MAY 0 2 2018 BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. <u>18-078</u>

DATE May 02, 2018

C.D. <u>14</u>

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EL SERENO COMMUNITY GARDEN – RENEWAL OF A LEASE AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS); PRELIMINARY AUTHORIZATION TO PROCEED WITH THE ACQUISITION OF PROPERTY FOR PARK DEVELOPMENT; CATEGORICAL EXEMPTION FROM CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(14) [RENEWAL OF A LEASE TO USE AN EXISTING STRUCTURE OR FACILITY INVOLVING NEGLIGIBLE OR NO EXPANSION OF USE]

AP Diaz for *R. Barajas H. Fujita	(5)	V. Israel S. Piña-Cortez N. Williams		
				General Manager
Approved	X With correc	tions	Disapproved	Withdrawn

RECOMMENDATIONS

- 1. Approve a proposed (3) three year Renewal of a Lease Agreement (Agreement), substantially in the form on file in the Board of Recreation and Park Commissioners' (Board) Office, between the State of California Department of Transportation (Caltrans) and the City of Los Angeles (City) for the leasing of the Caltrans property, located at the corner of Huntington Drive and Lowell Avenue, in the El Sereno community area, to be developed and maintained as a community garden,
- Direct the Board Secretary to forward the proposed Agreement to the City Attorney for review and approval as to form;
- 3. Authorize the Board President and Secretary to execute the proposed Agreement upon receipt of the aforementioned approvals;
- 4. Authorize Department of Recreation and Parks' (RAP) staff to issue a temporary Right-of-Entry (ROE) Permit to the designated/authorized non-profit organization until the agreement with the Los Angeles Community Garden Council for the operation and maintenance of community gardens, as previously authorized by the Board, is executed;

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seven (7)

- 5. Authorize RAP to initiate the process for the possible acquisition of XXXXXX property parcels totaling approximately 33,786 square feet or .78 acre, located at corner of Huntington Drive and Lowell Avenue, with an approximate address of 5466-68 East Huntington Drive, El Sereno, California 90032 for development of a park, community garden and/or open space recreation area;
- Authorize staff to coordinate acquisition activities with the Department of General Services (GSD), and any other necessary Department(s) to obtain the necessary environmental clearances and funding approvals to expedite the purchase of said property;
- 7. Upon the completion of the preliminary acquisition activities, direct staff to return to the Board with escrow instructions and related documents for the Board's final approval to purchase the property, contingent on the following conditions:.
 - A. Funding will be made available for the acquisition of the property through Quimby funds and/or other funding source not yet identified;
 - B. Quimby Funds and/or other funds will have been re-appropriated and reallocated to secure and provide acquisition funding for the project pending Board Approval;
 - C. Appropriate CEQA documentation will have been completed;
 - D. All environmental assessments, Phase I, and Phase II if needed, will have been completed and satisfied prior to close of escrow;
 - E. Class "A" Appraisal will have been prepared and approved by GSD;
 - F. GSD will negotiate a purchase price that is consistent with their professional opinion of market value.
- 8. Find that the proposed Agreement is categorically exempt from the California Environmental Quality Act (CEQA), and direct staff to file a Notice of Exemption.

SUMMARY

On September 3, 2008, the Board approved Report No. 08-241 which approved a three (3) year Lease Agreement with Caltrans (Lease), and a three (3) year sublease agreement with the Los Angeles Conservation Corps (LACC) for the use of Caltrans' property (Property) as a community garden. Under such lease agreement, Caltrans leased the Property to the City of Los Angeles for a fee of one hundred dollars (\$100.00) a year. The City in turn sub-leased the Property to LACC for the purpose of developing and maintaining a community garden. Both agreements expired on April 29, 2011. The Property is located at the corner of Huntington Drive and Lowell Avenue and is approximately .78 acre or 33,786 square feet in size and consists of XXX00 lots.

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On April 6, 2011, the Board approved Board Report No. 11-095 which approved a five (5) year lease renewal agreement which extended the term of the Lease for the Property until April 30, 2016. The community garden continued to be operated by a non-profit organization and the community. RAP does not maintain or operate the garden, but does oversee its operation and maintenance as the lessee of the Property. Since the term of the Lease through the lease renewal agreement expired on April 30, 2016, the City is currently a hold-over tenant on the Property on a month to month basis.

On August 9, 2017, the Board approved Report No. 17-158 which approved a ten (10) year agreement with Los Angeles Community Garden Council (LACGC), for the operation and maintenance of various community gardens, including the community garden on the Property. Under this LACGC agreement, the community garden at the Property will continue to be operated and maintained by LACGC and the community. RAP does not maintain or operate the garden, but does oversee its operation and maintenance as lessee of the Property. The LACGC agreement has yet to be executed.

Caltrans has indicated its willingness to renew the Lease for another three (3) years via a second lease renewal agreement with the City of Los Angeles for the same site and purpose, with such second extended term ending on April 30, 2019. During this second extended term, the community garden at the Property will be operated and maintained by LACGC pursuant to the LACGC agreement. RAP's community garden policy which was developed by staff and management, allows a non-profit to continue to develop, maintain, and operate the community garden.

The community garden at the Property, which is open to the public, will continue to enhance the quality of life, beautify the surrounding community, and instill a strong sense of pride by involving the community and its youth through its continued garden cultivation. The Office of Council District Fourteen (CD14), Caltrans, and RAP continue to support this project and wish to continue this successful partnership that is providing much needed green space in a low income neighborhood. It is the intent of RAP and CD14 that the community garden site in El Sereno area will continue to be developed and maintained as a community garden by a non-profit at no expense or liability to RAP or the City of Los Angeles. The leasing of this site offers RAP another option of increasing park space without additional cost or limited expense to the RAP.

LACGC LACGC will operate, manage and maintain the community garden under the conditions set forth in LACGC agreement, which was previously approved by the Board. LACGC will also offer technical and general education about gardening, horticulture and related subject matters to be provided at the Property, along with tours and public programming. LACGC will assume liability and responsibility for maintaining and operating the community garden at its own expense. This partnership has proven to be a great example of inter-agency cooperation, as well as the potential for similar successful partnerships between government agencies and non-profits. The LACGC currently operates and maintains the community garden at the Property under a right of entry permit pending final execution of the Board approved LACGC agreement.

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Future Acquisition:

As stated, the EI Sereno Community Garden has and continues to be a great success which has prompted RAP with full support of CD 14 and community support to consider the Caltrans Property for acquisition. The acquisition of said Property would secure and fit with the long term goals of RAP, CD 14, and the community which are all eager to continue the use of the Property as a community garden. Upon completion of all indicated conditions for acquisition recommended by RAP staff, staff will return to Board for final authorization to acquire the Property as conditioned in the recommendations of this Report.

ENVIRONMENTAL IMPACT STATEMENT

The proposed Agreement is a renewal of an existing lease to use an existing facility without involving an expansion of use. Therefore, RAP staff recommends that the Board determine that it is categorically exempt from the provision of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(14) of the City CEQA guidelines.

Regarding the possible future acquisition of the Property, completion of appropriate CEQA documentation and all Phase I and/or Phase II environmental assessments, if needed, for the Board's consideration will occur prior to a final acquisition decision and will be presented to the Board for consideration and determination when final approval of the acquisition is presented for Board approval at a later date.

As stated above, this project has very strong support from CD14, the community of El Sereno, as well as support from Caltrans, and RAP. In addition, the Assistant General Manager for Operations East and the Superintendent for Metro Region have been consulted and concur with staff's recommendations.

FISCAL IMPACT STATEMENT

There will not be any additional fiscal impacts to RAP's General Fund as a result of these recommendations. All costs and any liabilities associated with the lease renewal in connection with the operation and maintenance of the community garden will be incurred by LACGC, or another approved non-profit organization.

This Report was prepared by John Barraza, Management Analyst II of Real Estate and Asset Management Unit.

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
LEASE RENEWAL
(Form #)

CONFIDENTIAL This document contains personal information and pursuant to Civil Code 1798.21, it shall be kept confidential in order to protect against unauthorized disclosure.

EXHIBIT 11-EX-G (NEW 7/2005)

LEASE RENEWAL

Account No. 07-030505-0001-01

THIS LEASE RENEWAL made this ______ day of ______, 2018, at Los Angeles, California, by and between the State of California, Department of Transportation, Lessor, and <u>City of Los Angeles</u>, hereinafter known as Lessee.

WITNESSETH

WHEREAS, Lessor and Lessee did on the 1^{st} day of May, 2016, enter into that certain lease agreement identified as Account <u>07-030505-0001-01</u>, covering land in the County of Los Angeles, State of California, commonly known <u>5466-68</u> Huntington Dr. Los Angeles CA 90032, as more particularly described in said lease, the term of which lease expires on the 30th day of <u>April</u>, 2016, and

WHEREAS, it is mutually desired and agreed to extend the lease for a further period of time,

NOW, THEREFORE, it is hereby mutually agreed to extend the term of said Lease for a period of $\underline{3}$ years commencing on the 1st day of May, 2016, and ending on the 30th day of April, 2019, under the same terms, covenants and conditions contained in said Lease, except as modified by this instrument which said terms, covenants, and conditions are by this reference incorporated herein.

Modifications

- I. Paragraph 10, on Page 2, is hereby modified to allow the Lessee to sublease the subject property to a non-profit organization of their choice to operate as an open space or a community garden. Lessee to notify Lessor in writing the name of non-profit entity, and use of property.
- II. Paragraph 13, on Page 2, is hereby modified that the telephone number to contact lessor is changed to (213) 897 1989.

All other terms and conditions remain unchanged.

For individuals with disabilities, this document is available in alternate formats. For information call (916) 654-5413 Voice, CRS: 1-800-735-2929, or write Right of Way, 1120 N Street, MS-37, Sacramento, CA 95814.

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
LEASE RENEWAL
(Form #)

IN WITNESS WHEREOF, the parties hereto have executed this Lease Renewal the day and year first above written.

Lessor: State of California Department of Transportation	acting by	Lessee: City of Los Angeles, a municipal corporation acting by and through its Board of Recreation and Parks Commissioners	
	By:		
Recommended for Approval:	Title:	Date	
By:			
Kristofer Ozaki, Right of Way Agent	By:		
	Title:	Date	
Approved:	Approved as to form, Mike Feuer, City Attorney		
By:	By:		
Mylaunna Lee Acting Senior Right of Way Agent	Title:	Date	

ADA Notice

For individuals with disabilities, this document is available in alternate formats. For information call (916) 654-5413 Voice, CRS: 1-800-735-2929, or write Right of Way, 1120 N Street, MS-37, Sacramento, CA 95814.

LEASE AGREEMENT

Pile Rafirmer 07-030505-0001-01

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THIS LEASE is made and entered into the day of APRAL 2008, at Los Angeles California, by and bet California Department of Transportation, bettimultar known as Lesson. -, California, by and between the State of

WITTESSELE

5 DESCRIPTION: The Lessor, in consideration of the payment of the rent hardmafter specified to be paid by fits Lessoe, and the overpants and agroundult haven contained, does hardry issue, denise, and let unit Lessoe that each in property in the County of Log <u>Angeles.</u> State of California, commonly described as:

That vacant let in the block of Hundington Drive, containing approximately 33,786 square feed, beated, South of Hundington Drive South and Last of Lowell Avenue in the City of Los Angeles as outlined on the stached way attached and made a part

- 3 TERM: The lease shall be for a neuro of <u>three</u> (3) years, commencing on the <u>1st</u> day of <u>May, 2008,</u> and eading on the <u>30th</u> 2011, with the right of cancellation and termination in both Lessor and Leases as hermathy set forth. day of April
- 3 RENT: The rest shall be pill by the Lossee annually, in advance, on the 1st day of May during said team, in inwith money of the Unit States, as follows:

5 100.00 per year

Reat psychle or refundable heremake for any period of time less than one year shall be determined by promoting the annual reated herein specified based on a 12 months year.

- £ first year's rantal under this lease. RECEIPT OF RENT PAD: Receipt is hereby astronoided by the Lessor of the sum of \$ 100.00 from the Lessen, in payment for the
- ១ personal property or apputationess exclusive of ordinacy wear and test. If used inward reat or damages during the larm of tanancy, Lesses agrees to relastate said total secondty departit upon five (5) days written notice delivered to Lessee in person or by mail. Lesser shall famits the Lesser with an itemized written statement of the basis for, and the amount of, any security reverved and the disposition of the security and shall return any remaining portion of the security to Lesser in accordance with California Civil Code Section 1950.05. SECURITY DEPOSITY betwee shall deposit with Lesson \$ 0.00 as a guarantee for faitubit performance of the conditions of this Lesso. Lessor may use such amounts as are reasonably necessary to reasedy Lessoe defails in the payment of real to repair damages caused by Lessoe or by a guest or a licensee of the Lessoe, to deau the promises, if necessary, upon terminedion of tenuncy, and to replace or return
- 9 RENTAL PAYMENTS: All rand perments shell be made psychle to the Department of Transportation. Lesses shall make payment to Lessor's maliful address or street location as indicated below.

Sacramento, CA 95816-3819	. P.O. Box 168019	ATTN Cutha	Department of Transportation
Saussonanto, CA 95516	1820 Albambra Bosslevard, 2 nd Floor	ATTN. Canaller	Departurant of Transportation

Lessee shall include the complete Teasury Number, <u>07-030505-0001-01,</u> on the check or other form of payment

E will cause Lessor to incur casts not ocatemplated by this leave, the acast annount of which will be extremely difficult to assortain. Such costs include, but are not fimited to, proceesing and accounting charges. Accordingly, if any installment of zeat or any officer sum due from Lessor shall not be needived by Lessor within ten (10) days after such anount shall be due, Lessor shall pey to Lessor a late charge of \$ 0.00. In no event shall the late datage acceed the maximum allowable by law. The parties hereby agree that such late charge represents a shall in no event constitute a waiver of Lessee's default with respect to such overthe fite other tights and remedies granted herotanler. LATE PAYMENT CHARGE: Lesse hereby admoviedges that is payment by Lesses to Lessor of real and other sums due boremder and reasonable estimate of the costs Lessor will hour by reason of Less ce's late payment. Acceptance of such late charge annunt, nor prevent Lossor from exercising any of by Leasor

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8) DISHONORED CHECK CHARGE: Lessee hereby agrees:

- a) That Lessee shall pay to Lessor a fee of \$20,00 for any dishonored check.
- b) That if Lessee has two dishonored checks within any twelve month period, Lessor shall accept no more personal checks for payments due under this agreement.
- 9) UTILITIES: Lessee shall pay when due all water, electric, gas, and other lighting, heating, and power, rents and charges accruing or payable in connection with said property during the term of this lease.
- 10) USE:
 - a) Lessee plans to enter into a sublease with the Los Angeles Conservation Corps (LACC).
 - b) Lessee/LACC will operate and maintain the premises as a community garden.
 - c) Lessee/LACC shall not commit, suffer, or permit any waste on said property
 - d) Lessee/LACC shall comply with all State laws and local ordinances concerning taid property and the use thereof.

As to the leased property, Lessee bereby declines and walves any rights under the Public Park Preservation Act (Public Resources Code, section 5400, et seq) and under Title 23 Code of Federal regulations, part 771,135(d), et seq.

- RIGHT OF ENTRY: Lessee shall permit Lessor or its agents to enter upon the property at any reasonable time to inspect same and for the purpose of showing the property to prospective purchasers or tenents.
- 12) TERMINATION: This lease shall be subject to cancellation and termination by either party at any time during the term hereof by giving the other party notice in writing at least 180 days next prior to the date when such termination shall become effective. It is understood and agreed that upon termination of this lease for any reason, Lessor shall not be obligated to provide, and Lesser waived all claims for, replacement lands or facilities or compensation in any manner for the part taken or the remainder of the leased premises.
- 14) CONDITION AND REPAIRS: Lessee shall not call on Lessor to make any improvements or repairs on the property, but Lessee hereby specifically covenants and agrees to keep the property including furnishings and equipment, if applicable, in good order and condition at Lessee's cost and expense. Lessee further agrees to provide an adequate number of gatoage and trash receptacles in clean condition and good repair. Lesser agrees to maintain the exterior walls, roof, main sewer and water service lines to building, and any other major repairs as deemed necessary and in the best interest of Lessor.
- 15) ASSIGNMENT AND SUBLETTING: Lesses shall not assign or sublet this lease to any person or entity other than the Los Angeles Conservation Corps. without Lessor's written consent.

Any request by Lessee to assign this lease shall be subject to the following:

- a) An assignment will only be allowed to a person or entity of equal or greater financial-responsibility than Lessee.
- b) The proposed use must be the same or similar to that employed by Lessee.
- c) A written application from the proposed assignee is required. Lessee will pay all charges incurred for verifying information in the application process.
- d) Lessor has the right to raise the rent to current market value upon Lessee's exercise of a right to assign.
- e) Assignment does not relieve the Lessee of any duties or obligations under the lease.
- 1) Any assignment is not deemed a consent to any subsequent assignment.

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- 16) ALTERATIONS: Lessee shall not make or suffer any alteration to be made in or on the property for any purpose not related to the creation or maintenance of a community garden without Lessor's written consent.
- 17) VACATING THE PROPERTY: At the expiration of the term, or any sooner termination of this lease, Lessee shall quit and summider possession of the property and its appurtenances to Lessor in as good order and condition as the property was delivered to the Lessee, reasonable wear and tear and damage by the elements excepted.
- 18) HOLD OYER: Should Lesses hald over after the expiration of the term of this lease with Lessor's consent, express or implied, the tenancy shall be deemed to be a tenancy only from month to month, subject otherwise to all the terms and conditions of this lease so far as applicable.
- 19) FIRE INSURANCE: Lessar will not keep the property insured against fire or any other insurable disk, and Lessee will make no chain of any nature against Lessor by reason of any damage to Lessee's property in the event it is damaged or destroyed by fire or by any other cause.
- 20) PREVIOUS AGREEMENTS: In the event there is any existing lease or rantal agreement between Large and Large (or its predecasor in interest) covering the property, it is agreed and understood that this lease shall cancel and terminate said prior lease or rental agreement as of the effective data of this lease.
- RELOCATION PAYMENT: Lesses acknowledges the following: Lesses commenced courpancy of the premises after Lesser acquired title to X, Lesser acquired the premises for a public project, Lesser may be required to vacate the premises to allow construction of the public project, and Lesser is not unitled to receive any payments under either the state or the federal Uniform Relocation Assistance Act. (Gov. Code, Section 7250, et seq.; 42 U.S.C., Section 4601, et seq.) Lessor shall not be obligated to provide replacement facilities nor to compensate Lesser for the closure of the garden, and the costs of reestablishment of a replacement garden.
- 22) POSSESSORY INTEREST: Lesser's interest is subject to a possessory interest fax (fax) that may be imposed by the City or County. However, Lessor is required to pay any such tax directly to the City or County on Lesser's behalf. The amount of rent charged Lesser reflects the cost of this added responsibility to Lessor.

Tax bills indvertently received by Lessee should be forwarded to Lessor for payment.

23) INDEMNUFICATION: Lesses shall indemnify, defined, and hold the Lesser, its officers, agents and employees harmless from and against any loss, cost, or expense, heluding, but not limited to, attorney fees and court costs, resulting from any claim by any third party arising out of or connected to the actions of Lessee, and/or regarding all acts and amissions, including but not limited, to the willful misconduct or negligence of Lessee.

Further, it is the parties intent that the indemnity provisions stated herein, do not apply as to the willful misconduct or active negligence of Lessor, its officers, agents or supplyees.

24) LIABILITY AND FROPERTY DAMAGE INSURANCE: Lesses is salf-insured as sutherized by Government code section 990.4 and will use its salf insurance to handle say claim that may arise under indemnity agreement.

25) NONDISCRIMINATION: The Lessee, for himself, his heirs, personal representatives, successors in interest, and assigns as a pert of the consideration hereof, does hereby overant and agree, as a covenant running with the land, that Lessee shall maintain and operate any facilities on the land or services offered thereon is compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally essisted programs of the Department of Transportation-Effectuations of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nundisorimization covenants, the State of California shall have the right to terminate the lease and to re-enter and repossess and land and the facilities thereon and hold the same as if said lease had nover been made or issued.

- 26) WAIVER: If any part of this Lease is invalid by reason of law or governmental regulation, or if any provisions hereof are waived by Lessor, the reasoning portions of this Lease shall remain in full force and effect. Lessor's receipt of rent with the knowledge of any breach of a provision of this Lease shall not constitute a waiver of such breach.
- 27) ENCUMBRANCES: Lessee shall not encumber the leased premises in any manner whatsoever,

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RW11-2 (REV 12/2001)

- 28) ASSIGNMENT FOR BRNEFIT OF CREDITORS, INSOLVENCY, OR BANKRUPTCY: Appointment of a receiver to take possession of Lessee's nasets, Lessee's general assignment for benefit of creditors, or Lessee's insolvency or taking or suffering action under the Bankruptcy Act is a breach of this lesse and this lesse shall tempinate.
- 29) POSTING OF PROPERTY: Lessor or its agents shall at all times have right to go upon and inspect the leased property and to serve or to post thereon any notice required or permitted by law for protection of any right or interest of Lessor.
- 30) HAZARDOUS MATERIALS: Hazardous materials are those substances listed in California Code of Regulations, This 22, Section 66261.126, Appendix X, or those which meet the texticity, reactivity, correstivity or fammability criteria of Article 13 of the above Code, as well as any other substance which poses a bazard to health or environment.

Except as to substances used in connection with gardening and otherwise permitted in this lease, Lessee shall not use, create, store or allow any such substances on the premises. Fuel stored in a motor vehicle for the exclusive use in such vehicle is excepted.

In no case shall Lessee cause or allow the deposit or disposal of any such substance on the leased property. However, household products necessary for routine cleaning and maintenance of the property may be kept on the leased premises in quantifies reasonable for current meds.

Lessor, or its agents or contractors, shall at all times have the right to go upon and inspect the leased premises and the operations conducted thereon to assure compliance with the requirements have nated. This inspection may include taking samples of substances and materials present for testing and/or testing solls or underground tanks on the premises.

Breach of any of these covenants, terms and conditions shall give Lessor authority to immediately terminate this lease. It is the intent of the parties hereto that Lesses shall be responsible for and bear the entire cost of removal and disposal of hazardous materials or waste introduced to the promises during Lesses's period of use and possession as owner, operator ar Lesses of the property. Lesses shall also be responsible for any cleanup and decontamination on or off the leased premises necessitated by such materials or waste.

Lessee shall further hold the State, and any officer or employee, harmless from all responsibility, liability and claim for damages resulting from the presence or use of hazardous materials on the premises during Lessee's period of an and possession.

- 31) AMENDMENTS: Anything berain contained to the contrary notwithstanding, this lease may be terminated, and the provisions of this lease may be in writing, altered, changed, or amended by mutual consent of the parties hereto.
- 32) FEADINGS: The marginal or chuse headings of this lease are not a part of this lease and shall have no effect upon the construction or interpretation of any part hereof.

NON CURABLE BREACH OF ANY OF THE ABOVE COVENANTS, TERMS, AND CONDITIONS SHALL GIVE EITHER PARTY AUTHORITY TO TERMINATE THIS LEASE ON 30 DAYS NOTICE.

LESSOR: STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION

ENDED 1-5-0" ID HEIN rty Management APPROV By LEONARDO MAIRO 1-5-09 Sr. Right of Way Agent

S . 1 1

LESSEE:

CITY OF LOS ANGELES, a municipal corporation acting by and through its Board of Represtion and Parks Contral eloner By: Date Daic

Approved as to form ROCKARD J. DELGADILLO, City Attorney

By: KEVIN I. RY

Deputy City Attantey Date

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