

APPROVED
SEP 06 2017

BOARD REPORT

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

NO. 17-194

DATE September 6, 2017

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHATSWORTH PARK SOUTH – REHABILITATION PROJECT (PRJ20361)
(W.O # E170331F) – RELEASE OF PARTIAL RETENTION TO AMERICAN
FIRST INTEGRATED SERVICES, INCORPORATED WITH CONTRACT NO.
3528

AP Diaz

V. Israel

for *R. Barajas

N. Williams

H. Fujita



General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATION

Approve the request of American First Integrated Services, Inc., to reduce retention to 2.5% for (W.O. #E1703331F), Contract No. 3528.

SUMMARY:

The Department is in receipt of a request from American First Integrated Services, Inc., for the Chatsworth Park South – Rehabilitation Project (W.O. #E1703331F), Contract No. 3528, to discontinue withholding further retention for all subsequently approved payment claims as the project is 95 percent (95%) complete. The current construction contract amount is \$7,288,322. There is only \$20,000 value of work left to complete. To date, the total retention funds withheld are for the amount of \$363,416.10, which is 5% of the contract amount and was reduced when work was over 50% complete.

Pursuant to Division 01 – General Requirements, Section 20.D.1 of the Contract, retention of five percent (5%) is held on the original Contract value of each approved payment claim until the amount paid of the original Contract equals fifty percent (50%). The City may then, at its sole discretion, discontinue further retention and/or further reduce retention on the original Contract value for all subsequently approved payment claims if the project is progressing satisfactorily, provided that at any time during the course of the Contract, the City may, at its sole discretion, reinstate the five percent (5%) retention. This conforms to standard practice on construction contracts.

In addition, the Bureau of Engineering (BOE) and the Bureau of Contract Administration (BCA) recommend that this request to reduce retention to 2.5% be honored, as American First Integrated Services, Inc., is in good standing and moving forward with the project.

BOARD REPORT

PG. 2 NO. 17-194

FISCAL IMPACT STATEMENT

There will be no fiscal impact as the monies involved are already appropriated to this contract.

Prepared by Rebecca Abano, BOE, Reviewed by Cathie Santo Domingo, Superintendent Planning, Construction, and Maintenance Branch.