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November 2, 2020

To Whom It May Concern:

The City of Los Angeles (City) Department of Recreation and Parks (RAP) is seeking to identify through this Request for Interest ("RFI"), a qualified and capable non-profit organization to assist with the development and implementation of garden-related recreational programs through the operation and maintenance of the garden at EXPO Center ("EXPO Garden"), located within the grounds of EXPO Center, south of and adjacent to the Ahmanson Senior Center building at 3990 Bill Robertson Lane, Los Angeles, CA 90037. RAP is under no obligation to select an organization from those responding to this RFI. However, in the event a non-profit organization is identified, such selection will be for a one-year pilot program administered by EXPO Center staff. The selected organization will be responsible for the provision of gardening activities and/or programs of a recreational nature, in coordination with EXPO Center staff to support existing EXPO Center programs and initiatives.

RAP has issued this RFI to identify potential candidate organizations from the non-profit sector, who are qualified and sufficiently capable of providing gardening programming related to growing and harvesting fruits, vegetables and herbs. With the assistance of EXPO staff, the selected agency will develop and implement garden related recreation programs for EXPO Center members (ages 4 to 70+), and participation in the operation of EXPO Center community events.

This RFI is posted on the Los Angeles Business Assistance Virtual Network (LABAVN) website at www.labavn.org, and on the RAP website at www.laparks.org/proposal under the "Business Opportunities/Proposal" page. The deadline to submit a response to this RFI is Friday, December 18, 2020, by no later than 4:00 pm. Questions regarding this RFI may be emailed to Raymond Chang, Management Analyst at Raymond.Chang@lacity.org.

We encourage you to respond if you have an interest in providing community gardening services and programs at the EXPO Garden, compatible with the mission and vision of RAP, as stated in the RFI. We look forward to receiving your information.

Sincerely,

BELINDA JACKSON,
Executive Director, EXPO Center

