

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, May 17, 2017

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting in EXPO Center Comrie Hall at 9:30 a.m. Present were President Patsouras, Vice President Lynn Alvarez, and Commissioner Pilar Diaz. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Mike Dundas.

The following Department staff members were present:

Anthony-Paul Diaz, Executive Officer and Chief of Staff
Vicki Israel, Assistant General Manager, Recreation Services Branch
Ramon Barajas, Assistant General Manager, Planning, Maintenance and Construction Branch
Matthew Rudnick, Chief Management Analyst, Finance and Administrative Services Division

CALL TO ORDER AND SPECIAL PRESENTATIONS

Carl Cooper, Superintendent of Pacific Region, was presented with a Certificate of Recognition upon his departure after 30 years of City service.

APPROVAL OF MINUTES

Commissioner Diaz moved that the Board approve the Minutes of the May 3, 2017 Regular Meeting and Special Meeting, which was seconded by Commissioner Alvarez. There being no objections, the Motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

BOARD REPORTS

17-108

DONATION FROM LOS ANGELES CLIPPERS, INC. FOR THE CONTINUED SUPPORT OF THE JUNIOR CLIPPERS BASKETBALL PROGRAM

Vicki Israel, Assistant General Manager of the Recreation Services Branch, presented Board Report No. 17-108 for acceptance of a donation from Los Angeles Clippers, Inc. (LAC) with an estimated value of \$330,000.00, consisting of uniforms, player and coach clinics, event tickets for youth, and other in-kind contributions, for continued support of the Junior Clippers Basketball Program benefitting 15,000 participants from 81 Recreation Centers.

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17-109

LATE NIGHT HOOPS BASKETBALL PROGRAM – DONATION FROM LOS ANGELES CLIPPERS FOUNDATION IN SUPPORT OF THE PROGRAM

Vicki Israel, Assistant General Manager of the Recreation Services Branch, presented Board Report No. 17-109 for acceptance of a donation from the Los Angeles Clippers Foundation (LACF) with a total estimated value of up to \$61,722.00, consisting of funding and in-kind supplies in support of the Department's Late Night Hoops Basketball Program (Program), to benefit adults between the ages of 18 to 25; and direction to Department staff to deposit funds received from the LACF for the Program in the amount of \$36,722.00 into Fund 302, Department 89, Account 89703H, Sub-Account LA, to pay Program related expenses from said sub-account.

17-110

SUMMER FOOD SERVICE PROGRAM 2017 – AUTHORIZATION TO PAY THE LOS ANGELES UNIFIED SCHOOL DISTRICT

Sophia Pina-Cortez, Superintendent of Metro Region, presented Board Report No. 17-110 for authorization of the Department's Chief Accounting Employee or Designee to pay the Los Angeles Unified School District, Food Services Division (LAUSD) under the Agreement for the provision of summer lunches. The Board and Department staff discussed the contracting process for the Department's summer food service program, the quality of the lunches provided by LAUSD, and the Department's negotiations to maintain the cost per lunch served at the State reimbursement rate.

17-111

LA84 SUMMER SPLASH 2017 PROGRAM – AUTHORIZATION TO SUBMIT A GRANT RENEWAL APPLICATION FOR AQUATICS PROGRAMMING – ACCEPTANCE OF AWARDED GRANT FUNDS

Jennifer Sapone, Senior Management Analyst I of the Recreation Program Grants Division, presented Board Report No. 17-111 for approval of the Department's application for the annual LA84 Foundation Summer Splash Program Grant in support of the Aquatics summer programming; acceptance of the grant award in the amount of \$75,000.00, subject to consideration by the Mayor and City Council; authorization of the Department's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received with Recreation and Parks Grant Fund 205 to accept the 2017 LA84 Summer Splash Program Grant (Grant) in the amount of \$75,000.00 for aquatics programming, if awarded; authorization of the Department's Chief Accounting Employee to combine \$9,809.97 of remaining funds from the 2015 Summer Swim Program Grant with the 2017 Grant fund; direction to Department staff to transmit a copy of the Grant renewal application documents to the Mayor, Office of the City Administrative Officer (CAO), Chief Legislative Analyst's Office, and the City Clerk for Committee and City Council approval prior to accepting and receiving the grant award pursuant to Los Angeles Administrative Code Section 14.6 et. seq. as may be amended; and designation of the Department's General Manager, Chief Financial Officer, or Assistant General Manager as the agent to conduct all negotiations, execute and submit all documents which may be necessary for the implementation and completion of the project(s).

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17-112

SUNLAND PARK SENIOR CITIZEN CENTER – AUTHORIZATION TO SUBMIT A NATIONAL RECREATION AND PARK ASSOCIATION WALK WITH EASE AND ACTIVE LIVING EVERY DAY GRANT APPLICATION FOR SENIORS PROGRAMMING; ACCEPTANCE OF AWARDED GRANT FUNDS

Jennifer Sapone, Senior Management Analyst I of the Recreation Program Grants Division, presented Board Report No. 17-112 for authorization of the Department to submit a grant application to the National Recreation and Park Association (NRPA) for the amount of \$4,000.00 to implement Walk With Ease and Active Living Every Day senior programs (Programs) at Sunland Park Senior Citizen Center, subject to consideration by the Mayor and City Council; authorization of the Department's General Manager or Designee to accept and receive the Program grant in the amount of \$4,000.00 from NRPA for senior programming at the Sunland Park Senior Center, subject to the approval of the Mayor and City Council; designation of the Department's General Manager, Chief Financial Officer, or Assistant General Manager as the agent to conduct all negotiations, execute and submit all documents which may be necessary for the implementation and completion of the Programs; and authorization of the Department's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within the Recreation and Park Grant Fund 205 to accept the Program grant funds for senior programming at the Sunland Park Senior Citizen Center.

The Board and Department staff discussed the Department's coordinated efforts to provide health and wellness classes at various Senior Citizen Centers and Recreation Centers pursuant to Mayor Eric Garcetti's Executive Directive No. 17 – Age-Friendly City Initiative: Purposeful Aging LA.

17-113

BELLEVUE RECREATION CENTER – AWARD OF CONTRACT TO HILLTOP NURSERY SCHOOL, INC., FOR THE MANAGEMENT AND OPERATION OF A RECREATIONAL CHILD DEVELOPMENT AND CHILDCARE CENTER; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(14) OF THE CITY CEQA GUIDELINES (ISSUANCE OF LICENSE TO USE AN EXISTING FACILITY INVOLVING NEGLIGIBLE EXPANSION OF USE

Joel Alvarez, Senior Management Analyst II of the Partnership Division presented Board Report No. 17-113 for approval of the proposed seven-year Contract (Contract), with one five-year renewal option exercisable at the Department's sole discretion, awarded to Hilltop Nursery School, Inc. (HNS) for the management and operation of a child development and childcare center located within the grounds of Bellevue Recreation Center, subject to the approval of the Mayor and City Council; authorization of Department staff to issue a Right-of-Entry Permit to document and authorize the management and operation of the child development and childcare center while the proposed Contract, which becomes effective October 1, 2017, is being processed for final approval and execution; and approval of the finding that the proposed Contract is categorically exempt from the California Environmental Quality Act. The Board and Department staff discussed the new financial and performance reporting requirements and annual evaluation process set forth in the proposed Contract, and the Request for Proposals process.

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17-114

EXPO CENTER – DONATION FROM THE FRIENDS OF EXPO CENTER

Belinda Jackson, Executive Director of EXPO Center, presented Board Report No. 17-114, for acceptance of a donation in the amount of \$10,140.26 to offset the cost of EXPO Center staff training and development; and authorization to deposit funds into the EXPO Center Donation, Fund 302, Department 89, Account SP89837M.

17-115

REIMBURSEMENT OF SALARIES AND RELATED EXPENSES FROM THE MUNICIPAL RECREATION PROGRAM FUND AND GRANT FUND ACCOUNTS – RESOLUTION FOR FISCAL YEAR 2017-2018

Eleanor Chang, Departmental Chief Accountant IV, presented Board Report No. 17-115 for authorization of the City Controller to reimburse the Department's budgetary accounts for salaries and related expenses by transfer of expenditures from the Department's budgetary accounts to the appropriate Recreation and Parks Grant Fund accounts, Departmental Capital Improvement Accounts, other Special Accounts, City General Fund Capital accounts for Departmental projects, and the Recreation and Parks Municipal Recreation Program Fund for Fiscal Year 2017-2018.

17-116

REIMBURSEMENT FOR PETTY CASH, EXPENSES, AND REFUND RESOLUTIONS FOR FISCAL YEAR 2017-2018

Eleanor Chang, Departmental Chief Accountant IV, presented Board Report No. 17-116 for adoption of Resolutions that authorize the Department to process petty cash reimbursements, expense reimbursements, and refunds during for Fiscal Year 2017-18 ending June 20, 2018.

17-117

TRANSFER OF EXPENDITURES TO BOGDANOVICH TRUST FUND FOR FISCAL YEAR 2017-2018

Eleanor Chang, Departmental Chief Accountant IV, presented Board Report No. 17-117 for adoption of a Resolution authorizing the City Controller to transfer expenditures for sports and other activities associated with the Martin J. Bogdanovich Recreation Center from Municipal Sports Account, Fund 301, Department 88, to Recreation and Parks, Fund 302, Department 89, Bogdanovich Trust Account 89050K, for Fiscal Year 2017-18 ending June 20, 2018.

17-118

JOY PICUS CHILD CARE CENTER – TUITION RATE AND FEE INCREASE FOR FISCAL YEAR 2017-18

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Joel Alvarez, Senior Management Analyst II of the Partnership Division, presented Board Report No. 17-118 for approval of a 3.5% tuition rate and fee increase for the Joy Picus Childcare Center, in accordance with Contract No. 3538 between the City of Los Angeles and Mount Washington Preschool and Childcare Centers, Inc.; and approval of the proposed Monthly Tuition Rates and Fees page for Fiscal Year 2017-18, with such rates and fees to be effective July 1, 2017. The Board and Department staff discussed the Department's oversight of the Joy Picus Childcare Center's operations.

17-119

WASHINGTON IRVING MIDDLE SCHOOL - AMENDMENT TO JOINT USE AGREEMENT AND DEVELOPMENT AGREEMENT WITH THE LOS ANGELES UNIFIED SCHOOL DISTRICT FOR THE RESTORATION OF THE MULTI-USE SYNTHETIC SPORTS FIELD AND RUNNING TRACK LOCATED WITHIN THE JOINT USE AREA OF THE CAMPUS; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1,11d), AND CLASS 3(6) OF THE CITY CEQA GUIDELINES (ALTERATIONS INVOLVING REMODELING WITH NEGLIGIBLE OR NO EXPANSION OF USE, DEMOLITION AND REMOVAL OF EXISTING ACCESSORY STRUCTURES AND CONSTRUCTION OF NEW ACCESSORY STRUCTURES)

Joel Alvarez, Senior Management Analyst II of the Partnership Division, presented Board Report No. 17-119 for approval of a proposed project to restore the multi-use synthetic sports field and adjacent running track at Washington Irving Middle School (Project) estimated at \$725,500.00, to be performed by on-call, pre-qualified contractors funded through Community Development Block Grant (CDBG) funds awarded to the Department in the amount of \$750,000.00; approval of a proposed Amendment to the Joint Use Agreement (JUA) between the Department and the Los Angeles Unified School District (LAUSD) for joint use of certain portions of Washington Irving Middle School (Campus), to address the restoration of the multi-use synthetic sports field and adjacent running track located within the joint use area of the Campus, document the use of the CDBG funding and incorporate associated grant requirements into the JUA, change the term of the original JUA from thirty years to eight years from the date of completion of the Project, establish responsibilities for JUA area maintenance and Warranty enforcement if necessary, and incorporate three new sections into the JUA; approval of a proposed Development Agreement between the City of Los Angeles and LAUSD, stipulating the terms and conditions for the restoration of the multi-use synthetic sports field and adjacent running track at the Campus, to be performed or caused to be performed by the Department at no cost to LAUSD through said CDBG funding; and approval of the finding that the proposed Project to restore the synthetic sports field and adjacent running track at the Campus is categorically exempt from the California Environmental Quality Act.

17-120

PARK FEE ORDINANCE – CHANGES TO THE PARK FEES
SECTION OF THE SCHEDULE OF RATES AND FEES

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-120 for authorization of Department staff to amend the Park Fees

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section of the Schedule of Rates and Fees to be effective July 1, 2017; and approval of the finding that the amendment of the Park Fees section of the Schedule of Rates and Fees is not subject to the requirements of California Environmental Quality Act as a project.

17-121

HARBOR HIGHLANDS PARK - OUTDOOR PARK IMPROVEMENTS (PRJ21094) PROJECT - ALLOCATION OF HARBOR HIGHLANDS IMPROVEMENT FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1 (12), AND CLASS 11 (3) OF THE CITY CEQA GUIDELINES (OUTDOOR LIGHTING FOR SECURITY AND OPERATION AND PLACEMENT OF NEW ACCESSORY RESTROOMS)

Meghan Luera, Management Assistant of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-121 for approval of the scope of Harbor Highlands Park - Outdoor Park Improvements Project (Project); approval of the allocation of \$496,269.55 in Harbor Highlands Improvement Fees from Harbor Highlands Park Improvement in Fund No. .205, Department No. 88, and Account No. 88MMD3 for the Project; and approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act.

17-122

NORMANDIE RECREATION CENTER – PATH OF TRAVEL IMPROVEMENTS (PRJ21127) PROJECT – CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1 (3) OF THE CITY CEQA GUIDELINES (MINOR ALTERATIONS OF EXISTING PEDESTRIAN TRAILS)

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-122 for authorization of the Department's Chief Accounting Employee to establish new Quimby Fees Account No. 89460K-ND with Normandie Recreation Center as the Account Name; approval of the scope of Normandie Recreation Center - Path of Travel Improvements Project (Project); authorization of the Department's Chief Accounting Employee to transfer \$100,000.00 in Quimby Fees from Quimby Account No. 89460K-00 to Normandie Recreation Center Account No. 89460K-ND; approval of the allocation of \$100,000.00 in Quimby Fees from Normandie Recreation Center Account No. 89460K-ND for the Project; approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act. The Board and Department staff discussed the improvements included in the Project.

17-123

RIO DE LOS ANGELES STATE PARK - INSTALLATION OF SECURITY CAMERAS (PRJ21128) PROJECT - CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 3(4) OF THE CITY CEQA GUIDELINES (INSTALLATION OF NEW SAFETY EQUIPMENT INVOLVING NEGLIGIBLE OR NO EXPANSION OF USE)

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Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-123 for authorization of the Department's Chief Accounting Employee to establish new Quimby Fees Account No. 89460K-AZ with Rio De Los Angeles State Park as the Account Name; approval of the scope of Rio De Los Angeles State Park- Security Cameras Project (Project); authorization of the Department's Chief Accounting Employee to transfer \$175,000.00 in Quimby Fees from Quimby Account No. 89460K-00 to Rio De Los Angeles State Park Account No. 89460K-AZ; approval of the allocation of \$175,000.00 in Quimby Fees from Rio De Los Angeles State Park Account No. 89460K-AZ for the Project; and approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act.

17-124

HARBOR CITY PARK - LIGHTING IMPROVEMENTS (PRJ21079) PROJECT – ALLOCATION OF QUIMBY FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) OF THE CITY CEQA GUIDELINES (MODIFICATIONS OF EXISTING PARK FACILITIES WITH NEGLIGIBLE OR NO EXPANSION OF USE)

Meghan Luera, Management Assistant of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-124 for approval of the scope of Harbor City Park - Lighting Improvements Project (Project); authorization of the Department's Chief Accounting Employee to transfer \$575,000.00 in Quimby Fees from Quimby Account No. 89460K-00 to Harbor City Park Account No. 89460K-HC; approval of the allocation of \$575,000.00 in Quimby Fees from Harbor City Park Account No. 89460K-HC for the Project; and approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act. The Board and Department staff discussed the new type of lighting being installed as part of the Project.

The title of Board Report No. 17-124 was corrected to delete all references to Class 2, Category 3 and Class 11, Category 3 of the City CEQA Guidelines as follows:

HARBOR CITY PARK - LIGHTING IMPROVEMENTS (PRJ21079) PROJECT – ALLOCATION OF QUIMBY FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1,3), ~~CLASS 2(3) AND CLASS 11(3)~~ OF THE CITY CEQA GUIDELINES (MODIFICATIONS OF EXISTING PARK FACILITIES WITH NEGLIGIBLE OR NO EXPANSION OF USE, ~~REPLACEMENT OF EXISTING UTILITY SYSTEMS AND PLACEMENT OF NEW ACCESSORY STRUCTURES~~)

The Project Scope section was also corrected to accurately reflect the full Project scope as follows:

PROJECT SCOPE

The Harbor City Park - Lighting Improvements (PRJ21079) Project proposes the upgrade of existing sports field lighting, retrofit of all existing parking lot, basketball court, play area, picnic area, and building lighting fixtures, and replacement of the flagpole.

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The Environmental Impact Statement was also corrected to delete all references to Class 2, Category 3 and Class 11, Category 3 of the City CEQA Guidelines as follows:

ENVIROMENTAL IMPACT STATEMENT

The subject Project will consist of modifications to existing park facilities involving negligible or no expansion of use, ~~the replacement of existing utility systems, and the placement of new accessory structures.~~ Therefore, RAP staff recommends that the Board determine that the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1 (1, 3), ~~Class 2 (3) and Class 11 (3)~~ of the City's CEQA Guidelines. A Notice of Exemption will be filed with the Los Angeles County Clerk upon approval by the Board.

17-125

VESTING TENTATIVE TRACT (VTT) NO. 74855 -
RECOMMENDATION TO THE ADVISORY AGENCY FOR LAND
DEDICATION OR IN-LIEU PARK FEE PAYMENT)

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-125 for approval of the recommendation that the Advisory Agency require Vesting Tentative Tract (VTT)-74855 (Project) to dedicate land to the City in order to fulfill the Project's requirements under provisions of Los Angeles Municipal Code Section 12.33; and authorization of the General Manager or Designee to provide a Report to the Advisory Agency informing them of the Board's recommendation. The Board and Department staff discussed the Project design, and the land dedication requirements.

The Fiscal Impact Statement of Board Report No. 17-125 was corrected as follows:

FISCAL IMPACT STATEMENT

~~The acceptance of the Park Fee will have no impact on the RAP's General Fund.~~ The fiscal impact is unknown at this time.

17-126

GAFFEY STREET POOL - POOL AND NEW BATHHOUSE
RESTORATION (PRJ20726) (W.O. #E1907453F) PROJECT -
ACCEPTANCE OF STOP PAYMENT NOTICE AND RELEASE OF
STOP PAYMENT NOTICE ON CONSTRUCTION WITH AWI
BUILDERS, INC., CONTRACT NO. 3514

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-126 for direction to Department staff to withhold the amounts claimed in the Stop Payment Notice filed by Sunbelt Rentals on Construction Contract No. 3514 with AWI Builders, Inc., plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said amount of said funds are available; and direction to the Department's Chief Accounting Employee to release \$8,524.83 of the amount withheld on Construction Contract No. 3514 in accordance with the Request for Release of Stop Notice dated March 17, 2017 from Sunbelt Rentals for the Gaffey Street Pool - Pool and New Bathhouse Restoration Project.

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17-127

ALGIN SUTTON RECREATION CENTER - POOL REPLACEMENT AND BATHHOUSE RENOVATION (PRJ21117) (W.O. #E170293F) PROJECT – DEMOLITION OF THE SWIMMING POOL; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1, CATEGORIES 11 (D) AND 12 [DEMOLITION OF EXISTING STRUCTURES AND NEW OUTDOOR LIGHTING AND FENCING WITH NO EXPANSION USE], CLASS 3, CATEGORIES 6 AND 8 [NEW CONSTRUCTION OF SMALL STRUCTURES AND UTILITIES], CLASS 4 [MINOR ALTERATIONS TO LAND], AND CLASS 11 CATEGORIES 3 AND 6 [CONSTRUCTION OR PLACEMENT OF ACCESSORY STRUCTURES] OF THE CITY CEQA GUIDELINES

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-126 for authorization of the demolition of the Algin Sutton Recreation Center swimming pool; approval of the demolition plans; approval of the finding that the proposed Algin Sutton Recreation Center - Pool Replacement and Bathhouse Renovation Project is categorically exempt from the California Environmental Quality Act; and direction to the Department of Public Works, Bureau of Engineering to file a Notice of Exemption.

17-128

APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

Sondra Fu, Senior Management Analyst II of the Finance and Administrative Services Division, presented Board Report No. 17-128 for authorization of the appropriation of \$2,575,000.00 from Fund 302, Department 88, to various accounts as follows, subject to the approval by the Mayor:

FROM:

Unreserved and Undesignated Fund Balance \$2,575,000.00

TO:

Fund 302/88/1070 - Salaries, As Needed	\$1,325,000.00
Fund 302/88 Account 3040 - Contractual Services	\$ 750,000.00
Fund 302/89 Account 704H-FL - Reg 4, Fire, Life Safety Expenses	<u>\$ 500,000.00</u>
Total:	\$2,575,000.00

17-129

SUMMER NIGHT LIGHTS – TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

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Sondra Fu, Senior Management Analyst II of the Finance and Administrative Services Division, presented Board Report No. 17-129 for authorization to transfer appropriations within Recreation and Parks Fund 302 as follows, subject to the approval by the Mayor:

<u>FROM:</u> Fund 302/88, Account 3040 - Contractual Services	\$528,500.00
<u>TO:</u> Fund 302/88, Account 1070 - Salaries, As-Needed	\$528,500.00

17-130

LUMMIS HOUSE GENERAL IMPROVEMENTS – PROPOSITION A EXCESS FUNDS; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) OF THE CITY CEQA GUIDELINES (EXTERIOR AND INTERIOR ALTERATIONS OF EXISTING PUBLIC FACILITIES)

Bill Jones, Senior Management Analyst II of the Finance and Administrative Services Division, presented Board Report No. 17-130 for approval of the finding that the proposed Lummis House General Improvements Project is categorically exempt from the California Environmental Quality Act.

17-131

ROSE HILLS/EL SERENO RECREATION CENTER REHABILITATION PROJECT – PROPOSITION A EXCESS FUNDS; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(32) OF THE CITY CEQA GUIDELINES (INSTALLATION OF MECHANICAL EQUIPMENT NECESSARY TO THE USE OF EXISTING STRUCTURES)

Bill Jones, Senior Management Analyst II of the Finance and Administrative Services Division, presented Board Report No. 17-131 for approval of the finding that the proposed Rose Hills/El Sereno Recreation Center Rehabilitation Project is categorically exempt from the California Environmental Quality Act.

17-132

AS-NEEDED ROOFING CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS – AWARD OF CONTRACT – APPROVE THE RE-RELEASE OF THE REQUEST FOR QUALIFICATIONS (RFQ) FOR AS-NEEDED ROOFING CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS

Robert Feld, Senior Management Analyst I of the Finance and Administrative Services Division, presented Board Report No. 17-132 for approval of the proposed three-year contract with Chapman Coast Roof Co., Inc. for as-needed roofing construction, retrofit, maintenance and/or repair services, in an amount not to exceed \$4,000,000.00 per year, subject to approval of the Mayor and the City Attorney as to form; approval of the finding in accordance with Charter Section 1022 that the

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Department does not have available personnel in its employ with sufficient time or necessary expertise to undertake all of the park facilities' roofing construction, retrofit, maintenance and/or repair projects in a timely manner, and it is therefore more feasible, economical and in the Department's best interest to secure these services by contract without engaging in a new competitive bidding process for each individual project; approval of the finding in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that competitive bidding is not practicable or advantageous as it is necessary for the Department to be able to call upon contractors to perform as-needed work without engaging in a new competitive process for each individual project to be assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged, and the unique expertise of the as-needed contractor; approval of the finding in accordance with Charter Section 371 (e)(10). that use of competitive bidding would be undesirable, impractical or impossible or is otherwise excused by the common law and the Charter because there is no single criterion that will determine which proposer can best provide the services required by RAP to provide roofing repairs, maintenance, retrofit and/or construction projects; approval of the finding in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project for which work may be performed pursuant to this agreement is not reasonably practicable or compatible with the Department's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price, and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by the Department to perform services; authorization to re-release the Request for Qualifications (RFQ) for As-Needed Roofing Construction, Retrofit, Maintenance and/or Repairs, for a three-year contract in an amount not to exceed \$4,000,000.00 per year per contract awarded, subject to the review and approval of the City Attorney as to form; and authorization of Department staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form.

The title of Board Report No. 17-132 was corrected as follows:

AS-NEEDED ROOFING CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS – AWARD OF CONTRACT – APPROVE THE RE-RELEASE OF THE REQUEST FOR QUALIFICATIONS (RFQ) FOR AS-NEEDED ROOFING CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS

The Board and Department staff discussed the RFQ process and the Department's efforts in notifying respondents regarding the RFQ requirements and deadlines during the non-mandatory technical workshops.

17-133

AMENDMENT TO PERSONNEL RESOLUTION NO. 10461 – SECTION 1G – (OTHER SPECIAL FUNDED POSITIONS)

Harold Fujita, Personnel Director of Human Resources Division, presented Board Report No. 17-133 for authorization to amend Section 1G (Other Special Funded Positions) of Personnel Resolution No. 10461 for the addition of the following positions to be effectively immediately:

<u>No.</u>	<u>Code</u>	<u>Classification/Location/Funding</u>
2	1513	Accounting – Planning – Quimby/Park Fees
1	1358	Administrative Clerk – Greek Theatre- Greek Theatre Operations

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1	7246-4	Civil Engineering Associate IV – Planning – Quimby/Park Fees
2	9184	Management Analyst – Planning – Quimby/Park Fees
1	2464-1	Principal Recreation Supervisor I – Greek Theatre – Greek Theatre Operations
1	9171-2	Senior Management Analyst II – Planning – Quimby/Park Fees

BOARD REPORT PUBLIC COMMENT

Public comments were invited for the Board Reports. Two requests were submitted for Board Report No. 17-113, and such comments were made to the Board. Mary Rodriguez, Silver Lake Field Deputy of Councilmember Mitch O' Farrell's Office, spoke in support of the proposed contract with Hilltop Nursery School, Inc. (HNS) for the management and operation of a child development and childcare center located within Bellevue Recreation Center.

President Patsouras requested a Motion to approve the Board Reports as presented, and Board Report Nos. 17-124, 17-125, and 17-132 as corrected. Commissioner Diaz moved that the Board Reports be approved, and that the Resolutions recommended in the Report be thereby approved. Commissioner Alvarez seconded the Motion. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

- Commission Task Force on Concessions Report (Commissioners Patsouras and Diaz)

President Patsouras reported on the Concessions Task Force Meeting held on May 17, 2017 prior to the Board Meeting, in which the Task Force discussed the Requests for Proposals (RFPs) for the First and Broadway Park Food and Beverage Concession, Citywide Pedal Boat Operation, Vending Machines Concession, Bicycle Rentals Concession, and Golf Food and Beverage Concession.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Alvarez reported on the Concessions Task Force Meeting held on May 17, 2017 prior to the Board Meeting, in which the Task Force discussed a tree planting project at Hazard Park, conceptual plan for Wilmington Town Square, final plans for the Algin Sutton Recreation Center – Pool Replacement and Bathhouse Renovation Project, and an update on the Quimby Park Fee Ordinance.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- The Various Communications Report was noted and filed.
- General Manager Michael Shull reported on various Department activities, facilities, and upcoming events. The Girls Play L.A. Sports Day is scheduled on May 20, 2017 at the Sepulveda Basin Sports Complex. Venice Beach Recreation Center is hosting the Muscle Beach International Classic on May 29, 2017. The Grand Opening Ceremony of Rocket's Universe Playground at North Weddington Park is scheduled on June 2, 2017. The Northridge Hawaiian Festival of the Arts is scheduled on June 2-4, 2017 at Northridge Recreation Center. The Lotus

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Festival Luncheon is scheduled on June 8, 2017 at Echo Park Lake to commemorate the annual Lotus Festival scheduled on July 15-16, 2017, with Bangladesh as the host country. The Operation Splash Kick-Off Event is scheduled on June 8, 2017 at 109th Street Pool. A Fiscal Year 2017-18 budget presentation to the Board will be scheduled at a later date.

- Notification of Release for the Release of Proposals for the Vending Machine Concession
- The Informational Report on the Pershing Square Renew Project was noted and filed.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; however, no requests for public comment were submitted.

COMMISSION BUSINESS

There was no discussion on this item.

NEXT MEETING

A Special Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Tuesday, May 23, 2017, 9:00 a.m., at Grace E. Simons Lodge, 1025 Elysian Park Drive, Los Angeles, CA 90012. The next scheduled Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, June 7, 2017, 9:30 a.m., EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

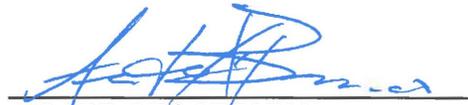
ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Regular Meeting at 10:45 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY