

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, April 19, 2017

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting in EXPO Center Comrie Hall at 9:30 a.m. Present were President Patsouras, Vice President Lynn Alvarez, Commissioner Melba Culpepper, Commissioner Pilar Diaz, and Commissioner Misty Sanford. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Mike Dundas.

The following Department staff members were present:

Anthony-Paul Diaz, Executive Officer and Chief of Staff
Vicki Israel, Recreation Services Branch
Cathie Santo Domingo, Superintendent of Planning, Maintenance and Construction Branch
Matthew Rudnick, Chief Management Analyst, Finance and Administrative Services Division

APPROVAL OF MINUTES

Commissioner Alvarez moved that the Board approve the Minutes of the April 5, 2017 Regular Meeting and the Minutes of the April 5, 2017 Special Meeting, which was seconded by Commissioner Diaz. There being no objections, the Motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

BOARD REPORTS

17-104 – Taken Out Of Order

EXPOSITION PARK – APPROVAL OF PROPOSED LUCAS MUSEUM OF NARRATIVE ART, CONCURRENCE WITH THE CONDITIONS OF VESTING TENTATIVE TRACT MAP NO. 74715, GRANT AUTHORITY TO THE GENERAL MANAGER OR HIS DESIGNEE TO EXECUTE THE DEPARTMENT OF PLANNING APPLICATION

Nick Maricich, Director of Planning Policy and Development of Mayor Eric Garcetti's Office, spoke in support of the proposed Lucas Museum of Narrative Art (Lucas Museum), and discussed the planned relocation of the Soboroff soccer field, subterranean parking, and open green space as part of the proposed Lucas Museum project.

Anthony-Paul Diaz, Executive Officer and Chief of Staff, presented Board Report No. 17-104 for authorization of the Department's General Manager or Designee to execute the City Planning Department's Application, subject to the City Planning Department issuing a letter of clarification to the Determination Letters for Vesting Tentative Tract Map No. 74715, with certain conditions of approval included in the staff report to the City Planning Commission for Case No. CPC-2016-4121-GPA-SP-SPP; and direction to Department staff to work with the 6th District Agricultural Association/Exposition Park (6th District) to amend the terms and conditions of the Ground Lease – Athletic Field between the 6th District and the City that are affected by the proposed Lucas Museum,

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draft a Lease Agreement to allow the use of park property located on Leighton Street identified as Los Angeles County Assessor's Parcel Nos. (APN) 5307-027-101 and 102 for the proposed Lucas Museum, come to an agreement on the transfer of ownership of the park property to the State and the transfer to the City of the replacement property in accordance with the City Charter; and present the Amended Ground Lease - Athletic Field Agreement, the Lease Agreement with the State for the Leighton Street parcels, and the proposed transfer of ownership of park property between the City and State to the Board for final approval.

The title of Board Report No. 17-104 was corrected to strike out "Conceptual" as follows:

EXPOSITION PARK – ~~CONCEPTUAL~~ APPROVAL OF PROPOSED LUCAS MUSEUM OF NARRATIVE ART, CONCURRENCE WITH THE CONDITIONS OF VESTING TENTATIVE TRACT MAP NO. 74715, GRANT AUTHORITY TO THE GENERAL MANAGER OR HIS DESIGNEE TO EXECUTE THE DEPARTMENT OF PLANNING APPLICATION

The Board and Department staff discussed the Department's jurisdiction over the two parcels located on Leighton Street, the relocation of the Soboroff soccer field to accommodate the subterranean parking site for the Lucas Museum, land swap and lease negotiations between the City and State, and planned negotiations for parking spaces within the subterranean parking garage for EXPO Center and soccer field patrons.

Public comments were invited for Board Report No 17-104. Two requests for public comment were submitted, and such comments were made to the Board.

Commissioner Sanford requested that the design presentation of the proposed Lucas Museum be presented at a future Facility Repair and Maintenance Task Force Meeting.

President Patsouras requested a Motion to approve Board Report No. 17-104 as corrected. Commissioner Alvarez moved that Board Report No. 17-104 be approved, and that the Resolutions recommended in the Report be thereby approved. Commissioner Culpepper seconded the Motion. There being no objections, the Motion was unanimously approved.

17-103 – Taken Out Of Order

50 PARKS INITIATIVE – ALPINE RECREATION CENTER EXPANSION PROJECT (ORD AND YALE STREET PARK) – LOS ANGELES PUBLIC LIBRARY; APPROVAL OF MEMORANDUM OF AGREEMENT WITH A FIFTY-YEAR TERM; APPROVAL OF THE AMENDMENT TO THE EXECUTED PURCHASE AND SALE AGREEMENT; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 3(6) AND CLASS 4(2 AND 3) OF THE CITY CEQA GUIDELINES

Cid Macaraeg, Senior Management Analyst II of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-103 for adoption of the Resolution authorizing the Department of Recreation and Parks (RAP) to enter into a fifty-year Memorandum of Agreement (MOA) with the Los Angeles Public Library (LAPL) per Charter Section 594(a) and (b); approval of the proposed Amendment to the executed Purchase and Sale Agreement (PSA); approval of the proposed MOA as amended between RAP and LAPL for the operation, maintenance and

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development of a portion of the Chinatown Library property; authorization of the City Attorney to make changes to the MOA, if necessary; approval of the finding that the execution of the MOA is categorically exempt from the California Environmental Quality Act; authorization of the General Services Department, or Board President and Secretary, to execute the proposed Amendment to the PSA upon receipt of the aforementioned approvals; approval of the Conceptual Plan for the design of the new park as presented by the Department of Public Works, Bureau of Engineering (BOE); approval of the unbudgeted and unanticipated costs not to exceed \$10,000.00 to pay for any and all City Departments processing fees associated with the acquisition and completion of the acquisition and development project; direction to RAP's Chief Accounting Employee to set up necessary accounts to pay interdepartmental requests for funds associated with any processing fee needed to complete the development and acquisition of the park; direction to the Board Secretary to execute the escrow instructions and accept the grant deed, as approved by the City Attorney; approval of the reciprocal Easement (Easements) accepting and granting access and control of areas described in the Agreement's legal description for maintenance and access through RAP and private property; authorize RAP staff in coordination with the City Attorney to make any necessary changes to the Easements, if necessary; and direct that the acquisition of the real property made pursuant to the Amendment and any subsequent dedication of such property as a public park be made subject to the Easements.

Recommendation No. 15 of Board Report No. 17-103 was amended as follows:

15. Authorize RAP staff in coordination with the City Attorney to make ~~technical~~ any necessary changes to the Easements, if necessary; and,

The Board and Department staff discussed the amended MOA with LAPL, the Easement for the strip of property adjacent to private property owned by NHC, LLC; and the inclusion of terms in the Easement Agreement that would give RAP the right to put constraints as to how and when the private owner could use the adjoining strip of property.

Public comments were invited for Board Report No 17-103. Sharon Lowe, Special Projects Deputy of Councilmember Gilbert Cedillo's Office, First Council District, spoke in support of the proposed Ord and Yale Street Park Project, and discussed the community engagement process and funding sources for the proposed Project.

President Patsouras requested a Motion to approve Board Report No. 17-103 as amended. Commissioner Culpepper moved that Board Report No. 17-103 be approved, and that the Resolutions recommended in the Report be thereby approved. Commissioner Diaz seconded the Motion. There being no objections, the Motion was unanimously approved.

Board Report No. 17-093 was taken out of order due to the recusal of Commissioner Diaz.

17-094

AMENDMENT TO PERSONNEL RESOLUTION NO. 10461 –
SECTION 1E (SUBSTITUTE POSITIONS)

Harold Fujita, Personnel Director of Human Resources Division, presented Board Report No. 17-094 for authorization to amend Section 1E (Substitute Positions) of Personnel Resolution No. 10461 for the addition of an Aquatic Director position in the Aquatics Division to be effective immediately:

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<u>No.</u>	<u>Code</u>	<u>Classification and Location</u>
1	2419	Aquatic Director – Aquatics Division

17-095

JUNTOS PARK – SPLASH PAD REFURBISHMENT (PRJ20188)
PROJECT; ALLOCATION OF QUIMBY FEES

Darryl Ford, Senior Management Analyst II of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-095 for authorization of the Department's Chief Accounting Employee to transfer \$315,364.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Juntos Park Account No. 89460K-JU; and approval of the allocation of \$315,364.00 in Quimby Fees from Juntos Park Account No. 89460K-JU for the Juntos Park – Splash Pad Refurbishment Project.

17-096

KEN MALLOY HARBOR REGIONAL PARK (PRJ20285)
PROJECT – OUTDOOR PARK IMPROVEMENTS – ALLOCATION
OF QUIMBY FEES

Meghan Luera, Management Assistant of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-096 for authorization of the Department's Chief Accounting Employee to reallocate \$600,000.00 in Quimby Fees currently allocated to the Ken Malloy Harbor Regional Park – Universal Accessible Playground – Americans with Disabilities Act (ADA) Restroom Project, to the Ken Malloy Harbor Regional Park – Outdoor Park Improvements Project.

17-097

HAZARD PARK – RESTROOM REPLACEMENT (PRJ21099)
PROJECT – ALLOCATION OF ZONE CHANGE FEES;
CATEGORICAL EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO
ARTICLE III, SECTION 1, CLASS 1(1)(11D) AND CLASS 11(3),
OF THE CITY CEQA GUIDELINES (MINOR ALTERATIONS TO
EXISTING FACILITIES, DEMOLITION OF ACCESSORY
STRUCTURES AND PLACING OF MINOR STRUCTURES
ACCESSORY TO EXISTING FACILITIES)

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-096 for approval of the scope of the Hazard Park – Restroom Replacement Project; authorization of the Department's Chief Accounting Employee to reallocate \$225,000.00 in Zone Change Fees, currently allocated to the Hazard Park – Building Improvements Project, to the Hazard Park – Restroom Replacement Project (Project); approval of the allocation of \$225,000.00 in Zone Change Fees from Hazard Park Account No. 89440K-HZ for the Project; approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act.

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17-098

VENICE BEACH ROSE AVENUE RESTROOM – DEMOLITION AND REPLACEMENT (PRJ20882) (W.O. #E170182F) PROJECT – APPROVAL OF FINAL PLANS; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1)(11D), CLASS 3(4) AND CLASS 11(3), OF THE CITY CEQA GUIDELINES (DEMOLITION AND REMOVAL OF ACCESSORY STRUCTURES, INSTALLATION OF NEW EQUIPMENT REQUIRED FOR HEALTH AND PUBLIC CONVENIENCE AND CONSTRUCTION OF MINOR STRUCTURES ACCESSORY TO EXISTING FACILITIES)

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-098 for approval of the final plans and specifications for the Venice Beach Rose Avenue Restroom – Demolition and Replacement Project (Project); and approval of the finding that the Project is categorically exempt from the California Environmental Quality Act.

The Board and Department staff discussed the demolition and construction timeline, public access to other restrooms within the immediate vicinity, and the significant amount of maintenance that was necessary to keep the Rose Avenue restroom in working condition.

17-099

VARIOUS DONATIONS TO RECREATION SERVICES BRANCH – METRO, PACIFIC, AND VALLEY REGIONS

Sophia Pina-Cortez, Superintendent of the Metro Region, presented Board Report No. 17-099 for the acceptance and recognition of various donations to the Metro, Pacific, and Valley Regions of the Recreation Services Branch.

17-100

OAKRIDGE ESTATE – PARK, WALKING TRAILS AND CHILDREN'S PLAY AREA (W.O. #E170184F) PROJECT – FINAL PLANS; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 3(6), CLASS 4(1,3) AND CLASS 11(3) OF CITY CEQA GUIDELINES (CONSTRUCTION OF ACCESSORY STRUCTURES INCLUDING PLAY AREAS, GRADING ON LAND WITH A SLOPE LESS THAN 10%, TREE PLANTING, GARDENING AND LANDSCAPING, AND CONSTRUCTION OF WALKS AND FENCES ACCESSORY TO EXISTING FACILITIES)

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-100 for approval of the final plans for the Oakridge Estate – Park Walking Trails and Children's Play Area Project (Project); and approval of the finding that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 3(6), Class 4(1,3) and Class 11(3) of the City CEQA Guidelines.

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The Board and Department staff discussed the status of the master plan for the Oakridge residence, for which a qualified architectural consultant is being retained to provide advice on its historical significance. The Board and Department staff also discussed the community engagement process, construction timeline, and smart irrigation system to be installed for the proposed Project.

17-101

ROBERTSON RECREATION CENTER PROJECT (W.O. #E170266F) (PRJ20021) – APPROVAL OF FINAL PLANS AND CALL FOR BIDS; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), PURSUANT TO ARTICLE III, SECTION 1, CLASS 2, CLASS 3(17) AND CLASS 11(7), OF THE CITY CEQA GUIDELINES (REPLACEMENT OF AN EXISTING FACILITY WHERE THE NEW STRUCTURE WILL BE LOCATED ON THE SAME SITE, PROJECTS AND ADDITIONS TO EXISTING BUILDING INVOLVING LESS THAN 15,000 SQ. FT. OF INSTITUTIONAL FLOOR SPACE)

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-101 for approval of the final plans and specifications for the Robertson Recreation Center Project (Project); approval of the date for receipt of bids to be advertised as Tuesday, May 9, 2017 at 1:00 p.m. in the Board Office; approval of the reduction in the value of work that the specifications required to be performed by the Prime Contractor from thirty percent to twenty percent of the base bid price; approval of the solicitation of construction bids by the Department of Recreation and Parks through the use of the Department of Public Works, Bureau of Engineering's (BOE) Pre-Qualified Contractor List; and approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act.

The Board and Department staff discussed the community outreach process which entailed three Local Volunteer Oversight Committee Meetings for the proposed Project. Jaime Contreras, BOE Project Manager, presented a tree canopy plan for the removal of ten existing trees to be replaced by twenty additional trees, some of which will serve as noise barriers for the surrounding community. Commissioner Sanford requested that all tree canopy analyses include the existing tree canopy in comparison with the proposed tree canopy.

17-102

AMENDMENT TO PERSONAL SERVICES CONTRACT NO. P1088 WITH JUMBO SHRIMP CIRCUS, INC. AND PERSONAL SERVICES CONTRACT NO. P1089 WITH DAVID M. HEWITT, DBA DMH ENTERPRISES; FOR AS-NEEDED PROFESSIONAL BOOKING SERVICES

Robert Feld, Senior Management Analyst I of the Finance and Administrative Services Division, presented Board Report No. 17-102 for approval of the proposed Amendment to Personal Services Contract No. P1088 with Jumbo Shrimp Circus Inc. to extend the term from the current termination date of June 30, 2017 to December 31, 2017, and increase the contract ceiling amount from \$20,000.00 to \$200,000.00; approval of the proposed Amendment to Personal Services Contract No. P1089 with David M. Hewitt, dba DMH Enterprises, to extend the term from the current

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termination date of June 30, 2017 to December 31, 2017, and increase the contract ceiling amount from \$20,000.00 to \$200,000.00; approval of the finding in accordance with Charter Section 1022 that the Department does not have personnel available in its employ with sufficient time or necessary expertise to undertake professional booking services in a timely manner, and it is therefore more feasible, economical, and in the Department's best interest to secure such services by contract with several contractors to perform the as-needed work without engaging in a new competitive bidding process for each individual booking project; approval of the finding, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that competitive bidding is not required as it is not practicable or advantageous for the Department to be able to call on contractors to perform the expert, technical work on an as-needed basis without engaging in a new competitive process for each individual booking project, to be assigned on the basis of availability of an as-needed contractor, the price and other performance terms to be consistent with the existing contract with no guarantee of work or minimum given or implied to either of the contractors; approval of the finding, in accordance with Charter Section 371(e)(10), that use of competitive bidding would be undesirable, impractical or impossible, or is otherwise excused by the common law and the Charter because there is no single criterion such as a price comparison that will determine which proposer can best provide the services required by RAP to provide as-needed professional booking services; and approval of the finding, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual booking project for which work may be performed pursuant to these contracts is not reasonably practicable or compatible with the Department's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price, and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by the Department to perform such services.

The Board and Department staff discussed the purpose of extending the terms and increasing the ceiling amounts for the Professional Booking Services Contracts, the percentage paid to booking agents, entertainment acts scheduled for summer concert series at Pershing Square, and additional performances that are planned to activate underutilized bandshells at various Recreation Centers.

BOARD REPORT PUBLIC COMMENT

Public comments were invited for the Board Reports; however, no requests for public comment were submitted.

President Patsouras requested a Motion to approve Board Report Nos. 17-094 through 17-102 as presented, with the exception of Board Report Nos. 17-103 and 17-104 which were previously approved under separate votes. Commissioner Culpepper moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Diaz seconded the Motion. There being no objections, the Motion was unanimously approved.

Commissioner Diaz recused herself from participating in the Board's consideration of Board Report No. 17-093, and left the Board Meeting to avoid the perception of any potential conflicts of interest.

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17-093 – Taken Out Of Order

GRIFFITH PARK – AWARD OF CONTRACT FOR THE DIRECTOR OF INSTRUCTION FOR YOUTH, FAMILY, AND SENIORS AT TREGNAN GOLF ACADEMY TO MORGAN HAIGHT (CON-F16-005)

Rachel Ramos, Senior Management Analyst I of the Concessions Division, presented Board Report No. 17-093 for authorization to award the Professional Services Contract (Contract) for Director of Instruction for Youth, Family, and Seniors at Tregnan Golf Academy to Morgan Haight, a Sole Proprietor, for a one-year term with two one-year extension options exercisable at the sole discretion of the Department's General Manager or Designee; approval of the proposed Contract with Morgan Haight, subject to approval of the Mayor, and of the City Attorney as to form; approval of the finding in accordance with Charter Section 1022 that it is necessary, feasible and economical to secure such services by contract as the Department lacks sufficient and necessary personnel to undertake the specialized professional services; and approval of the finding in accordance with Charter Section 371(e)(10) and Los Angeles Administrative Code 10.15(a)(10) that the use of competitive bidding would be undesirable, impractical, or otherwise excused by common law and the City Charter because there is no single criterion that will determine which proposer can best provide the required services for the provision of Director of Instruction services.

The Board and Department staff discussed that a sponsorship program at Tregnan Academy offers an eight-week golf lesson program at a discount rate to low-income youth.

Public comments were invited for Board Report No 17-093; however, no requests for public comment were submitted.

President Patsouras requested a Motion to approve Board Report No. 17-093 as presented. Commissioner Culpepper moved that Board Report No. 17-093 be approved, and that the Resolutions recommended in the Report be thereby approved. Commissioner Sanford seconded the Motion. There being no objections, the Motion was unanimously approved by the following vote: Ayes, Commissioners Alvarez, Culpepper, Sanford, and President Patsouras – 4; Nays, None.

Commissioner Diaz returned to the Meeting after the Board's action on Report No. 17-093.

COMMISSION TASK FORCE UPDATES

- Commission Task Force on Concessions Report (Commissioners Patsouras and Diaz)

President Patsouras reported on the Concessions Task Force Meeting held on April 19, 2017 prior to the Board Meeting, in which the Task Force received a status update regarding the pending Department Requests for Proposals (RFP). The proposals for the Citywide Pedal Boat Operation RFP are being evaluated by Department staff, and a contract award recommendation will be brought forth for the Board's consideration by June 2017. The Vending Machines RFP will be released within one month after being presented for consideration by the Task Force. Department staff is concluding the physical condition assessment of concession operations in order to finalize the Golf Food and Beverage RFP.

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- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Sanford reported on the Facility Repair and Maintenance Task Force Meeting held on April 19, 2017 prior to the Board Meeting, in which the Task Force discussed the mural concept of the Anderson Memorial Senior Citizen Mural, the schematic plan of Fallbrook Park, the water system for Juntos Park, and the Department's Quimby Park Fee Ordinance process.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- General Manager Michael Shull reported on various Department activities, facilities, and upcoming events. The MacArthur Park Synthetic Field Re-Opening Ceremony was held on April 18, 2017. The Wattles Mansion Showcase concluded on April 16, 2017. Several Park Rangers have graduated from the Los Angeles Police Academy, one which was the top graduating recruit. The Greek Theatre 2017 Season opened with the first performance held on April 14, 2017. Approximately 65 shows are scheduled for the 2017 Season. The Sherman Oaks East Valley Adult Center Spring Senior Talent Show is scheduled on April 22, 2017. An Earth Day Celebration is scheduled on April 22, 2017 in the Fern Dell area of Griffith Park with a tree planting activity of 150 native trees with Land Life Cocoons. The Whitsett Soccer Fields Re-Opening Ceremony is scheduled on May 3, 2017.
- The Various Communications Report was noted and filed.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited. One request for general public comment was submitted, and such comments were made to the Board.

COMMISSION BUSINESS

Commissioner Sanford acknowledged the Los Angeles Neighborhood Land Trust for hosting the Park Equity Summit held on April 13, 2017 at EXPO Center.

NEXT MEETING

The next scheduled Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, May 3, 2017, 5:30 p.m., Friendship Auditorium, 3201 Riverside Drive, Los Angeles, CA 90027.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:05 a.m.

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ATTEST



PRESIDENT



BOARD SECRETARY