

APPROVED
SEP 11 2013

REPORT OF GENERAL MANAGER

NO. 13-227

DATE September 11, 2013

BOARD OF RECREATION
& PARK COMMISSIONERS

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MAR VISTA RECREATION CENTER – RESTROOMS AND STORAGE ENLARGEMENT AND REMODELING (PRJ1542B) (W.O. #E1907441) PROJECT – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES – FINAL ACCEPTANCE

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull [Signature]
N. Williams _____

[Signature]
General Manager

Approved [Signature]

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final acceptance of the work performed under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE) and the Department of General Services, Construction Forces (GSD), as outlined in the Summary of this Report; and,
2. Authorize the Board Secretary to furnish GSD with a letter of completion.

SUMMARY:

On September 7, 2011, the construction of the Mar Vista Recreation Center - Restrooms and Storage Enlargement and Remodeling (PRJ1542B) (W.O. #E1907441) project, located at 11430 Woodbine Avenue, Los Angeles, California 90066, was awarded to GSD through the approval of an MOU between RAP, BOE and GSD (Board Report No. 11-234). The scope of the project consisted of the remodeling and addition to the existing exterior and interior restrooms, including Americans with Disabilities Act (ADA) compliant toilet rooms for Men and Women; providing an enlarged storage room and remodeling the existing electrical and plumbing rooms. The project was funded by

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Quimby, Sites and Facilities and Recreation and Parks ADA self-actualization funds. The construction was completed and RAP took beneficial occupancy of the facility on February 20, 2013.

The appropriation of funds to GSD, as specified in the MOU was \$412,500.00, including a 10% construction contingency. GSD's construction cost estimate at the time of the MOU's approval did not reflect scope added during construction. The following changes to the scope of work were added during construction: 1) uncertified fill was discovered and replaced during excavation and 2) at the request of the park director, five additional portable toilets were delivered to the site to accommodate summer park peak activities. Consequently, an amendment to the MOU, which increased the appropriation to GSD by an additional amount of \$47,557.68, was approved on June 27, 2013 (Board Report No. 13-164). GSD's total expenditure for constructing this project (including unforeseen soil conditions and additional number of portable toilets, as requested by RAP) was \$460,057.68. A total of four (4) change orders were issued, for a total amount of \$72,790.68, or 15.82% of the MOU amount.

The BOE Architectural Division provided project management, design and construction administration services; while the BOE Construction Management Division provided the construction management services to complete the project.

There are no contract compliance or labor issues with the work done under this MOU. The construction work was completed by City employees and City's contract vendors under the supervision of GSD staff.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the RAP's General Fund with the approval of this board report. Staff will continue to provide necessary maintenance service at this facility. Improvements will be an asset to this facility.

This report was prepared by Ada Fernandez-DeLaRosa, Project Manager, Bureau of Engineering (BOE), Architectural Division. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.