

APPROVED

01-18-2017

BOARD REPORT

BOARD OF RECREATION AND PARK COMMISSIONERS

NO. 17-011

DATE January 18, 2017

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EVERGREEN RECREATION CENTER – FACILITY IMPROVEMENTS (W.O. #E170382F) PROJECT – REVIEW OF BIDS AND AWARD OF CONTRACT

AP Diaz	_____	V. Israel	_____
*R. Barajas	<u>DF</u>	N. Williams	_____
H. Fujita	_____		



General Manager

Approved ✓

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

- Find Axiom Group (Axiom), to be the lowest responsive and responsible bidder for the Evergreen Recreation Center - Facility Improvements (W.O. #E170382F) Project, located at 2844 East 2nd Street, Los Angeles, California, 90033.
- Award the construction contract to Axiom in the amount of One Hundred Ninety-Two Thousand, Four Hundred Eighty-Eight Dollars (\$192,488.00), all in accordance with the plans and specifications;
- Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to encumber from the following funds and account numbers under the awarding authority of this Report;

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT NO.</u>	<u>APPROPRIATION AMOUNT</u>
Proposition K Year 17	43K/10/10KM09	\$ 40,000.00
Proposition K Year 18	43K/10/10LM09	<u>\$152,488.00</u>
Total:		\$192,488.00

- Authorize the General Manager or his designee to make technical corrections as necessary to carry out the intent of this Report; and,
- Authorize the Board President and Secretary to execute the construction contract subject to City Attorney approval as to form.

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SUMMARY

On August 10, 2016, the Board approved final plans and call for bids for the Evergreen Recreation Center -- Facility Improvements (W.O. #E170382F) Project, (Report No. 16-176) which is a Proposition K 8th Cycle competitive grant project. The Department of Public Works, Bureau of Engineering (BOE) Architectural Division prepared the plans and specifications to renovate the existing men and women's restrooms to current standards.

The scope of work includes partial demolition and replacement of toilet stalls, sinks, handrails and other necessary restroom fixtures; installation of electrically operated hand-dryers; and addition of new electrical outlets. The improvement work also includes the construction of a new concrete floor, installation of new wall tiles, and installation of new entry doors equipped with electrically-controlled security devices.

The City Engineer's estimated construction cost for this project is One Hundred Seventy-Five Thousand Dollars (\$175,000.00).

On September 27, 2016, the Board received two (2) bids as follows:

<u>Bidders</u>	<u>Base Bid</u>
Axiom Group	\$192,488.00
MZN Construction Inc.	\$260,942.46

The determination of the low bidder was defined in the bid documents as the bidder submitting the lowest base bid on the Schedule of Work and Prices Form. Axiom submitted the lowest base bid, and was found to be the lowest responsible bidder. Their bid, in the amount of One Hundred Ninety-Two Thousand, Four Hundred Eighty-Eight Dollars (\$192,488.00), is (9.9%) higher than the City Engineer's estimate. However, staff believes that this bid is reasonable based on the current cost of construction on similar City projects and is within the American Association of Cost Engineers standards.

BUSINESS INCLUSION PROGRAM

The Project is also subject to the City's new Business Inclusion Program (BIP), in compliance with Executive Directive No. 14 (Villaraigosa Series), which replaces the former Minority Business Enterprise, Women Business Enterprise, and Other Business Enterprise (MBE/WBE/OBE) Good Faith Effort Subcontractor Outreach Program. Axiom has successfully posted all the required BIP outreach documentation on the Los Angeles Business Virtual Assistance Network (LABVN) that demonstrated satisfactory effort in its outreach to Minority Business Enterprise (MBE), Women Business Enterprise (WBE), Small Business Enterprise (SBE), Emerging Business Enterprise (EBE), Disabled Veteran Business Enterprise (DVBE), and Other Business Enterprise (OBE) for sub-bid or subcontracting businesses. Staff has evaluated the outreach documentation submitted by Axiom and determined that they have passed all six indicators as required for the effort to obtain sub-bid/subcontracting participation by MBE, WBE, SBE, FBE, DVBE, and OBE businesses, and is in compliance with the BIP outreach requirements. The BIP outreach documents package is on file in the Board Office, and

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a synopsis of the BIP Outreach package is included with this Report as Attachment No.1.

Staff has reviewed the bid submitted by Axiom and found it to be in order and recommends that the Board find Axiom to be the lowest responsive and responsible bidder.

Staff recommends that the Project be awarded to Axiom for a total construction contract base amount of One Hundred Ninety-Two Thousand, Four Hundred Eighty-Eight Dollars (\$192,488.00). Sufficient funds are available to award the construction contract and construction contingency in the following fund and accounts:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT NO.</u>
Proposition K Year 17	43K/10/10KM09
Proposition K Year 18	43K/10/10LM09
Total:	

Council District 14 supports the recommendations set forth in this Report.

TREES AND SHADE:

Trees and shade structures are not part of the funded scope of work in the competitive grant application for this project. However, shade structures were installed over the dugouts at the south ballfield in April 2015 and RAP staff will continue to pursue possible installation of shade and trees at the site.

ENVIRONMENTAL IMPACT STATEMENT:

The Project was previously evaluated for environmental impacts in accordance with the California Environmental Quality Act (CEQA) and was determined to be categorically exempt from the provisions Article III, Section 1, Class 1 (1, 32) and Class 4 (3), of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The construction of this Project will be funded by Proposition K funds. Since the project is to provide improvements to an existing facility that is already maintained by RAP, it is not anticipated to have a fiscal impact to RAP's General Fund.

This Report was prepared by Ray Araujo, Project Manager, BOE Architectural Division, and reviewed by Neil Drucker, Program Manager, Mahmood Karimzadeh, Architectural Division Manager; Deborah Weintraub, BOE, Chief Deputy City Engineer; and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

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LIST OF ATTACHMENT(S)

- 1) BIP Outreach Checklist for Axiom Group

CITY OF LOS ANGELES GUIDELINES FOR EVALUATION OF THE BUSINESS INCLUSION PROGRAM (BIP) OUTREACH CHECKLIST

Bidder: Axiom Group Bid Date: 09/27/2016

Project Name: Evergreen Recreation Center ADA Facility Improvement W.O. #: E170382F

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Credit
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet, or b) Submit a letter either by e-mail, mail, or fax to the Bureau of Engineering, Project Award and Control (PAC) on certifying it is informed of the BIP project requirements and has participated in a City-sponsored or City approved matchmaking event in the past 12 months. Note: If the RFB states that the pre-bid meeting is mandatory, then attendance at the pre-bid meeting is the only way to pass this indicator.	PA 1 #6	✓
3 Work Areas	Proof of this must be demonstrated in Indicator 4. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓
4 Written Notice to Sub-contractors	E-mail or fax notification in each of the selected potential work areas to available MBEs, WBEs, SBEs, EBEs, DVBEs, and OBEs for each anticipated work area to be performed. The notification must be performed using the BAVN's BIP Outreach Reports system. The notification may be to potential sub-bidders/ subcontractors either currently registered on the BAVN or added to the BAVN by the bidder. Letters must contain areas of work selected to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number. Bidders are required to send notifications to a sufficient number of firms in each potential sub work area as determined by the City. Typically, the sufficient number of firms is determined by the total number of potential sub-bidders/ subcontractors in each sub work area.		✓
5 Plans, specifications and requirements	Include, in Indicator 4, information detailing how, where, and when the bidder will make the required information available to interested potential sub-bidders/ subcontractors. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓
6 Negotiate in Good Faith	a) Copies of all potential MBE/WBE/SBE/EBE/DVBE/OBE bids or quotes received must be submitted prior to award of a contract; and b) Online Summary Sheet must be completed, listing the bids or quotes received, the name of the sub-bidder/ subcontractor who submitted the bid or quote, and a brief reason given for selection/ non-selection of each subcontractor. The reasons for selection/non-selection should be included in the Notes section of the online Summary Sheet. If the bidder elects to perform a listed work area with its own forces, they must include a bid/ quote for comparison purposes and an explanation must be provided and included on the Summary Sheet. All bids/ quotes received, regardless of whether or not the bidder outreached to the sub-bidder/ subcontractor, must be submitted. To this extent, the City expects the bidder to submit a bid/ quote from each sub-bidder/ subcontractor listed on the Summary Sheet. The Summary Sheet must be performed using the BAVN's BIP Outreach Reports system and must be submitted by 4:30 p.m. the following City working day after the date bids are received by the Board of Public Works. If a bid/quote is submitted by a sub-bidder/subcontractor that is not registered on the BAVN, the contractor is required to add that firm to their Summary Sheet.		✓
7 Bonds	Include, in Indicator 4, information about the bidder's efforts to assist with bonds, lines of credit, and insurance. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓

Prime % = 93%

MBE% = ##%
 WBE% = ##%
 SBE% = ##%
 EBE% = ##%
 DVBE% = ##%
 OBE% = ##%

<<Enter RESPONSIVE or NON-RESPONSIVE>>