Memorial Park, approved on April 15, 2009, per Board Report No. 09-081, to the Outdoor Park Improvements project at Harold A. Henry Park (PRJ20657);
3. Authorize the reallocation of \$135,045.00 in Quimby Fees, previously allocated for the Universally Accessible Playground Restroom project (PRJ20228) at Benny H. Potter West Adams Avenues Memorial Park, approved on July 14, 2010, per Board Report No. 10-193, to the Outdoor Park Improvements project at Harold A. Henry Park (PRJ20657);
4. Authorize the Department's Chief Accounting Employee to transfer \$353,108.67 in Quimby Fees from the Benny H. Potter West Adams Avenues Memorial Park Account No. 89460K-SD to the Harold A. Henry Park Account No. 89460K-HH;

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-260

5. Authorize the Department's Chief Accounting Employee to transfer \$457,951.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Harold A. Henry Park Account No. 89460K-HH;
6. Approve the allocation of \$811,059.67 in Quimby Fees from Harold A. Henry Park Account No. 89460K-HH for the Outdoor Park Improvements project at Harold A. Henry Park (PRJ20657), as described in the Summary of this Report; and,
7. Find that the reallocation of funds and approval of project herein are exempt from the California Environmental Quality Act (CEQA).

SUMMARY:

Harold A. Henry Park is located at 890 South Lucerne Avenue in the Windsor Village area of the City. This 1.60 acre facility features a covered picnic area, walkways and benches, and a children's play area for the use and enjoyment of the surrounding community. Due to the facilities and features it provides, Harold A. Henry Park meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

The Department of Recreation and Parks (RAP) staff has determined that the renovation of the existing picnic area, children's play area, lighting, landscaped areas and walkways, and the installation of new walkways and park amenities, are necessary for the park to continue to meet the needs of the surrounding community.

On April 15, 2009, the Board approved the allocation of \$242,188.00 in Quimby Fees for the Basketball Court Renovation project (PRJ1303L) at Benny H. Potter West Adams Avenues Memorial Park (Board Report No. 09-081). This project is now complete and \$105,241.59 in unexpended Quimby funding from this project can be reallocated to the Outdoor Park Improvements project at Harold A. Henry Park.

On April 15, 2009, the Board approved the allocation of \$235,000.00 in Quimby Fees for the Universally Accessible Playground project (PRJ1206L) at Benny H. Potter West Adams Avenues Memorial Park (Board Report No. 09-081). This project is now complete and \$112,822.08 in unexpended Quimby funding from this project can be reallocated to the Outdoor Park Improvements project at Harold A. Henry Park.

On July 14, 2010, the Board approved the allocation of \$450,000.00 in Quimby Fees for the Universally Accessible Playground Restroom project (PRJ20228) at Benny H. Potter West Adams Avenues Memorial Park (Board Report No. 10-193). This project is now complete and \$135,045.00 in unexpended Quimby funding from this project can be reallocated to the Outdoor Park Improvements project at Harold A. Henry Park.

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-260

Upon approval of this report, the following Quimby fee can be transferred to the Harold A. Henry Park Account No. 89460K-HH and allocated to the Outdoor Park Improvements project at Harold A. Henry Park:

- \$353,108.67 in Quimby Fees from the Benny H. Potter West Adams Avenues Memorial Park Account No. 89460K-SD
- \$457,951.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00.

The total Quimby Fees allocation for the Outdoor Park Improvements project at Harold A. Henry Park is \$811,059.67. These Fees were collected within one (1) mile of Harold A. Henry Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 13-261

DATE October 16, 2013

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HUBERT H. HUMPHREY MEMORIAL PARK – PLAY AREA RENOVATION (PRJ20642) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____

Kenneth
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$192,896.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Hubert H. Humphrey Memorial Park Account No. 89460K-HA;
2. Approve the allocation of \$192,896.00 in Quimby Fees, from Hubert H. Humphrey Memorial Park Account No. 89460K-HA for the Play Area Renovation project at Hubert H. Humphrey Memorial Park, as described in the Summary of this Report; and,
3. Find that the reallocation of funds and approval of project herein are exempt from the California Environmental Quality Act (CEQA).

SUMMARY:

Hubert H. Humphrey Memorial Park is a 9.52 acre park, located at 12560 Filmore Street, in the north valley region of the City, in the Pacoima community. This site has several recreation features, including a year-round pool, game courts, gym, fields, etc, and serves the community with a variety of programs for youth, families and older persons. Due to the facilities, features, programs and services it provides, Hubert H. Humphrey Memorial Park meets the standards for a Community park, as defined in the City’s Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-261

The Department of Recreation and Parks (RAP) staff has determined that renovation and improvement of the existing children's play area is necessary and will be of benefit to the surrounding community.

Upon approval of this report, \$192,896.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to Hubert H. Humphrey Memorial Park Account No. 89460K-HA and allocated to the Play Area Renovation project at Hubert H. Humphrey Memorial Park.

The total Quimby Fees allocation for the Play Area Renovation project is \$192,896.00. These Fees were collected within two (2) miles of Hubert H. Humphrey Memorial Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 13-262

DATE October 16, 2013

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WOODBINE PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20520)
PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *M. Shull*
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$547,589.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Woodbine Park Account No. 89460K-WB;
2. Approve the allocation of \$547,684.98 in Quimby Fees from Woodbine Park Account No. 89460K-WB for the Woodbine Park - Outdoor Park Improvements (PRJ20520) project, as described in the Summary of this Report; and,
3. Find that the reallocation of funds and approval of project herein are exempt from the California Environmental Quality Act (CEQA).

SUMMARY:

Woodbine Park is located at 3409 Vinton Avenue in the Palms area of the City. This 0.67 acre facility features a basketball court, picnic areas, and a children’s play area for the use and enjoyment of the surrounding community. Due to the facilities and features it provides, Woodbine Park meets the standard for a Neighborhood Park, as defined in the City’s Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-262

The Department of Recreation and Parks (RAP) staff has determined that the renovation of the existing basketball court, picnic areas, children's play area, lighting, landscaped areas and walkways, and the installation of new fencing and park amenities of new benches and bike racks, and related improvements to existing landscaping and irrigation are necessary for the park to continue to meet the needs of the surrounding community.

Currently, there is \$95.98 in Quimby Fees available in the Woodbine Park Account No. 89460K-WB, which could be allocated to this project. Additionally, upon approval of this Report, another \$547,589.00 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Woodbine Park Account No. 89460K-WB and allocated to this project.

The total Quimby Fees allocation for the Woodbine Park - Outdoor Park Improvements (PRJ20520) is \$547,684.98. These Fees were collected within one (1) mile of Woodbine Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Branch.

This item not included in the package

13-263 50 Parks Initiative - Exit Park (406) North Gaffey Street) - Final Authorization to Proceed with the Acquisition of Property for the Development of a Park; Exemption from the California Quality Act (CEQA)

REPORT OF GENERAL MANAGER

NO. 13-264

DATE October 16, 2013

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT NO. 3 TO CONSULTANT CONTRACT NO. 3174 WITH SHANE'S INSPIRATION FOR AS-NEEDED ARCHITECTURAL DESIGN SERVICES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>[Signature]</i></u>
V. Israel	_____	N. Williams	_____

[Signature]
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment No. 3 to Contract No. 3174 with Shane's Inspiration, a non-profit corporation, substantially in the form on file in the Board Office, extending the term of the contract by three (3) years for a new total of twelve (12) years and increasing the contract amount by \$300,000.00 to \$1,200,000.00, and with no rate increases for 2015 through 2017, subject to approval of the Mayor and the City Attorney as to form;
2. Find pursuant to Charter Section 1022 that the Department of Recreation and Parks (RAP) does not have personnel available in its employ with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible, economical and in RAP's best interest to secure these services by contract;
3. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that competitive bidding is not practicable or advantageous as it is necessary for RAP to be able to call on contractors to perform this work as-needed and on an occasional, but frequent, basis without engaging in a new competitive process for each individual project to be performed; however, from among as-needed contractors each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor;

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-264

4. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
5. Upon receipt of the necessary approvals, authorize the Board President and Secretary to execute the Amendment.

SUMMARY:

On November 22, 2005, RAP entered into a personal services contract (Contract No. 3174) with Shane's Inspiration, a non-profit corporation, for as-needed architectural design services. The term was for three years, which expired on November 21, 2008, with a not-to-exceed amount of \$300,000.00. On September 17, 2008, an Amendment No. 1 to Contract No. 3174 was executed which extended the term by three (3) years, for a new contract term of six (6) years and increased the amount by \$300,000.00, for a new contract amount of \$600,000.00. On January 11, 2012, Amendment No. 2 to Contract No. 3174 was executed, extending the term by three (3) years, for a new contract term of nine (9) years, expiring on November 21, 2014 and increasing the amount by \$300,000.00, for a new contract amount of \$900,000.00.

Shane's Inspiration has provided the architectural design services to design, develop, and support the construction of twelve (12) universally accessible playgrounds (UAP) throughout the City of Los Angeles (City). The UAP's are significantly different from standard playgrounds and with the shortage of staff, the outside design and project management services were contracted to Shane's Inspiration.

Shane's Inspiration is a non-profit organization founded in 1998 with offices within the City. They have extensive experience in the design and construction of UAPs. They have completed Shane's Inspiration in Griffith Park, Aidan's Place in Westwood Park and Renee's Place in the Pan Pacific Recreation Center. The firm also completed the design and development of RAP's UAPs at the various park locations namely: Anthony C. Beilenson Park, Benny H. Potter West Adams Avenues Memorial Park, Dearborn Park, Glen Alla Park, Hazard Park and Recreation Center, Hansen Dam Recreation Area, Ken Malloy Harbor Regional Park, Lake Street Park, Lincoln Park, Martin Luther King Jr. Recreation Center, Shadow Ranch Recreation Center, South Park Recreational Center, Stoner Recreation Center, Sycamore Grove Park, and Van Nuys Sherman Oaks Park.

At this time, Shane's Inspiration has been assigned work on other RAP projects that will extend beyond the current term of the contract. RAP does not have available personnel to perform these specialized professional tasks in a timely manner due to the existing staff workloads; therefore, it is impossible for existing staff to take on additional project requirements with deadlines. The hourly rates will remain the same from 2015 through 2017.

REPORT OF GENERAL MANAGER

PG. 3 NO. 13-264

This proposed Amendment is in compliance with all RAP and City procedures, policies and laws applicable to the award of contracts. Principals of the firm are not employees or officials of the City, are free to make recommendations or perform the services specified in the contract, and have no authority with respect to the City's decisions relating to the project beyond fulfilling the provisions of the proposed amended contract.

FISCAL IMPACT STATEMENT:

All compensation to the consultant is provided in the funding of each individual project on which the firm works; therefore, there will be no decrease in revenue or increase in costs to the City's General Fund.

This Report was prepared by Gino Ogtong, Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 13-265

DATE: October 16, 2013

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHEVIOT HILLS RECREATION CENTER – AGREEMENT WITH LOS ANGELES PÉTANQUE CLUB, INC., FOR THE OPERATION AND MAINTENANCE OF A PÉTANQUE PROGRAM ON PARK PROPERTY

R. Adams
H. Fujita
*V. Israel

A
for V.I.

K. Regan
M. Shuli
N. Williams

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed agreement (Agreement), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP) and Los Angeles Pétanque Club, Inc. (LAPC), a California non-profit organization, setting forth the terms and conditions for LAPC's use of park property at the Cheviot Hills Recreation Center in accordance with RAP's Partnership Policy, to provide a Pétanque Program to the surrounding community, subject to the approval of the Mayor, the City Council, and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Agreement, to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form;
3. Authorize the Board President and Secretary to execute the Agreement upon receipt of the necessary approvals;
4. Direct the Department's Chief Accounting Employee to deposit in Fund 302 Department 89 Account 89707H the utility and other cost recovery reimbursements received from LAPC under this Agreement; and
5. Find that the proposed Agreement is exempt from the California Environmental Quality Act.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-265

SUMMARY:

Pétanque is an outdoor bowling game of French origin – related to English lawn bowling and Italian bocce. Presently, over 40 million people around the world follow the game of Pétanque. Recognizing a unique potential in the introduction of a cultural recreational activity, RAP developed and built the only Pétanque Courts in the City within the grounds of Cheviot Hills Recreation Center, located at 2551 Motor Ave., Los Angeles, CA 90064.

Established in 1983, LAPC is one of the oldest Pétanque clubs in California as well as in the United States. Incorporated in 1990, LAPC, a California 501(c)(7) non-profit corporation, promotes the sport of Pétanque to the Los Angeles community and provides free weekly Pétanque instruction at the Pétanque Courts to participants with varying skill levels and to all those that are interested in this cultural activity. LAPC is committed to helping new players learn the proper skills as Pétanque is both a leisure recreational activity and a competitive professional sport. Affiliated with the Federation of Pétanque USA and the Fédération Internationale de Pétanque et Jeu Provençal, LAPC is able to participate in competitions at the local, regional, national, and international levels. LAPC presently operates through Right-of-Entry Permit 9014 (ROE) expiring December 1, 2013, which has allowed time for the Partnership Division to formalize an Agreement between LAPC and RAP, in accordance with RAP policies.

The Pétanque Courts are composed of eleven (11) playing areas - approximately 12,700 square feet in total and can accommodate 44 players in doubles and 66 players in triples. Under the proposed Agreement, LAPC will operate and maintain the Pétanque Courts throughout the year, weather permitting, on Monday and Thursday evenings, 5:00 p.m. to 9:00 p.m. and Saturdays, 10:00 a.m. to 4:00 p.m. Free weekly Pétanque instruction and free use of equipment will be available to community patrons on Saturday mornings during a period of four (4) hours pending instructor availability. Additionally, LAPC may operate tournaments one (1) Sunday per month between the hours of 7:00 a.m. to 7:00 p.m. Presently, LAPC shares an outdoor space for a portable toilet maintained at their expense adjacent to the RAP portable restroom area. In the future with RAP construction of permanent restrooms, LAPC will conclude the rental of their portable toilet and the portable restroom area will subsequently no longer be a shared use area.

The yearly value of LAPC's program services to the public has been determined to be \$13,600 based on their annual operating budget, which is principally in the maintenance of the courts. Staff recommends approval of the proposed ten (10) year Agreement, so LAPC may be allowed to continue using park property to operate and maintain the Pétanque Courts which provides recreational opportunities for the community and exposure to a unique cultural activity which is in the best interest of the surrounding community.

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-265

Should the proposed Agreement be approved, LAPC's performance will be monitored through an annual performance review conducted by the RAP Partnership Division to ensure compliance with the terms and conditions of the Agreement. As part of the proposed Agreement, LAPC will be responsible for court repairs when RAP is unable to fulfill repair requests due to limited resources. In all cases, LAPC accepts full liability for their operations at the location and will provide insurance protecting the City. Additionally, LAPC will be responsible for the Cost Recovery Reimbursement Fees to RAP in the amount of \$89 per month (\$1,068 per year), covering utilities, solid waste disposal, and staff impact fees.

ENVIRONMENTAL IMPACT:

Staff has determined that the execution of the proposed Agreement consists of the operation and programming of an existing park facility involving negligible or no expansion of use and, therefore, is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

Staff has discussed the proposed agreement with the Principal Recreation Supervisor and the Superintendent of the Valley Region and the Senior Park Maintenance Supervisor of the Pacific-West Region. Each supports the agreement and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

The proposed Agreement will have no adverse impact on RAP's General Fund as operations and program costs associated with LAPC's use of park property will be paid for by LAPC at no cost to the City, and costs impacting RAP shall be compensated through the collection of Board approved Cost Recovery Reimbursement Fees.

This report was prepared by Joel Alvarez, Senior Management Analyst and Leslie Richter, Senior Recreation Director I, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 13-266

DATE: October 16, 2013

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ENCINO PARK: ENCINO PARENTS NURSERY SCHOOL INC., - AGREEMENT FOR THE OPERATION AND MAINTENANCE OF A CHILD CARE AND DEVELOPMENT PROGRAM ON PARK PROPERTY AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY

R. Adams
H. Fujita
*V. Israel

[Signature]
for V.I.

K. Regan _____
M. Shull _____
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed agreement (Agreement), substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks (RAP) and the Encino Parents Nursery School Inc. (EPNS), a California non-profit corporation, setting forth the terms and conditions for EPNS's continued use of park property at Encino Park, in accordance with RAP's Partnership Policy, to provide licensed Child Care and Development Services to the surrounding community, subject to the approval of the Mayor and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Agreement, to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form;
3. Authorize the Board President and Secretary to execute the Agreement upon receipt of the necessary approvals;
4. Direct RAP's Chief Accounting Employee to deposit in Fund 302 Department 89 Account 89702H the utility and other cost recovery reimbursements received from EPNS under this Agreement; and
5. Find that the proposed Agreement is exempt from the California Environmental Quality Act.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-266

SUMMARY:

EPNS, a private non-profit corporation, is a cooperative child care and development program provider currently receiving funds through tuition fees, donations, and fundraising events. EPNS runs a licensed childcare and development program located within Encino Park at 16953 Ventura Boulevard, Encino, CA 91316. EPNS currently operates their program through Right of Entry Permit No. PD-ROE-033 (ROE) expiring December 31, 2013, which has allowed time for the Partnership Division to formalize an Agreement between EPNS and RAP, in accordance with RAP Policies.

Pursuant to Board Report No. 11-296 approved November 2, 2011, the Board made a finding that non-profit cooperative nursery, Head Start, pre-school and child care organizations are a recreational use as these programs primarily provide outdoor child development through recreational and educational pre-school experiences such as game playing, free play, and group sports play. Licensed in 1977, EPNS has been providing a child care and development program to children ages two (2) years and nine (9) months through age five (5) for families within the surrounding community of Encino Park. Servicing twenty-one (21) children daily, this program encourages physical activity, demonstrates healthy lifestyle choices and helps prepare participants enrolled in the programs for success in school. EPNS is licensed and operates under the California Childcare Center General Licensing requirements.

Incorporated in 1957, EPNS has provided child care and development services since its beginnings in the early 1950's, when it began as a group of mothers who met at Encino Park each day. Arrangements were made between RAP and EPNS to allow EPNS a more formal space to conduct a cooperative child care and development program within the grounds of Encino Park. EPNS was given use of what was once a former barn and at one time also housed the local Fire Department.

Following the traditional school year, EPNS operates Monday through Friday, 9:00 a.m. – 12:30 p.m. EPNS uses a building and outdoor space measuring a total of approximately 825 square feet. During EPNS's operation times, EPNS and the general public share outdoor play equipment.

The yearly value of EPNS's program services to the public has been determined to be \$52,000, based on their annual operating budget. Staff recommends approval of the proposed three (3) year Agreement, so that EPNS may be allowed to continue using park property to operate a child care and development program which provides recreational benefits and is in the best interest of the community around Encino Park.

Should the proposed Agreement be approved, EPNS's performance will be monitored through an annual performance review conducted by the RAP Partnership Division to ensure compliance

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-266

with the terms and conditions of the proposed Agreement. As part of the proposed Agreement, EPNS will be responsible for building repairs when RAP is unable to fulfill repair requests due to limited resources. In all cases, EPNS accepts full liability for their operations at the location and will maintain appropriate insurance coverage listing the City as an additional insured. Additionally, EPNS will be responsible for the payment of Cost Recovery Reimbursement Fees in the amount of \$181 per month of operation, that is, \$2,172 per year, covering utilities, solid waste disposal, and staff impact fees.

ENVIRONMENTAL IMPACT:

Staff has determined that the execution of the proposed Agreement is for the operation of programming at an existing park facility involving negligible or no expansion of use and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

Staff has discussed the proposed agreement with the Principal Supervisor and the Superintendent of the Valley Region and each supports the agreement and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

The proposed Agreement will have no adverse impact on RAP's General Fund as operations and program costs associated with EPNS's use of park property will be paid for by EPNS at no cost to the City, and costs impacting RAP shall be compensated through the collection of Board approved Cost Recovery Reimbursement Fees.

This report was prepared by Joel Alvarez, Senior Management Analyst and Leslie Richter, Senior Recreation Director I, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 13-267

DATE October 16, 2013

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BOYLE HEIGHTS SPORTS CENTER – AMENDMENT TO AGREEMENT WITH THE FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC., FOR OPERATION AND MAINTENANCE OF A HEAD START PRESCHOOL

R. Adams
H. Fujita
*V. Israel

V.I.

K. Regan
M. Shull
N. Williams

Kenneth D. ...

General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the proposed Amendment to Agreement (“Amendment”), substantially in the form on file in the Board Office, to Contract No. 3393, between the City of Los Angeles (City) and the Foundation of Early Childhood Education, Inc. (FEC) adding Notice of Federal Interest language to the agreement, acknowledging that the acquisition of the modular buildings used in the operation of a Head Start Program was funded by the Federal Office of Head Start, subject to the approval of the Mayor and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Amendment, upon receipt of necessary approvals.

SUMMARY:

FEC, a private non-profit agency, is a delegate Head Start service provider receiving federal Head Start funding through the Los Angeles County Office of Education (LACOE). Park Place Head Start Center is located at 2630 East 7th Street, Los Angeles, CA 90023, adjacent to Boyle Heights Sports Complex.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-267

On February 15, 2012, the Board approved an agreement between the City and FEC for the operation and maintenance of the Head Start Center for a three (3) year term (Board Report No. 12-043). The agreement was executed on August 8, 2012 (Contract No. 3393), and FEC received a positive annual evaluation in July of this year.

The Park Place Head Start Center has two (2) pre-fabricated modular classrooms with playground equipment located in a gated, enclosed outside area. The modular classrooms were purchased many years ago by the Head Start contractor prior to FEC, with funding through LACOE, and installed with the City of Los Angeles, Department of Recreation and Park's (RAP) permission. Under the terms of the contract between FEC and LACOE, FEC is responsible to maintain the classrooms and playground equipment. If the City serves a notice of termination, the Agreement gives FEC one hundred eighty (180) calendar days to remove the modular classrooms and playground equipment from the RAP property.

On August 21, 2013, FEC notified RAP that the Federal Office of Head Start now requires that all leases and agreements involving federally-funded modular buildings be amended to include Notice of Federal Interest language. This provision acknowledges that the modular buildings were acquired with federal funds and that ownership must remain with LACOE absent written permission of the federal government.

RAP has already acknowledged that the modular buildings were funded by Head Start and owned by LACOE (Board Report No. 12-043 approved February 15, 2012). The proposed Amendment makes technical changes in the Agreement to formalize the ownership of the buildings. Staff recommends approval of the proposed Amendment so that FEC may continue its service to the community and be in conformance with Federal requirements.

In their action on February 15, 2012, the Board found that the Agreement was for the operation of programming at an existing park facility involving negligible or no expansion of use and, therefore, was exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The proposed Amendment makes technical changes to an agreement which has no adverse impact on the RAP's General Fund as operations and program costs associated with FEC's use of park property are paid for by FEC at no cost to the City

This report was prepared by Joel Alvarez, Senior Management Analyst I, and Leslie Richter, Senior Recreation Director I, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 13-268

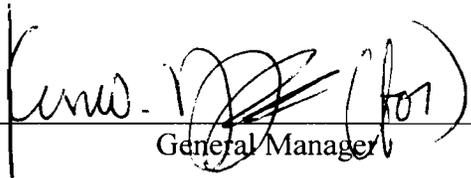
DATE October 16, 2013

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10382 – SECTION 1D
(SUBSTITUTE POSITIONS)

R. Adams _____	K. Regan _____
*H. Fujita _____	M. Shull _____
V. Israel _____	N. Williams _____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

1. That the Board amend Personnel Resolution No. 10382 effective immediately as follows:

Section 1D – Substitute Positions:

ADD

<u>No.</u>	<u>Code</u>	<u>Classification & Location</u>
1	9134	Principal Project Coordinator – Planning

2. Subject to the Mayor’s approval, authorize the appropriation of \$785,000.00 transferred from Public Works, Fund 682 Department 50, per Council File No. 13-1248, to Fund 302 Department 89, Account 89270K, General Capital, Sub-Account HP, Hollywood Central Park.

SUMMARY:

On October 4, 2013, the City Council moved, subject to approval by the Mayor, to make the Department of Recreation and Parks (RAP) the lead agency for the development, preparation, and review of studies needed for the Hollywood Central Park project (see attached Council File No. 13-1248). This project proposes to cover a portion of the 101 or Hollywood Freeway – that part of the freeway between Hollywood and Santa Monica Boulevards – in order to create a 44-acre street level park for a community that is park poor. It has been determined that a new position in RAP of Principal Project Coordinator, Code 9134, is required to ensure that the feasibility of this high-priority special project is explored in an appropriate and timely manner.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-268

Upon approval of this Board Report, one (1) additional position of Principal Project Coordinator, which is a non-represented classification, will be established in substitute authority in RAP's Personnel Resolution. The Council has asked that RAP request this position be exempted from civil service pursuant to Charter Section 1001 (b) once the Board establishes it. In addition, RAP will seek approval from the Managed Hiring Committee to fill the position at such time that the position is established.

The duties and responsibilities to be assigned this position will include managing the City's review of consultant reports and studies on the proposed Hollywood Central Park project; facilitating discussion between the Board of Recreation and Park Commissioners, Mayor, City Council, and other elected officials on the project; receiving input regarding the project from appropriate internal and external agencies, departments, and organizations; preparing and presenting verbal and written reports on the review of the project; and monitoring the budget and expenditures for the consultant reports and studies.

Under Council File No. 13-1248, \$785,000.00 will be transferred from the Department of Public Works to RAP for the Hollywood Central Park project. In addition to funding the above position, \$525,000.00 will be appropriated to RAP to negotiate and execute an agreement with the Friends of the Hollywood Central Park to provide services relative to the preparation of an Environmental Impact Report/Environmental Impact Study and associated technical studies. RAP is requesting that the funds be appropriated as recommended above.

This report has been reviewed by staff of the Office of the City Administrative Officer.

FISCAL IMPACT STATEMENT:

The fifth step, annual salary for a Principal Project Coordinator is \$118,912.00. At least two (2) years of salary funding for this position is provided for via the Council motion (Council File No. 13-1248). Therefore, establishing this position will not impact RAP's General Fund. Further, the appropriation of \$525,000.00 for contractual services will not have an impact on RAP's General Fund.

Prepared by Harold T. Fujita, Director, Human Resources Division.

This item not included in the package

13-269 Changes to Golf Tournament Policy

REPORT OF GENERAL MANAGER

NO. 13-270

DATE October 16, 2013

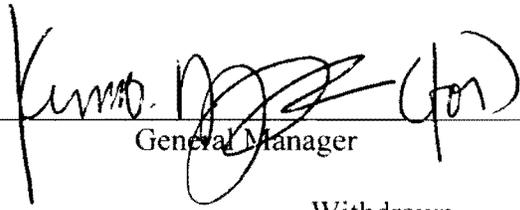
C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DONATION TO OPERATIONS BRANCH – PARK SERVICES DIVISION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan KR
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation, as noted in the Summary of this Report, and that appropriate recognition is given to the donor.

SUMMARY:

Operations Branch – Park Services Division has received the following donation:

“We Are Men” television show donated \$1,000.00 to be used for the replacement of computer equipment at the Park Film Office.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department’s General Fund, except unknown savings, as the donation may offset some expenditures.

Report prepared by Joe Salaices, Park Services Supervisor, Park Services Division.

REPORT OF GENERAL MANAGER

NO. 13-271

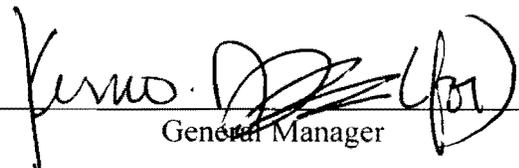
DATE October 16, 2013

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DONATION TO OPERATIONS BRANCH – EXPO CENTER

R. Adams	_____	*K. Regan	<u></u>
H. Fujita	_____	M. Shull	_____
V. Israel	_____	N. Williams	_____


 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

The University of Southern California has donated two (2) Doraflex 16' Modified Maxiflex Model "B" aluminum diving boards with a total value of \$7,907.00, to EXPO Center's LA84/John C. Argue Swim Stadium.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund, except for unknown savings, as the donation may offset some expenditures.

This report was prepared by Belinda Jackson, Executive Director, EXPO Center.

REPORT OF GENERAL MANAGER

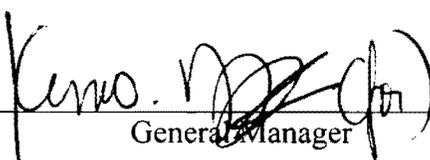
NO. 13-272

DATE October 16, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) Mayor, relative to a proposed agreement with the Los Angeles Theatre Academy, Inc., for the shared use of Elysian Park Recreation Center for Theatre Arts, After School Club and Summer Day Camp Programs.

2) City Clerk, relative to current joint-use agreements with the Los Angeles Unified School District and establishing additional joint-use agreements in Council District One.

3) City Clerk, relative to funding to keep the Griffith Park swimming pool open on weekends from Labor Day through September 30, 2013.

Recommendation:

Referred to staff for further processing.

Referred to General Manager.

Referred to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-272

- 4) City Clerk, relative to funding needed to complete three Proposition K funded projects located at Hazard Park, Green Meadows, and Shadow Ranch. Note and File.
- 5) City Clerk, relative to the North Atwater Crossing Project. Note and File.
- 6) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending September 6, and September 13, 2013. Note and File.
- 7) Approximately sixty additional signers, a continuation of Chris Yamashita's petition (via Change.org) relative to the State-owned Angel's Knoll Park. Note and File.
- 8) Marty Pastula, Publisher & Vice President, Emergency Management Media, relative to the Los Angeles Emergency Management Summit. Referred to General Manager.
- 9) Ariel Van Zandweghe, three communications to Assistant General Manager Vicki Israel, relative to a proposal for the Lummi Home, with responses. Referred to General Manager.
- 10) Mickey Jannol, to Terrance Powell, Los Angeles County Department of Public Health, relative to an alleged respiratory public health hazard at Valley Glen Community Park. Referred to General Manager.
- 11) Ryan Moffatt, relative to adding lights to Taxco Trails Park. Referred to General Manager.
- 12) Anonymous ("Stoner Park"), three communications relative to zoning and Stoner Skate Park. Referred to General Manager.

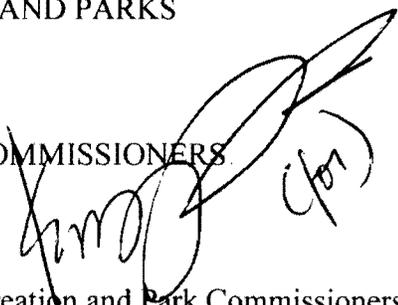
This report was prepared by Paul Liles, Clerk Typist, Commission Office.

FOR INFORMATION ONLY

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

October 16, 2013

TO: BOARD OF RECREATION AND PARK COMMISSIONERS
FROM: JON KIRK MUKRI, General Manager
SUBJECT: 2014 Meeting Schedule for the Board of Recreation and Park Commissioners



The Board of Recreation and Park Commissioners holds two meetings each month, generally on the first and third Wednesdays of the month, with the exception of July, August and December, when there is only one meeting, on the second Wednesday. However, in 2014, as the first Wednesday in January falls on a holiday, both meetings in January will be moved forward a week. With this change, there will still be two weeks between the second meeting in January and the first meeting in February.

The majority of the meetings are at 9:30 A.M. at the EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (formerly Menlo Avenue), Los Angeles, CA 90037. The remaining meetings are held at 9:30 A.M. at various recreational facilities throughout the City.

Board of Recreation and Park Commissioners
Page 2

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
January 8, 2014	EXPO Center	9:30 am
January 22, 2014	Valley Region	9:30 am
February 5, 2014	EXPO Center	9:30 am
February 19, 2014	Metro Region	9:30 am
March 5, 2014	EXPO Center	9:30 am
March 19, 2014	Pacific Region	9:30 am
April 2, 2014	EXPO Center	9:30 am
April 14, 2014	Valley Region	9:30 am
N.B. The second Meeting in April is transferred to Monday.		
May 7, 2014	EXPO Center	9:30 am
May 21, 2014	Metro Region	9:30 am
June 3, 2014	EXPO Center	9:30 am
N.B. The first Meeting in June is transferred to Monday.		
June 18, 2014	Pacific Region	9:30 am
July 9, 2014	EXPO Center	9:30 am
August 13, 2014	Valley Region	9:30 am
September 3, 2014	EXPO Center	9:30 am
September 17, 2014	Metro Region	9:30 am
October 1, 2014	EXPO Center	9:30 am
October 15, 2014	Pacific Region	9:30 am
November 5, 2014	EXPO Center	9:30 am
November 19, 2014	Valley Region	9:30 am
December 10, 2014	EXPO Center	9:30 am

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

None

QUALIFICATIONS TO BE RECEIVED:

None