

APPROVED

DEC 14 2017

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 17-257

DATE December 13, 2017

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND
BALANCE IN FUND 302 TO THE OVERTIME ACCOUNT IN THE
DEPARTMENT OF RECREATION AND PARKS

AP Diaz _____ V. Israel _____
R. Barajas _____ S. Piña-Cortez _____
H. Fujita _____ *N. Williams NDW


General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Subject to approval by the Mayor, authorize the appropriation of Seven Hundred Thousand Dollars (\$700,000.00) from Fund 302, Department 88, to the Salaries, Overtime Account as follows:

FROM:

Unreserved and Undesignated Fund Balance \$700,000.00

TO:

Fund 302/88/1090 – Salaries, Overtime (Account 1090) \$700,000.00

2. Authorize the General Manager, his designee, or the Chief Accounting Employee to make technical or clerical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to the Department of Recreation and Parks (RAP) that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's Unreserved and Undesignated Fund Balance (UUFB). UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, closing of inactive accounts, etc.

UUFB funds are generally used to meet RAP's urgent and/or unforeseen funding needs, or are re-appropriated in the current Fiscal Year for uses that were authorized in a prior year. The Board authorizes appropriations from the UUFB for a variety of purposes, subject to approval of

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the Mayor, and in accordance with Charter Section 343(b). The following transfer is being recommended to meet currently urgent needs in FY 2017-18.

Salaries, Overtime – \$700,000.00

RAP has an urgent need of additional appropriations in Salaries, Overtime (Account 1090) due to the Creek and Skirball Fires, extreme weather and other unexpected event needs.

The Creek Fire started on December 5, 2017 and has burned over 12,600 acres within two (2) days. The fire has triggered massive evacuations and displacements. RAP has set-up shelter and evacuation sites at the following twenty-three (23) locations as of December 7, 2017: Sylmar Recreation Center (RC), Branford RC, Ritchie Valens RC, Sun Valley RC, Sepulveda RC, Van Nuys-Sherman Oaks Park, Valley Plaza RC, Chatsworth Park South, Granada Hills RC, Stonehurst RC, North Hollywood RC, Mason RC, Balboa RC, Yosemite RC, Lanark RC, Chevy Chase RC, Delano RC, Woodland Hills RC, Victory Vineland RC, Glassell RC, Lakeview Terrace RC, Hansen Dam Recreation Area and Hubert Humphrey Recreation Area.

The Skirball Fire started on December 6, 2017 and has burned over 470 acres within hours. Evacuations have occurred due to this fire. RAP has set-up shelter and evacuation sites at the following eight (8) locations as of December 7, 2017: Cheviot Hills RC, Delano RC, Van Nuys-Sherman Oaks Park, Balboa RC, Westwood RC, Lakeview Terrace RC, Hansen Dam Recreation Area and Hubert Humphrey Recreation Area.

As of December 7, 2017, both Creek and Skirball Fires are not contained and red flag warning remains in effect in the Los Angeles area. RAP has had many staff members working overtime and around the clock to fulfill RAP's responsibilities of providing shelter and care during times of natural disasters or other emergencies as well as supporting the emergency operations for the City. The existing funding in RAP's Salaries, Overtime account is insufficient to cover these extraordinary costs. Additional appropriation is required to cover the immediate needs.

FISCAL IMPACT STATEMENT

The appropriation of Seven Hundred Thousand Dollars (\$700,000.00) is needed in Fiscal Year 2017-18 for RAP operations.

This Report was prepared by Sondra Fu, Senior Management Analyst II, Finance Division.